

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW  
SUMMARY

APPLICATION NUMBER: P11-8-001

APPLICANT: LA Chiefs' Of Police Association

PROJECT TITLE: Training & Equipment

*Handwritten signature and date: 2/24/11*

PROJECT FUNDS :

FUND: \$ 20,000 100.00%  
MATCH: \$ 0 0.00%  
TOTAL: \$ 20,000 100.00%

PROJECT DURATION: 11 months  
START DATE: 07/01/2010  
END DATE: 06/01/2011

Continuation of NEW

PROJECT SUMMARY:

THE LOUISIANA ASSOCIATION OF CHIEFS OF POLICE HOLD TRAINING CONFERENCES THREE TIMES A YEAR TO PROVIDE MANDATORY PROFESSIONAL TRAINING. THE FUNDS WILL BE USED TO SUBSIDIZE COSTS.

RECOMMENDATION: FUND X DENY    

SPECIAL CONDITIONS :

1. PROCUREMENT OF EQUIPMENT AND CONTRACT SERVICES SHALL BE ON THE BASIS OF COMPETITION IN ACCORDANCE WITH APPLICABLE STATE AND/OR LOCAL GOVERNMENT PROCUREMENT REGULATIONS AND CONSISTENT WITH POLICIES ESTABLISHED BY THE LOUISIANA COMMISSION ON LAW ENFORCEMENT.
2. NO RELEASE OF FUNDS BY LCLE FOR CONTRACTUAL SERVICES UNTIL SIGNED, EXECUTED CONTRACT(S) ARE SUBMITTED TO LCLE AND APPROVED.
3. ANY SUBGRANT TO A SINGLE AGENCY IN EXCESS OF \$3,000 MADE FROM REGIONAL BLOCK TRAINING FUNDS MUST BE APPROVED BY LCLE.
4. FORM PC-21 REPORT OF BLOCK TRAINING TO BE SUBMITTED TO LCLE WITH FINAL EXPENDITURE REPORT.
5. PRE-AWARD COSTS ALLOWABLE FROM 07/01/10.
6. A SIGNED PURCHASE ORDER OR DATED INVOICE MUST ACCOMPANY REQUEST FOR FUNDS FOR EQUIPMENT PURCHASE(S).
7. WHEN SIGNED PURCHASE ORDERS ARE SUBMITTED WITH THE REQUEST FOR FUNDS, A LEGIBLE, DATED COPY OF A SIGNED EQUIPMENT INVOICE(S) MUST BE SENT WITH THE FINAL EXPENDITURE REPORT.
8. NO RELEASE OF FUNDS BY LCLE UNTIL SOLE SOURCE JUSTIFICATION IS RECEIVED BY LCLE AND APPROVED.
9. THE END DATE FOR THIS GRANT IS 06/01/11. NO EXPENDITURES MAY GO BEYOND THIS DATE. TO ENSURE THAT ALL REIMBURSEMENTS CAN BE MADE TO YOUR AGENCY, ALL FINAL REQUESTS FOR PAYMENTS FOR THIS GRANT MUST BE SUBMITTED TO THE LOUISIANA COMMISSION ON LAW ENFORCEMENT NO LATER THAN 07/15/11.
10. NO PROJECT FUNDS MAY BE USED TO PURCHASE OR LEASE ANY MECHANICAL, ELECTRONIC, OR OTHER DEVICE FOR SURVEILLANCE PURPOSES THAT IS IN VIOLATION OF TITLE 3 P.L. 90-351, AS AMENDED, OR ANY APPLICABLE STATE STATUTE.

**APPROVED**

FEB 24 2011

LOUISIANA COMMISSION ON LAW ENFORCEMENT  
AND ADMINISTRATION OF CRIMINAL JUSTICE

RELATED TO WIRETAPPI SURVEILLANCE, OR CLANDESTINE . IVITY.

11. ALL PUBLICITY (PRESS RELEASES, ETC.) CONCERNING ANY TRAINING COURSES HELD SHOULD BE HANDLED BY THE AGENCY SPONSORING THE TRAINING (SHERIFF, DISTRICT ATTORNEY, DISTRICT COUNCIL, ETC.) WITH THE CREDIT FOR THE TRAINING GOING TO THAT AGENCY WITH THE LOUISIANA COMMISSION ON LAW ENFORCEMENT AND THE DRUG CONTROL AND VIOLENT CRIME POLICY BOARD BEING NAMED AS THE SOURCE OF FEDERAL GRANT FUNDS.
12. ALL TRAVEL EXPENDITURES MUST BE IN ACCORDANCE WITH STATE TRAVEL REGULATIONS.

**DISTRICT USE ONLY:** This application has been reviewed by the local Council at the 2/24/11 meeting.  
(DATE)

Recommendation:  Fund  Deny

District Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. Short Title of Project: **BLOCK TRAINING and EQUIPMENT**

2. Program Area: **Chiefs Training**

3. Project Duration: Total Length: 11 Months  
Start Date: 07/01/10 End Date: 06/01/11

4. Program Funds: \$ \$20,000

5. **Louisiana Association of Chiefs of Police**  
**2855 Interstate 10 Frontage**  
**Port Allen, Louisiana 70767**  
**Phone 225 387-3261 Fax 225 387-3262**  
**Federal Id:# 72-0985255**

6. Project Director  
**Fabian Blache' Jr.**  
**Executive Director**  
**2855 Interstate 10 Frontage Rd**  
**Port Allen, Louisiana 70767**  
**Phone 225 387-3261 Fax 225 387-3262**

7. Financial Officer  
(Name, address, phone number)  
**Chief Jim Craft**  
**PO Box 4308**  
**Lafayette, Louisiana 70502**  
**337 291-8652 Fax: 337 291-5665**

8. Official Authorized to Sign Application  
(Name, address, phone number)  
**Fabian Blache' Jr.**  
**Executive Director**  
**2855 Interstate 10 Frontage Rd**  
**Port Allen, Louisiana 70767**  
**Phone 225 387-3261 Fax 225 387-3262**

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LA COMMISSION  
LAW ENFORCEMENT

9. Summary: Concisely state the application's (1) Problem/Needs; (2) Goals/Objectives; and (3) Results desired.

The Louisiana Association of Chiefs of Police through the LEEMI project and the Association by laws are required to train the Louisiana Chiefs of Police in managerial skills. This requirement is for the professional development of the Chiefs and to assure a standard for policies and procedures that meet or exceed the expectations of the legislative directives. To put on these trainings in the different locations requires assistance. Each year we put together a training session at each of the 3 major conferences. These trainings are designed to inform 150-225 Chiefs of Police. Cost of material, cost of training space, manuals, and the cost of instructors has placed a financial strain on the organization. If we were to raise the dues or conference fees, we will suffer the loss of membership and attendance, which works directly against the intent of the legislature and the association. Most agencies are small (jurisdictions with less than 1000 population). Their limited resources for training places a responsibility to provide low cost and support. This grant will focus on ongoing training for Chiefs of Police, for the grant life.

10. Detailed Project Budget (Current Year Only)						
100. Personnel					Project Funds	Category Totals
Name	Position	% Of Time	Monthly Salary	Number of Months		
Personnel Subtotal						
200. Fringe Benefits (FICA, Retirement, Etc.)						
Fringe Benefits Subtotal						
300. Travel (Transportation and Subsistence)						
Travel Subtotal						
400. Equipment (Itemized)						
Equipment Subtotal						10,000
500. Supplies (Itemize)						
Supplies Subtotal						
600. Professional Services (Consultants, Etc.)						
Professional Services Subtotal						
800. Other Direct Costs						
Other Direct Costs Subtotal						10,000
Total Project Costs						20000

**11. Budget Narrative**

**Begin below and add as many continuation pages (3a, 3b, etc.) as may be necessary to relate the items budgeted to project activities, and complete the required justification and explanation of the project budget.**

This grant will be used to inform and instruct the Chiefs of Police in the State of Louisiana during 2011 in the area of scientific crime analysis and tactical approaches to community problems. In order to instruct all chiefs of police, the course will need to be delivered throughout the State in different regions. The course is designed to increase the chiefs use of "Virtual Louisiana" in their crime and incident mapping, and thier assessment of their tactical response. To provide this specific training for all 321 Chiefs of Police would be around \$120 per chief. By providing the same training in the following process the cost is lowered to \$63 per Chief.

**300 Travel \$3511**

Lodging cost for instructors is for 6 sessions with lodging available for the night before and the night following the training. Lodging cost is based upon the average cost for lodging which includes applicable taxes.

- |  |           |
|--|-----------|
| a. 12 nights @ \$100 per night for a total cost:           | \$1200    |
| b. Per diem is based upon \$38 per day for the 6 sessions: | \$ 228    |
| c. Mileage is based upon current state reimbursement       |           |
| 99 miles maximum \$47.25 per trip                          | \$ 283.50 |
| d. Lodging for chiefs without the means to travel          | \$1800    |

based upon 3 chiefs per session for 6 sessions, rate based

upon \$100 per night. These are necessary cost to provide the 6 training sessions around the state. Each year due to financial restrictions the Board of Officers allow attendance to certain trainings on a scholarship arrangement. This item (d) would cover their lodging costs.

**400: Equipment \$2500**

The equipment requested is needed to support the training for the chiefs. Each piece of the equipment is required in order to put an interactive training that takes advantage of the Smart Board Technologies, the Virtual Louisiana web application and the Crime Mapping. These pieces will be kept as a single system and used for the Smart Board Interactive classes.

a. Lap Top	\$950
b. Edge Ebeam Smart Board	\$750
c. Projector	\$800

**500 Supplies \$6689**

a. Printing for the manuals 500 Times \$7.00	\$3500
b. DVD/cd Blank and cases 500 Times \$2.00	\$1000
c. Binder costs 500@ \$3.00	\$1500
d. Paper, pens, clips pencils	\$ 689

Requesting supplies to provide each student with a student manual along with a cd or dvd copy of the class for future references.

**600 Professional Fees \$5600**

This represents the cost of an instructor traveling a half day before, a half day after and one day of instructional services for the 6 classes. Preparation time which is not reimbursed, includes copy time, editing, and upgrading of instructional information. Cost is based upon \$50 per hour. (including travel) In cases where travel requires more than the normal 4 hour driving period such as

Monroe or Shreveport, 2 additional days were added since more than 8 hours would be tied up on the road.

Cost based upon 14 days @ \$400 per day totaling \$5600

**800 Other Direct     \$1700**

This represents the cost of training rooms for the training. The conference sessions would require space for 150-225 students is estimated at \$1200. The other \$500 is for the smaller classes which would be held in hotel, motel conference rooms or training rooms. Whenever possible LLEA training rooms will be used.