**Office of Lt. Governor**
**Department of Culture, Recreation & Tourism**
**Funding Agreement Checklist**

**Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street**

**Recipient: City of Thibodaux**
**409-B West Third Street**
**Thibodaux, LA 70301**

**Indicate:**
- ☐ Cooperative Endeavor
- ☐ Professional Services Contract
- ☐ Personal Services Contract
- ☐ Consulting Services Contract
- ☐ Social Services Contract
- ☑ Grant: Indicate Specific Program – State General Funds
- ☐ Line Item Appropriation
- ☐ Letter of Agreement

| Yes | No | |
|---|---|---|
| ☑ | ☐ | Does the agreement include budget worksheet? |
| ☑ | ☐ | Does the agreement include anticipated uses? |
| ☑ | ☐ | Does the agreement include estimated duration of the project? |
| ☑ | ☐ | Does the agreement include goals, objectives, and measures of performance? |
| ☑ | ☐ | Does the agreement indicate requirement of written progress report every six (6) months? |
| ☑ | ☐ | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| ☑ | ☐ | Has the comprehensive budget been approved by the appointing authority? |
| ☑ | ☐ | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

**Signatures:** _____ 10/17/12
**Contract Monitor** **Date**

_____ 10-17-12
**Appointing Authority** **Date**

**ATTACHMENT B**
13-UM-04

**THIBODAUX MAIN STREET, INC.**
**URBAN MAIN STREET OPERATING GRANT**

**THIBODAUX MAIN STREET PROGRAM**

***July 1, 2012 - June 30, 2013***

**BUDGET**

| CATEGORIES | GRANT AWARD | MATCH | TOTAL BUDGET |
|---|---|---|---|
| Manager Salary | $ 28,000 | $ | $ 28,000 |
| Benefits | $ | $ | $ |
| Travel/Training | $ 2,000 | $ 2,000 | $ 4,000 |
| Supplies | $ | $ 3,000 | $ 3,000 |
| Taxes/CPA | $ | $ 2,000 | $ 2,000 |
| Insurance | $ | $ 2,000 | $ 2,000 |
| Façade Grants | $ | $ 8,000 | $ 8,000 |
| Promotion | $ | $ 4,000 | $ 4,000 |
| Operation/Rent/Utilities | $ | $ 3,500 | $ 3,500 |
| **TOTALS** | **$ 30,000** | **$ 24,500** | **$ 54,500** |

*Travel expenses will be reimbursed in accordance with the revised 2012-2013 state travel regulations, PPM-49, which can be found at:*

**www.doa.louisiana.gov/osp/travel/travelpolicy.htm**