

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** KID smART

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Special Initiative
  - Line Item Appropriation
  - Letter of Agreement

**Yes    No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

10-13-11  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

10-26-11  
\_\_\_\_\_  
**Date**

**REVISED BUDGET for ATTACHMENT A**

Grant: FY12-

Dates: July 1, 2010 - June 30, 2011

Grantee:

Amount: \$

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**CASH INCOME (this program only)**

- 1. Admissions,Memberships,Subscriptions \_\_\_\_\_ \$ \_\_\_\_\_
- 2. Contracted Services Revenues[workshops,presentations] \_\_\_\_\_ \$ \_\_\_\_\_
- 3. Other Revenues[list source] \_\_\_\_\_ \$ \_\_\_\_\_
- 4. Corporate Support[source] \_\_\_\_\_ \$ \_\_\_\_\_
- 5. Foundation Support[source] \_\_\_\_\_ \$ \_\_\_\_\_
- 6. Other Private Support, Fundraising[source] \_\_\_\_\_ \$ \_\_\_\_\_
- 7. Applicant Cash other than above[source] \_\_\_\_\_ \$ \_\_\_\_\_

**GOVERNMENT SUPPORT**

- 8a.Federal Government Support[source] \_\_\_\_\_ \$ \_\_\_\_\_
- 8b.State/Regional Gov't Support[source] \_\_\_\_\_ \$ \_\_\_\_\_
- 8c.Local Government Support[source] \_\_\_\_\_ \$ \_\_\_\_\_
- 9. **SUBTOTAL** [Cash Income lines 1-8] \_\_\_\_\_ \$ \_\_\_\_\_
- 10. **DOA GRANT AWARDED** \_\_\_\_\_ \$ 72,548
- 11. **TOTAL CASH INCOME**[lines 9-10] \_\_\_\_\_ \$ 72,548

**EXPENSES (this grant only)**

	<b>DOA Grant</b>	<b>Cash Match</b>	<b>Total</b>
12. Personnel-Admin _____	\$ <u>26,200</u>	\$ _____	\$ <u>26,200</u>
13. Personnel-Artistic _____	\$ _____	\$ _____	\$ _____
14. Personnel-Tech/Prod _____	\$ _____	\$ _____	\$ _____
15. Fiscal Agent Fees _____	\$ _____	\$ _____	\$ _____
16. Outside Prof. Serv. -Artists _____	\$ <u>19,900</u>	\$ _____	\$ <u>19,900</u>
17. Outside Prof. Serv. -Other _____	\$ <u>13,278</u>	\$ _____	\$ <u>13,278</u>
18. Space Rental _____	\$ _____	\$ _____	\$ _____
19. Travel _____	\$ <u>9,490</u>	\$ _____	\$ <u>9,490</u>
20. Marketing[Promot'n,Print] _____	\$ _____	\$ _____	\$ _____
21. Rentals of Equipment _____	\$ _____	\$ _____	\$ _____
22. Supplies and Materials _____	\$ <u>2,680</u>	\$ _____	\$ <u>2,680</u>
23. Utilities _____	\$ _____	\$ _____	\$ _____
24. Postage _____	\$ _____	\$ _____	\$ _____
25. Insurance Fees _____	\$ _____	\$ _____	\$ _____
26. Shipping Costs insurance/phone _____	\$ <u>1,000</u>	\$ _____	\$ <u>1,000</u>
27. <b>SUBTOTALS</b> [lines 12-26] _____	\$ <u>72,548</u>	\$ _____	\$ <u>72,548</u>
28. <b>TOTAL EXPENSES</b> [must equal lines 12-26] _____	<u>72,548</u>	\$ _____	\$ <u>72,548</u>

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: KID smART  
Address: 1920 Clio Street  
City & State: New Orleans, LA 70113  
Contact Name: Echo Olander  
Telephone Number: 504.410.1990  
Fax Number: 504.410.1994

Program Data:

Arts Grant #: FY12 -089  
Amount to be Transferred: \$ 72,548  
Funding Source: State Funds  
Beginning Date: July 1, 2011  
Ending Date: June 30, 2012

1. **Proposed Plan with Detailed Goals and Objectives:**

\_\_\_\_ Support for the ICI Program: Professional Development sessions and artist residencies in visual arts for eight schools around the state. Training for teaching artists through the Kennedy Center, support for local arts council participation, development of fellows program and coordination of training through the A+ Oklahoma schools.

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2. **Proposed Performance Measures for the Project:**

\_\_\_\_ Each session is followed by surveying participants (classroom teachers, students). Statewide arts councils are queried for input. Discussions will be had with principals who will also submit surveys. Staff of the LDOA will be convened to discuss success and potential next steps.

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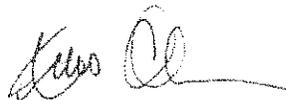
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3. **A COMPREHENSIVE BUDGET** showing all anticipated uses of the appropriation **MUST BE ATTACHED** to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.



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Name and Title  
Echo Olander