



BOBBY JINDAL
GOVERNOR

PAUL W. RAINWATER
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Contractual Review

January 31, 2011

Ms. Chris Stewart
State Contracts/Grants Reviewer
Department of Economic Development
Post Office Box 94185
Baton Rouge, LA 70804-9185

Dear Ms. Stewart:

Enclosed are approved copies of the following cooperative endeavor agreement, received in our office on January 12, 2011. This agreement is being approved under the authority of Executive Order BJ 2008-30 and Executive Order BJ 2008-29 issued August 5, 2008.

Department of Economic Development

OCR# 252-101113 CFMS# 699371 Greenwell Springs Airline Econ. Develop. District

The OCR and CFMS numbers preceding the cooperative party's name has been assigned by this office and are used as identification for this cooperative endeavor. The CFMS number is the system assigned number for the ISIS Contract Financial Management System. Please use these numbers when referring to the cooperative endeavor in any future correspondence or amendment(s).

We appreciate your continued cooperation.

Sincerely,

Sandra G. Gillen
Sandra G. Gillen, CPPB
Director

SGG/pl

Enclosure

RECEIVED

FEB - 9 2011

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699371
252-10113

STATE OF LOUISIANA
DEPARTMENT OF ECONOMIC DEVELOPMENT
AND
GREEWELL SPRINGS AIRLINE ECONOMIC DEVELOPMENT DISTRICT

COOPERATIVE ENDEAVOR AGREEMENT *(line item appropriations)*

THIS COOPERATIVE ENDEAVOR, made and entered into this 1st day of July 2010 by and between Department of Economic Development of the State of Louisiana, hereinafter referred to as "State," and/or "Agency" and Greenwell Springs-Airline Economic Development District officially domiciled at P.O. Box 73559, Baton Rouge, LA 70874 hereinafter referred to as "Contracting Party".

ARTICLE I

WITNESSETH:

1.1 WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and

1.2 WHEREAS, Act 11 and/or Act 41 of the 2010 Regular Session of the Louisiana Legislature, which was adopted in accordance with Article VII, Section 10, of the Constitution of the State of Louisiana, is the appropriation for the expenditure of State funds, and said Act 11 and/or Act 41 contains a line item appropriation within the Agency's budget for the benefit of Greenwell Springs Airline Economic Development District of which the sum of ONE HUNDRED THOUSAND & NO/100 DOLLARS (\$100,000.00) has been allocated for this project, as set forth in Attachment A Plan, which is attached to this agreement and made a part hereof;

1.3 WHEREAS, the agency desires to cooperate with the Contracting Party in the implementation of the Project as hereinafter provided;

1.4 WHEREAS, the public purpose is described as: capacity building and economic assessment and development initiatives for the Greenwell Springs Airline Economic Development District;

1.5 WHEREAS, the Contracting Party has provided all required information in accordance with Act 11 of 2010 if applicable, and the governor's Executive Order BJ 2008-30 on accountability for line item appropriations; and is attached to this agreement and made a part hereof by reference as "Attachment E".

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE II
SCOPE OF SERVICES

2.1 The Contracting Party shall conduct a Community Assessment Survey related to the closure of Earl K. Long retaining Courtney Hunt DeVauil as district executive director, have a board retreat that includes board training and development as well as ethics training. The district also will award façade improvement grants and business development. The district will work to attract businesses to the district, provide small business grants to existing businesses for economic development purposes, such as marketing, staff development, equipment purchases, and expanding business opportunities in the district. GDAEDD will also work with DOTD to explore opportunities to widen Airline Highway.

2.2. a. Deliverables: to study the economic, social, and cultural effects of the closure of Earl K. Long Hospital located within the district, to build the capacity of the Greenwell Springs Airline Economic Development District; and to create an economic environment that helps to attract business and sustains existing businesses.

b. Contracting Party will provide to State written quarterly **Progress Reports (Attachment C)** outlining the Contracting Party's resources, initiatives, activities, services and performance consistent with the provisions, goals and objectives of this agreement and monthly **Cost Reports (Attachment D)** which provide detailed cost information outlining the use of appropriated funds. **Attachment C Progress Report** and **Attachment D Cost Report** are attached to this agreement and made a part thereof by reference.

2.3 Budget: The **Budget** for this project is incorporated herein as "**Attachment B**" which is attached hereto and made a part hereof by reference and shows all anticipated revenues and expenditures provided by this cooperative endeavor. The **Budget** for this project shall not exceed the total sum of (\$100,000.00) which sum shall be inclusive of all costs or expenses to be paid by State in connection with the services to be provided under this agreement. This is the total sum that has been appropriated for this project by State. No state funds shall be paid for any one phase of this agreement that exceeds the categories shown on the **Budget** attached as "Attachment B", without the prior approval of State.

2.4 For public or quasi-public entities which are recipients under Act 11 or Act 41 of 2010, and which are not budget units of the State, no funds shall be transferred unless said Contracting Party submits to the Legislative Auditor for approval a copy of this Agreement and Budget showing all anticipated uses of the appropriation, an estimate of the duration of the project and a plan showing specific goals and objectives for the use of such funds, including measures of performance. The Contracting Party shall provide written reports every six months to the funding agency concerning the use of the funds and the specific goals and objectives for the use thereof.

ARTICLE III **CONTRACT MONITOR**

3.1 The Contract Monitor for this contract is Skip Smart; however, the Secretary of LED or his designee will designate and may change from time to time, one or more persons on his staff to act as the LED's Project representative or as the "Contract Monitor" for this contract, to provide liaison between the Contracting Party and the LED, and to perform various duties which are specifically provided for in this agreement; and any changes in the Contract Monitor shall not require any amendment to this agreement.

3.2 a. Monitoring Plan: During the term of this agreement, Contracting Party shall discuss with State's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. Contract Monitor shall review and analyze Contracting Party's **Plan** to ensure Contracting Party's compliance with contract requirements.

b. The Contract Monitor shall also review and analyze the Contracting Party's written **Progress Reports** and **Cost Reports** and any work product for compliance with the Scope of Services; and shall

1. Compare the Reports to Goals/Results and Performance Measures outlined in this contract to determine the progress made;
2. Contact Contracting Party to secure any missing deliverables;
3. Maintain telephone and/or e-mail contact with Contracting Party on contract activity

and, if necessary, make visits to the Contracting Party's site in order to review the progress and completion of the Contracting Party's services, to assure that performance goals are being achieved, and to verify information when needed.

4. Assure that expenditures or reimbursements requested in **Cost Reports** are in compliance with the approved **Budget**. Contract Monitor shall coordinate with agency's fiscal office for reimbursements to Contracting Party and shall contact Contracting Party for further details, information or documentation when necessary.

c. Between required performance reporting dates, Contracting Party shall inform Contract Monitor of any problems, delays or adverse conditions which will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. Contracting Party's disclosure shall be accompanied by a statement describing the action taken or contemplated by the Contracting Party and any assistance which may be needed to resolve the situation.

ARTICLE IV **PAYMENT TERMS**

4.1 Provided Contracting Party's progress and/or completion of the Contracting Party's services are to the reasonable satisfaction of State, payments to the Contracting Party shall be made by State on a reimbursement basis, after receipt from the Contracting Party and approval by State of **Monthly Cost Reports** requesting reimbursement, and certifying that such expenses have been incurred. Adequate supporting documentation (including copies of invoices, checks and other appropriate records reflecting expenses incurred) shall be attached to the reports. All original documentation supporting the reports shall be maintained by Contracting Party, and shall be subject to audit, as hereinafter stated.

4.2 Travel expenses, if any, shall be reimbursed only in the event that this agreement provides for such reimbursement, such travel expenses are included in the Contracting Party's approved compensation, budget or allocated amount, and then only in accordance with Division of Administration Policy and Procedure Memorandum No. 49. Invoices and/or receipts for any pre-approved reimbursable expenses or travel expenses must be provided or attached to periodic invoices for reimbursement.

4.3 Reimbursements under this agreement will be allowed only for expenditures occurring between and including the dates of July 1, 2010 and June 30, 2011, and this project and all of the Contracting Party's services shall be completed by that date. Payment is contingent upon the availability of funds and upon the approval of this agreement by the Office of Contractual Review.

4.4 The Contract Monitor shall monitor disbursements on a monthly basis. Under circumstances such that the recipient entity has not demonstrated substantial progress towards goals and objectives, based on established measures of performance, further disbursements shall be discontinued until substantial progress is demonstrated or the entity has justified to the satisfaction of the agency reasons for the lack of progress. If the agency determines that the recipient failed to use the Line Item Appropriation within the estimated duration of the project or failed to reasonably achieve its specific goals and objectives, without sufficient justification, the agency shall demand that any unexpended funds be returned to the state treasury unless approval to retain the funds is obtained from the Division of Administration and the Joint Legislative Committee on the Budget. For public or quasi-public entities which are recipients under Act 11 or Act 41 of 2010, the transferring Agency shall forward to the legislative auditor, the division of administration, and the Joint Legislative Committee on the Budget a report showing specific data regarding compliance with this Section and collection of any unexpended funds. This report shall be submitted no later than May 1, 2011.

4.5 Taxes: Contracting Party hereby agrees that the responsibility for payment of taxes from the funds thus received under this agreement and/or legislative appropriation shall be Contracting Party's obligation and identified under Federal tax identification number 27-0943663.

ARTICLE V
TERMINATION FOR CAUSE

5.1 The State may terminate this agreement for cause based upon the failure of Contracting Party to comply with the terms and/or conditions of the agreement; provided that the State shall give Contracting Party written notice specifying Contracting Party's failure. If within thirty (30) days after receipt of such notice, Contracting Party shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place Contracting Party in default and the agreement shall terminate on the date specified in such notice. Contracting Party may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this agreement; provided that the Contracting Party shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

ARTICLE VI
TERMINATION FOR CONVENIENCE

6.1 The State may terminate the agreement at any time by giving thirty (30) days written notice to Contracting Party. Upon receipt of notice, Contracting Party shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders, for materials, facilities, services and supplies in connection with the performance of this Agreement. Contracting Party shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

ARTICLE VII
OWNERSHIP

7.1 All records, reports, documents and other material delivered or transmitted to Contracting Party by the State shall remain the property of the State, and shall be returned by Contracting Party to the State, at Contracting Party's expense, at termination or expiration of this agreement. All records, reports, documents, or other material related to this agreement and/or obtained or prepared by Contracting Party in connection with performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contracting Party to the State at Contracting Party's expense at termination or expiration of this agreement.

ARTICLE VIII
ASSIGNMENT

8.1 Contracting Party shall not assign any interest in this agreement and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the State, provided however, that claims for money due or to become due to Contracting Party from the State may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

ARTICLE IX
FINANCIAL DISCLOSURE

9.1 Each recipient shall be audited in accordance with R.S. 24:513. If the amount of public funds received by the provider is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the goals and objectives.

ARTICLE X
AUDITOR'S CLAUSE

10.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all records and accounts of Contracting Party which relate to this agreement.

10.2 Contractor and any subcontractors paid under this agreement shall maintain all books and records pertaining to this agreement for a period of three years after the date of final payment under the prime contract and any subcontract entered into under this agreement.

ARTICLE XI
AMENDMENTS IN WRITING

11.1 Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid only when it has been reduced to writing, executed by all parties and approved by the Director of the Office of Contractual Review, Division of Administration.

ARTICLE XII
FISCAL FUNDING CLAUSE

12.1 The continuation of this agreement is contingent upon the appropriation of funds to fulfill the requirements of the agreement by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the agreement, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

ARTICLE XIII
TERM OF CONTRACT

13.1 This agreement shall begin on July 1, 2010 and shall terminate on June 30, 2011.

ARTICLE XIV
DISCRIMINATION CLAUSE

14.1 The Contracting Party agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and Contracting Party agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contracting Party agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Contracting Party, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.

THUS DONE AND SIGNED, at Baton Rouge, Louisiana, on the ___ day of December, 2010.

WITNESSES:

GREENWELL SPRINGS-AIRLINE ECONOMIC DEVELOPMENT DISTRICT

Veronica Mack
Witness(Print Name) Veronica Mack

By: Courtney DeVaul
Name: Courtney DeVaul
Title: Executive Director

Alicia K Ardoin
Witness(Print Name) Alicia K Ardoin

THUS DONE AND SIGNED, at Baton Rouge, Louisiana, on the 4 day of Jan. 2011.

WITNESSES:

LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT

Chris Stewart
Witness(Print Name) Chris Stewart

By: Kristy G McKeam
Kristy G McKeam, Under Secretary

Kathy Blankenship
Witness(Print Name) Kathy Blankenship

Skip Smart
Skip Smart, LED Contract Monitor

APPROVED
Office of the Governor
Office of Contractual Review

JAN 31 2011

Sandra G. Gillen
DIRECTOR

“ATTACHMENT A” PLAN

	<p>NAME OF CONTRACTING PARTY: Greenwell Springs Airline Economic Development District</p>
	<p>NAME AND BRIEF NARRATIVE OF PROGRAM: Capacity Building and Economic Assessment & Development Initiative</p>
<p>Program Goals, Objectives, Expected Outcomes/Results Activities and Related Performance Measures (Duplicate pages as needed for each goal identified). What are the goals, objective(s), expected outcomes/results for this program: Indicate the expected outcomes/results for each goal. Explain how each goal, objective, outcome/result is measured. Identify activities that will be implemented to achieve expected outcomes, the person(s) responsible for implementing the activity, and the expected completion date.</p>	
<p>1. Program Goal (<i>Goals are the intended broad, long-term results. Goals are clear statements of the general end purposes toward which efforts are directed.</i>)</p> <p>A.. <i>To study the economic, social, and cultural effects of the closure of Earl k. Long Hospital located within the District.</i></p> <p>B. <i>To build capacity of the organization</i></p> <p>C.. <i>To create an economic environment that is attractive to businesses and sustains existing businesses</i></p> <p>2. Program Objective(s) (<i>Objectives are intermediate outcomes--specific, measurable steps towards accomplishing the goal. They identify the expected outcomes and results.</i>)</p> <p>Conduct a health/healthcare assessment of health resources currently offered within the District.</p> <p>A. Design a survey to be administered to a sample population of residents within the district related to health/health needs and their level of access and quality of care at Earl K Long.</p> <p>Design a survey to be administered to staff at the Earl K Long Hospital related to the economic impact of the hospital closure to personnel and community</p> <p>Analyze all data collected from surveys</p> <p>Produce a report that outlines the current health/healthcare resources and gaps in the District, describes the data collected from surveys, make recommendations as it relates to best practices in sustaining or growing the health/healthcare resources, filling the gaps -- including next steps to managing the elimination of Earl K. Long Hospital.</p> <p>B. Conduct board retreat to prioritize activities of the district, also conduct board development and ethics training.</p> <p>Hire an executive director to oversee the day to day operations of the organization, to seek additional funding and to create a presence in the district.</p> <p>Update agency website to provide information to business owners and residents on how to access funding opportunities and to inform them of GSAEDD activities.</p> <p>Brand organization, logo, letterhead, etc.</p> <p>C. To beautify the district by erecting district signs to identify neighborhoods in the district</p> <p>To create landscaping that is appealing and welcoming to Airline, Plank Road and Clovermook</p> <p>Provide grant opportunities to existing business for façade improvements.</p> <p>Provide expansion opportunities for businesses in the district and to look at ways to attract new businesses to the district.</p>	

<p>3. Relevant Activity (Activities) (<i>An activity is a distinct subset of functions or services within a program.</i>)</p> <p>A. Survey Design, Gathering Sample Population, Administering Survey, Research healthcare/health resources and gaps, Identifying stakeholders to assist in the assessment and recommendations.</p> <p>B. Create logo, letterhead, marketing materials for the district, Create a business directory of businesses in the district, Explore funding opportunities/matching grants to assist in beautification efforts</p> <p>C. Work with agencies to create an appealing landscape design for the district, Erect signs identifying areas/neighborhoods in the district</p>		
<p>4. Performance Measure(s) (<i>Measure the amount of products or services provided or number of customers served. Specific quantifiable measures of progress, results actually achieved and assess program impact and effectiveness.</i>)</p> <p>A. Number of people to whom the survey was administered, Number of people who completed the survey, Number of healthcare facilities within district, Economic impact of hospital to District, Negative Economic Impact to closure of hospital</p> <p>B. Number of signs erected in the district, Economic impact of business moving in the district or interested in locating in the district based districts appeal</p> <p>Number of grants awarded to businesses in the district, and Amount of additional funds that are awarded to the district.</p>		

“ATTACHMENT B”

Page 1

Project Budget (2010-2011)

Name of Contractor

Anticipated Income or Revenue

Sources (list all sources of revenue)

Amounts

\$100,000

Anticipated Expenses

<u>Expense Categories</u>	<u>Total Amount</u>	<u>Amount of Line Item Appropriation</u>
Salaries	\$10,000	\$10,000
Related Benefits	\$	\$
Travel	\$5,000	\$5,000
Operating Services	\$	\$
Advertising	\$5,000	\$5,000
Printing	\$5,000	\$5,000
Maintenance of Equipment	\$	\$
Maintenance of Office	\$	\$
Rentals	\$	\$
Dues and Subscriptions	\$	\$
Telephones	\$	\$
Postage	\$2,500	\$2,500
Utilities	\$	\$
Other	\$	\$
Website Maintenance	\$5,000	\$5,000
Office Supplies	\$2,500	\$2,500
Professional & Contract Services	\$30,000	\$30,000
Other Charges	\$	\$
Acquisitions & Major Repairs	\$35,000	\$35,000
Total Use of the Appropriation	\$100,000	\$100,000

(Budget categories listed above reflect a typical budget and may be adjusted by the agency and recipient to reflect actual categories necessary for each individual program. Salaries and Professional & Other Contract Services shall be detailed using pages 2 and 3 of Attachment B).

ATTACHMENT B
Page 2
STAFFING
CHART

Name of
 Organization: GSAEDD

Name of
 Program: _____

Name	Title	Total Salary Amount	Total Salary Paid by Appropriation Amount	Percentage	Related Benefits	Full time or Part Time # of months
Courtney Duvall	Executive Director	\$10,000	\$10,000	100%	None	Part Time (5 Months)

ATTACHMENT B

Page 3

SCHEDULE OF PROFESSIONAL AND OTHER CONTRACT SERVICES

Name of Organization: GSAEEDD

Name of Program: _____

Name and Address of Individual and/or Firm	Nature of Work Performed and Justification for Services	Total Contract Amount	Total Paid by Appropriation
Bayard Research Group Law Firm of Erin Wesley	Earl K. Long Assessment Legal Services	25,000 TBD	100% 100%

“ATTACHMENT C”

Progress Report

(To be submitted at least quarterly showing progress achieved. Duplicate pages as needed.)

Organization: _____

Contact Name: _____

Telephone: () _____ Fax: () _____

		Goal:	% Complete
Objective(s):			
Activity(Activities) Performed:			
Performance Measure(s):			

“ATTACHMENT D”

Cost Report for the Period of

Expense Category	Approved Total Amount	(Quarterly) Expenditures (Monthly)	Total Cumulative Year to Date Expenditures	Balance Remaining
Salaries	10,000.00			
Related Benefits				
Travel	5,000.00			
Operating Services		•		
Advertising	5,000.00			
Printing	5,000.00			
Maintenance of Equipment				
Maintenance of Office				
Rentals				
Dues/Subscriptions				
Telephones				
Postage	5,000.00			
Utilities				
Website Maintenance	5,000.00			
Office Supplies	2,500.00			
Professional Services	30,000.00			
Other Charges				
Acquisitions & Major Repairs	35,000.00			

(Expense categories must reflect budget categories listed in "Attachment B" budget.)

** Should reflect contract payment terms, either quarterly or monthly.*

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ATTACHMENT E
Disclosure and Certification Statement

Contractor's Name: Greenwell Springs-Airline Economic Development District

Contractor's Mailing Address: Post Office Box 73559, Baton Rouge, Louisiana 70814.

Name of Program: Airline-Greenwell Springs Economic and Employment Development Initiative

Organization Type: (For example, local government, non-profit, corporation, LLP, etc.)
Private entities required to register with the Secretary of State's office must be in good standing with that office.

Local Governmental Authority

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

Marion Zachary
Board Chair
Post Office Box 73559
Baton Rouge, Louisiana 70874.

~~Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:~~

Anita Tillman
Post Office Box 73559
Baton Rouge, Louisiana 70874.

Courtney DeVaul
Post Office Box 73559
Baton Rouge, LA 70804

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

I hereby certify that this organization has no outstanding audit issues or findings.

I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

Attach a completed Federal Form W-9 (Request for Taxpayer Identification Number and Certification)

I hereby certify that I have reviewed the above information, it is true and correct to the best of my knowledge, and I am the duly authorized representative of the organization.

Marion Zachary
Signature of Authorized Person

Marion Zachary Board Chair
Print Name and Title

11/16/09
Date

"ATTACHMENT E"

Disclosure and Certification Statement

Contractor's Name: Bayard Research Group, LLC

Contractor's Mailing Address: 1440 Devonshire Dr., Slidell, LA 70461

Organization Type: LLC

Private entities required to register with the Secretary of State's office must be in good standing with that office.

Names and Addresses of all officers and directors, including Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

James A. Gilmore, Jr. 1440 Devonshire Dr., Slidell, LA 70461

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

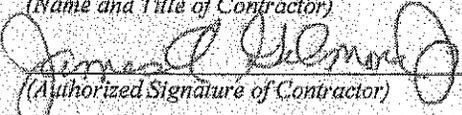
James A. Gilmore, Jr. 1440 Devonshire Dr., Slidell, LA 70461

List any person receiving anything of economic value from this agreement if that person is a state elected or appointed official or member of the immediate family of a person who is a state elected or appointed official. Include the amount of anything of economic value received, the position held within the organization. Identify the official and the public position held.

- I hereby certify that this organization has no outstanding audit issues or findings.
- I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.

I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.

James A. Gilmore Jr. President
(Name and Title of Contractor)


(Authorized Signature of Contractor)

"ATTACHMENT E"

Page 1

Disclosure and Certification Statement

Contracting Party's Legal Name: Wesmon, LLC

Contracting Party's Mailing Address: 483 Lake Worth Drive Baton Rouge, LA 70810

Organization Type (Legal Status): (For example, local government, public entity, non-profit, corporation, LLP, etc.)
(Private entities required to register with the Secretary of State's office must be in good standing with that office.)

Limited Liability Company

Titles, Names and Addresses of all officers and directors, including (but not limited to) Executive Director, Chief Executive Officer or any person responsible for the daily operations of the entity:

Erin Monroe Wesley, Manager
483 Lake Worth Drive
Baton Rouge, LA 70810

Names and Addresses of all key personnel responsible for the program or functions funded through this agreement:

Erin Monroe Wesley, Manager
483 Lake Worth Drive
Baton Rouge, LA 70810

List any person receiving anything of economic value from this agreement if that person is a member of the immediate family of an individual who holds a state elected office or who is a state appointed official. Include the amount of anything of economic value received and the position held within the organization. Identify the state official and the public position held.

None.

“ATTACHMENT E”

Page 2

Disclosure and Certification Statement. Continued

- I hereby certify that this organization has no outstanding audit issues or findings.
 - I hereby certify that this organization has outstanding audit issues or findings and is currently working with the state to resolve such issues or findings.
- I hereby certify that the above information is true and correct, to the best of my knowledge, and I am the duly authorized representative of the organization.

Westmon, LLC

(Name of Organization/Contracting Party)

December 22, 2010

(Date)

Spina M. MacTibels
Manager

(Authorized Signature and Title for Organization/Contracting Party)

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