



LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE

CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY:

Project ID:

CVA Purpose Area:

1. TITLE OF PROJECT

Sexual Assault Program

2. NEW PROJECT

CONTINUATION PROJECT OF: C11-1-003

3. PROJECT DURATION

Total Length: 12 Months (Not to exceed 12 Months)

Desired Start Date: 2/1/2013

Desired End Date: 1/31/2014

4. PROJECT FUNDS

Federal Funds: \$52,110

Cash Match

In-Kind Match: \$13,015

Total Project: \$65,125

5A. APPLICANT AGENCY INFORMATION

Agency Name: Forensic Nurse Examiners of Louisiana

Physical Address: 2900 Hearne Avenue

City: Shreveport

Zip: 71103-3936

Mailing Address: 2900 Hearne Ave

City: Shreveport

Zip: 71103-4466

Phone: (318) 226-6881

FAX: (318) 226-6884

Email: ojones@caddocoroner.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: Olivia Jones

Title: Executive Director

Agency Name: Forensic Nurse Examiners of Louisiana

Address: 2900 Hearne Ave

City: Shreveport

Zip: 71103-3936

Phone: (318) 226-6881

FAX: (318) 226-6884

Email: ojones@caddocoroner.com

Fed Employer Tax Id: 35 - 2262163

DUNS: 790024397 -

CCR CAGE/NCAGE: 4MFD6

CCR Expiration Date: 10/9/2012

6. IMPLEMENTING AGENCY

Name: Olivia Jones

Title: Executive Director

Agency: Forensic Nurse Examiners of LA

Address: 2900 Hearne Avenue

City: Shreveport

Zip: 71103-3936

Phone: (318) 226-6881

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7. PROJECT DIRECTOR

Name: Olivia Jones

Title: Executive Director

Agency: Forensic Nurse Examiners of LA

Address: 2900 Hearne Ave

City: Shreveport

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Phone: (318) 294-6530

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8. FINANCIAL OFFICER

Name: Kellie Ramos

Title: SANE Administrator

Agency: Forensic Nurse Examiners of LA

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City: Shreveport

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Phone: (318) 226-6881

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9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)

Forensic Nurse Examiners of Louisiana, Inc. (FNE) is a group of medical professionals whose mission is to provide compassionate and competent forensic nursing care to victims of sexual assault, encompassing mind, body and spirit. FNE was formed in October 2005 as a non-profit entity to provide Sexual Assault Nurse/Forensic Examiners (SANE or SAFE), to the community. Additionally FNE trains Registered Nurses to become SAFE's so they may perform the specialized and critical work of collecting evidence from victims of rape. FNE is a community hospital-based program which requires our nurses to meet the victim of sexual assault in the Emergency Department in which the victim presents for care in all of the parishes we serve.

FNE applies a "victim centered" approach to each examination performed. FNE serves the parishes of Bienville, Bossier, Caddo, Claiborne, Desoto, Natchitoches, Ouachita, Union, Lincoln and Webster. SAFE's work as part of a multidisciplinary team including local law enforcement, advocacy programs, the District Attorneys Office, the Crime Lab, and other healthcare services, working collaboratively to provide comprehensive medical/forensic care. The primary role of the SAFE in this collaboration is to collect physical evidence, DNA evidence and visual evidence (digital photography) enabling local law enforcement to successfully investigate and prosecute sexual assault crimes. SAFE's assist the victims of sexual assault and their families, giving them dignity and responding to their medical and emotional needs during a time of intense crisis.

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):	
<input checked="" type="checkbox"/>	Sexual Assault
<input type="checkbox"/>	Domestic Abuse
<input type="checkbox"/>	Child Abuse
<input type="checkbox"/>	Previously Underserved
State Type of Previously Underserved:	

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

	YES:	NO:
Are all budgeted items allowable per Program Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.		

Person Completing Budget Section: Olivia Jones

Title: Executive Director

Phone: (318) 226-6881

Fax: (318) 226-6884

E-Mail: ojones@caddocoroner.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$0	\$0	\$0	\$0
SECTION 200. FRINGE BENEFITS	\$0	\$0	N/A	\$0
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$1,177	\$0	\$0	\$1,177
SECTION 500. SUPPLIES	\$2,560	\$0	\$0	\$2,560
SECTION 600. CONTRACTUAL	\$48,373	\$0	N/A	\$48,373
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$0	\$0	\$13,015	\$13,015
TOTAL:	\$52,110	\$0	\$13,015	\$65,125

Provide Source of Cash Match:

Provide Source of In-Kind Match: Caddo Parish Coroner's Office

SECTION 400. COMPUTER QUESTIONNAIRE

If a computer and/or computer software is requested, the following must be completed. Please do not exceed spaces provided.

1. How will the purchase of computer equipment and/or software enhance the program to be funded?

2. How will the computer(s) be integrated into and/or enhance your current system?

3. What is the cost of each of the following:

A. Installation?

B. Staff training to use the computer equipment?

C. The on-going operational costs, such as maintenance agreements, supplies, etc.?

4. How will additional costs be supported?

Any additional costs will be supplied as in-kind by the Caddo Coroner's office.

SECTION 500. SUPPLIES (Continued)

SECTION B: Use this section only for Publications, workbooks, curriculum guides, videotapes, etc. Under type choose: **P** – Publications; **W** – Workbooks; **CG** – Curriculum Guides; **V** – Videotapes; **O** – Other. Itemize each item separately. Include tax and shipping costs in Unit Price, when applicable.

TYPE	TITLE OF PUBLICATIONS/FILMS	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH		
					F	C	IK
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL OF SECTION B SUPPLIES:				\$0.00	<small>F = Federal Funds C = Cash Match IK = In-Kind Match</small>		

BRIEFLY EXPLAIN:

A) The use of each request and its relationship to the project. Also explain the choice of materials, e.g. based on previous experiences or research showing its effectiveness, etc.:

SECTION 500. SUPPLIES SUMMARY	
FEDERAL FUNDS	\$2,560
CASH MATCH	
IN-KIND MATCH	
SUPPLIES TOTAL	\$2,560

SECTION 600. CONTRACTUAL

Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. Travel, lodging, and meals, if applicable, should be figured in addition to compensation. All expenses must be included in the contract. Must use approved LCLE contract.

INDIVIDUAL CONSULTANT	TYPE OF SERVICE OR TASK	HOURS DEVOTED	RATE PER HOUR	TOTAL COST	PAID WITH	
					F	C
Name: Individual SAFE's NWLA Title: Agency:	On call pay for SAFE's at \$4.00/hr x 24hrs/day x 365 days/year	8,760.00	\$4.00	\$35,040.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Name: Individual SAFE's NELA Title: Agency:	On call pay for SAFE's at \$.80/hr x 24hrs/day x 365 days/year	8,760.00	\$1.41	\$12,351.60	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Name: Workman's Comp Title: Agency:	Workman's Comp insurance for individual SAFE's	2,455.00	\$0.40	\$982.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Name: Title: Agency:				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL OF CONTRACTUAL COSTS				\$48,373.60	F = Federal Funds C = Cash Match	

CONTINUED FROM ABOVE TABLE	MILEAGE RATE	TOTAL MILES	MILES COST	NO. OF DAYS	NO. OF MEALS	MEAL COSTS	AIRFARE COSTS	LODGING COSTS (Include Tax)	OTHER TRAVEL COSTS	TOTAL COSTS	PAID WITH	
											F	C
NAME:			\$0.00							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
NAME:			\$0.00							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
NAME:			\$0.00							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL FOR NON LOCAL IN-STATE AND OUT-OF-STATE TRAVEL COST:										\$0.00	F = Federal Funds C = Cash Match	

BRIEFLY EXPLAIN:

A) Purpose of each consultant or other contractual service requested:

Each independent contractor provides forensic exams for sexual assault victims. This compensation provides on call pay to ensure 24/7 coverage for a 9 parish service area. Most nurses who provide on-call coverage receive some type of call pay compensation. The average for SAFE's across the country is \$2.50-\$8.00/hr. The compensation provided in this grant is commensurate to the call pay for nursing in our community.

B) Why the service requested is necessary and cost effective:

Call Pay is the standard of payment for Registered Nurses in and out of the hospital setting that are required to carry a beeper and provide nursing services after traditional hours or on a 24/7 basis. This is also the standard basis of payment for the majority of SANE programs across the nation. This is not a minimum wage type payment but only compensating for "on-call time".

C) Method of procurement and basis for determining rate of pay:

On-Call Pay for SANE's for this grant is calculated at (\$4.00/hr NWLA) and (\$1.41/hr NELA) x 24 hrs/day x 365 days. After a SANE has completed all educational and clinical requirements, each SANE is individually evaluated on his/her clinical/social skills with a Sexual Assault patient before being offered an independent contractor agreement with FNE of LA, Inc.

SECTION 600. CONTRACTUAL SUMMARY	
FEDERAL FUNDS	\$48,373
CASH MATCH	
CONTRACTUAL TOTAL	\$48,373

SECTION 800. OTHER DIRECT COSTS

Itemize each type: e.g., audit, rent (show square footage and cost per square foot), phone charges, utilities, printing, duplicating, registration fees for conferences/workshops, etc. Prorate telephone and utility bills. Show method of determining cost. Please refer to application instructions for direction.

TYPE OF OTHER DIRECT COST	METHOD OF DETERMINING COST	QUANTITY	UNIT PRICE	TOTAL COST	PAID WITH		
					F	C	IK
Rent in Caddo Coroner's Office	185.5 sq ft x \$5.58/sq ft	12.00	\$1,035.00	\$12,420.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Thoma-coroner vounteer	\$50/hr	12.00	\$40.00	\$480.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Board Member volunteers	\$50/hr	4.00	\$28.75	\$115.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL OF OTHER DIRECT COSTS:				\$13,015.00			

F = Federal Funds
C = Cash Match
IK = In-Kind Match

BRIEFLY EXPLAIN:

A) Need for each type listed; and
Office space is necessary to perform business functions of the agency.
The office space listed above is a separate office in the caddo coroners office that is separate from the office space listed in-kind from the coroner in-kind listed in grant # C10-8-010.

B) Its relationship to project.
These services enable the agency to fulfill its grant and administrative obligations.

SECTION 800. OTHER DIRECT COSTS SUMMARY	
FEDERAL FUNDS	
CASH MATCH	
IN-KIND MATCH	\$13,015
OTHER DIRECT COSTS TOTAL	\$13,015

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Sexual assault is epidemic in our society. The most recent statistics from the Rape, Abuse and Incest National Network (RAINN) states that, "1 in 6 women and 1 in 33 men will experience sexual assault in their lifetime. 15% are victims under age 12, 80% are under age 30. Every 2 minutes, someone in the US is sexually assaulted. Each year about 207,754 victims of sexual assault each year. 54% of sexual assaults are not reported to the police. 97% rapists will never spend a day in jail." (Retrieved December 2012 from www.RAINN.org database, at <http://www.rainn.org/statistics>). In 2011 FNE collected evidence from 262 victims of sexual assault in Northwest Louisiana. This figure represents an average of 1.3 victims per day in our community.

Many victims of sexual assault and domestic violence do not report or seek medical attention due to fear, intimidation, and/or the misperception that they will be blamed for the crime. So when a victim seeks help, it is of the utmost importance that they are treated with compassion and understanding. Further, the first presentation of a victim to a medical facility is usually the only opportunity to collect quality forensic evidence to aid in the prosecution and conviction of the perpetrator. There is a finite amount of time to retrieve DNA evidence, Adolescent/Adult patients 120 hours and Pediatric patients 72 hours. FNE meets the need of both the victim and law enforcement at this critical point after a sexual assault or other violent crime has been committed.

During 2012, the Caddo Parish Sheriff's Office and Shreveport Police Department processed 366 calls for assistance related to sexual assault with 84 resulting in an arrest. Of those offenses, 330 were sexual assault and 1,886 were domestic violence crimes. A total of 1,090 sexual assault and domestic violence victims were referred to victim services by law enforcement during 2010. However, we believe that these statistics underestimate the number of crimes and victims, because the Rape Abuse and Incest National Network (RAINN) reports that 60% of sexual assaults go unreported. <http://www.rainn.org/statistics>.

By the very nature of the nurse-patient relationship, the victim often feels comfortable and safe disclosing personal and private information that they would not normally discuss with others. Therefore, it is of the utmost importance that the nurse be specially trained to collect forensic evidence. Whether it is physical, photographic or DNA evidence, law enforcement relies on this evidence to assure justice is served. National statistics show that when a community has a Sexual Assault Nurse Examiner program, there is better collection of evidence, higher prosecution rates, and therefore safer communities. (A. Giardino, M.D. Ph.D., E. Datner, M.D., J. Asher, M.D., *Victimization Across the Life Span*, p.483 (G.W. Medical Publishing, Inc., 2003). These funds are necessary to continue to provide services to victims and training for Sexual Assault Forensic Examiners (SAFE).

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

Because of the rigorous training requirements for new SAFE's, FNE works to enroll 30 new trainees each year, of whom four will most likely complete the training and become certified as SAFE's, or about 40%. There is understandably a high burnout rate for SAFE's, about 30% a year (national average) who leave the program, there is a critical and ongoing need for specially trained, certified nurse specifically trained in forensic evidence collection from victims of sexual and other types of physical assaults--and FNE fills that need in this community.

Without the services provided by FNE, personnel not fully trained in proper evidence collection would perform the forensic examination and collect the forensic evidence. Most healthcare providers are not forensically trained and do not fully understand the need for quality forensic evidence or appreciate the gravity of poor-quality or improperly collected evidence. Not do most healthcare providers understand the psychological needs of the victims of sexual assault, not are they knowledgeable about how to coordinate with other victim's services. FNE addresses all for those needs for our community with no duplication of services.

FNE is a founding member of our Sexual Assault Response Team (SART) and hosts 4 meetings per year that are attended by members of the SART which include healthcare workers, local law enforcement, the North Louisiana Crime Lab, the DA's office and Coroner's office as well as Victim Advocates, Sexual Assault Forensic Examiner and Hospital Personnel. The SART had a total of 272 attendees throughout the year. Among other activities, the SART reviews cases and studies the proper protocol for handling sexual assault cases.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal 1: Train and properly equip five new Sexual Assault Nurse/Forensic Examiners for adult and pediatric cases.

Goal 2: Respond competently and promptly when a SANE/SAFE's services are requested.

Goal 3: Educate healthcare workers to care properly for victims of sexual assault and other violent crimes.

Goal 4: Maximize effectiveness of the Sexual Assault Response Team.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Goal 1: Completely train and properly equip five new SANE/SAFE's for adult and pediatric cases

Objective 1: Conduct one Adult SAFE training and one Pediatric training SAFE Class in 2013.

Objective 2: Provide additional training to at least 10 SANE/SAFE's already certified.

Goal 2: Respond competently and promptly when a SAFE's services are requested.

Objective 1: Respond to the hospital where a victim has presented within one hour of receiving at least 120 calls for services.

Objective 2: Make referrals and verbal medical care plans with ER physician for all or at least 120 calls for patients/victims served.

Goal 3: Educate healthcare workers to care properly for victims of sexual assault and other violent crimes.

Objective 1: Conduct inservices for at least 4 emergency departments served by Forensic Nurse Examiners of LA, Inc. to ensure that healthcare workers understand the protocol for caring for victims of sexual assault.

Objective 2: Conduct one physician/resident training to help educate future physicians about the proper collection of forensic evidence.

Goal 4: Maximize effectiveness of the Sexual Assault Response Team (SART).

Objective 1: Help establish or provide support for at least one new SART's in nearby parishes. Our goal for 2013 is Ouachita Parish.

Objective 2: Send at least two SAFE's and 3 other members of the SART to the LAFASA Sexual Assault Conference held in Baton Rouge every December.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

Goal 1: SANE Training: FNE trains nurses in the proper collection of forensic evidence and further trains them to assist in the emotional and medical needs of the victim. All training is based on nationally-recognized guidelines and standards as set forth by US Department of Justice and the International Association of Forensic Nurses. Our nurses testify in criminal court cases and have been certified as experts in their field. Our nurses are also trained to understand the psychological needs of the victims of sexual assault. FNE will conduct at least one SANE Training in the 1st quarter of 2013.

Goal 2: 100% SAFE response; FNE has responded to 100% of the calls it has received for the services of a SAFE. We anticipate in 2012 that there will be over 250 calls in the 10 parish area we serve. This goal will be ongoing and met over the entire grant period.

Goal 3: Healthcare Provider Forensic Education: FNE has conducted in-services to ER personnel to ensure that all staff know how to utilize the protocol for assisting victims of sexual assault. Additionally, in 2012, ER Staff at all hospitals in the 10 parish area will be updated on any changes to the protocol, as well as proper procedure to follow the preservation of evidence and care for the victim until a SAFE arrives. In 2012 FNE will conduct one Resident/Physician training at LSU Health by the 4th quarter of 2012.

Goal 4: SART: FNE is a founding member of the Northwest Louisiana Sexual Assault Response Team (SART), and was instrumental in drafting its protocol to ensure a victim-centered approach to sexual assault crimes. Currently, the SART consists of representatives from FNE, the Caddo Parish District Attorney's Office, the Caddo Parish Sheriff's Office, the Caddo Parish Coroner, the Shreveport Police Department, the Victim Advocacy Center, and the Crime Lab of North Louisiana as well as the same corresponding agencies in Bossier and Webster Parishes and a few other surrounding parishes. FNE will continue to conduct SART and community education from February 2013-January 2014. Additionally FNE will be responsible for ensuring SART meetings for Northwest Louisiana occur to discuss cross jurisdictional issues, protocols and peer review. Minutes for these meetings will be kept and on file. This goal will be ongoing and met over the entire grant period of 12 months.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

2. Type of personnel to be trained:

3. Number of personnel to be trained:

4. Geographical locations of trainees (who will be invited):

5. Dates and hours of training:

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

30 individuals attended the classroom portion of the training during 2012 which included 2 Adult and 1 Pediatric training. Not all participants will provide services in our service area as there were participants from other programs throughout the state as well as from other states. FNE provided the only training for SAFE in the state of Louisiana in 2010-2012. FNE also provided on-going training through peer review to 19 full certified practicing SAFE's. FNE responded promptly and competently to 300 sexual assault cases year to date for 2012. So far to date through November 2012 FNE has collected 257 (complete PERKs) cases and 43 consult cases where the SANE assists the local law enforcement agency in collection criteria.

FNE conducted community training and education programs for 509 individuals, which included emergency departments of the service area, advocacy groups from Providence House, Gingerbread House and Barksdale Air Force Base; law enforcement for CPSO, SPD, OFD, and the DV Task Force, BPCC, Remington College, LSU Health, and others. In addition, FNE coordinated monthly Sexual Assault Response Team (SART) meetings that were attended by the members of the SART which included healthcare workers, local law enforcement from Caddo, Bossier, Webster and surrounding parishes, The North Louisiana Crime Lab, The DA's office, Coroner's office and victim advocates. The SART had a total of 85 attendees throughout the year. Among other activities, the SART reviews cases and studies the proper protocol for handling each sexual assault cases.

2. Did the project work as expected? Explain.

FNE defines the overall success of its program during the grant year on the basis of the compassionate and competent care given to victims and the superior quality of its forensic examinations, and we believe we were successful in meeting that goal during this grant year.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

Each Sexual Assault Forensic Examiner completes a form related to each case they complete.

2. When will the data be collected?

Forms from each Sexual Assault Forensic Examiner are collected and compiled by the Executive Director and SAFE Clinical Coordinator.

3. Who will collect and analyze the data?

Olivia Jones RN, BSN, SANE-A, Executive Director

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Olivia Jones

Phone: (318) 226-6881

Email: ojones@caddocoroner.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Forensic Nurse Examiners of Louisiana staff will meet with the Board of Directors upon evaluation to determine if goals were met and if the goals need to continue as stated or require revision.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Quarterly progress reports and monthly expenditure reports will be disseminated to Louisiana Commission on Law Enforcement. The United Way, Beaird Foundation, and FNE's Board of Directors as applicable.

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Forensic Nurse Examiners of Louisiana, Inc. receives funding from the Caddo Parish Coroner's office, United Way, Beaird Foundation, Willis Knighton Hospital System, and LCLE Statewide grant. We continue to solicit funds from alternate sources as well as conduct fundraisers.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

FNE is provided office space in the Caddo Parish Coroner's Office. This is provided in-kind along with office supplies, phone, fax and internet. Evidence collection occurs at local hospitals and there is no charge to our program or the victims to use these facilities for the collection of evidence.

L. AUDIT REQUIREMENTS

All applications must check one:

- This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**
 1. Date of last audit
 2. Dates covered by last audit:
 3. Date of next audit:
 4. Dates to be covered by next audit:
 5. Date next audit will be forwarded to LCLE:

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

At this time Forensic Nurse Examiners does not utilize volunteers in its program. If volunteers are ever used they will be subject to the same screening mechanisms as personnel.

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

SAFE's in collaboration with sexual assault advocates, discuss resources and make referrals for sexual assault victims. One resource that is discussed is the Louisiana Crime Victims Reparations Program to reimburse victims for expenses incurred related to the sexual assault crime. Additionally SAFE's have started carrying the CVR brochure to give to the victim in the emergency department at point of contact.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

Forensic Nurse Examiners of Louisiana works with the Northwest Louisiana Sexual Assault Response Team (SART) to provide a collaborative effort in sexual assault cases. This includes law enforcement, the judicial system, Crime Victims Reparation, sexual assault advocacy centers, the Crime Lab and local hospitals. Monthly meetings are held which include peer review to assist in this collaborative effort.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Sexual Assault Forensic Examiners are responsible for collecting evidence while remaining non-biased and non-judgemental. There are two ways this can happen. First is when law enforcement is involved in the case and requests collection of evidence. There is no need to encourage reporting in this scenario as law enforcement is already involved. In cases where law enforcement is not involved age 17 or older victims can request collection of evidence through blind reporting. This gives victims who are undecided about reporting the opportunity to have evidence collected, which is extremely important due to the time sensitivity of the evidence, while considering their options on reporting. The victim has 30 days from the time of collection to report the sexual assault to the police. We believe this is extremely valuable in allowing the victim to recover from the initial trauma and make informed decisions about reporting to law enforcement. The blind report option encourages reporting in the victims emotional time frame.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, **NOT** reporting instances of child abuse.

Background checks are performed on all Sexual Assault Nurse/Forensic Examiners.