**Office of Lt. Governor**
**Department of Culture, Recreation & Tourism**
**Funding Agreement Checklist**

**Agency/Program: DCRT/OCD/Main Street/Arts**

**Recipient: Thibodaux Main Street**
**409 B West Third Street**
**Thibodaux, LA 70301**

**Indicate:**
- ☐ Cooperative Endeavor
- ☐ Professional Services Contract
- ☐ Personal Services Contract
- ☐ Consulting Services Contract
- ☐ Social Services Contract
- ☑ Grant: Indicate Specific Program – State General Fund
- ☐ Line Item Appropriation
- ☐ Letter of Agreement

| Yes | No | |
|---|---|---|
| ☑ | ☐ | Does the agreement include budget worksheet? |
| ☑ | ☐ | Does the agreement include anticipated uses? |
| ☑ | ☐ | Does the agreement include estimated duration of the project? |
| ☑ | ☐ | Does the agreement include goals, objectives, and measures of performance? |
| ☑ | ☐ | Does the agreement indicate requirement of written progress report every six (6) months? |
| ☑ | ☐ | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| ☑ | ☐ | Has the comprehensive budget been approved by the appointing authority? |
| ☑ | ☐ | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

**Signatures:** Tammy Bridges — 2/21/12
**Contract Monitor** — **Date**

Pam Breaux — 2-7-12
**Appointing Authority** — **Date**

## Final Payment Request

**Name of Main Street Community** Thibodaux Main Street, Inc.

Please complete the final budget for your 2011 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

| Louisiana Main to Main 2011 Final Budget | |
|---|---|
| **Sources of Cash:** | |
| **Main to Main Grant Award** | **$4,500.00** |
| **Other Sources of Cash-** list **all** other sources of cash funding | |
| Team Registration | $ 1,560.00 |
| Entry Fee | $ 3,966.00 |
| Food/Beverage/ T-Shirt Sales | $ 2,270.00 |
| Sponsorships | $ 1,900.00 |
| Donations | $ 25.50 |
| Half & Half Raffle | $ 387.00 |
| | |
| **Total from Other Sources**- must equal a minimum of 25% of grant award | $ 10,108.50 |
| | |
| **Total Sources of Cash – Must equal "Total from Other Sources" + $4,500 Grant Award** | **$ 14,608.50** |
| | |
| **Uses of Cash:** List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources. | |
| Entertainment | $ 950.00 ✓ |
| Marketing/Advertising | $ 956.75 ✓ |
| Supplies | $ 1,347.19 ✓ |
| T-Shirts | $ 766.80 ✓ |
| Food/Drink | $ 830.67 ✓ |
| | |
| | |
| | |
| **Total Uses of Cash** | **$ 4,851.41** |
| | |
| **In-kind Contributions:** Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of $18.77/hr. Please note the number of volunteers and total hours. | |
| 8 Volunteers @ 6hrs | **$ 900.96** |
| 6 Volunteers @ 3hrs | **$ 337.86** |
| | |
| | |
| **Total Value of In-Kind Contributions** | **$ 1,238.82** |

OKAY TO PAY
MWS
01-27-12

Final Payment Amount Requested $ 4,500.00 Signature