

Office of Lt. Governor/  
 Department of Culture, Recreation & Tourism  
 Funding Agreement Checklist

Agency/Program: LA Serve Commission/AmeriCorps Competitive

Recipient: St. Bernard Project

- Indicate:
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program 09ACHLA001
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? * <i>See Attached</i>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report <del>every six (6) months</del> ? * <i>Required Quarterly</i> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)                             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?                                     |

Signatures: *Proque* <sup>7</sup> 9-19-2011  
 Contract Monitor Date

*[Signature]* 10/13/11  
 Appointing Authority Date



**St. Bernard Project**  
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Application ID: 11AC122938

Budget Dates: 08/12/2011 - 08/11/2012.

	Total Amt	CNCS Share	Grantee Share
<b>Section I. Program Operating Costs</b>			
A. Personnel Expenses	116,043	88,191	27,852
B. Personnel Fringe Benefits	22,011	16,727	5,284
C. Travel			
Staff Travel	4,935	0	4,935
Travel to CNCS-Sponsored Meetings	0	0	0
Member Travel	6,500	0	6,500
<b>Total</b>	<b>\$11,435</b>	<b>\$0</b>	<b>\$11,435</b>
D. Equipment			
E. Supplies	12,337	0	12,337
F. Contractual and Consultant Services	1,200	812	288
G. Training			
Staff Training	0	0	0
Member Training	2,812	2,137	675
<b>Total</b>	<b>\$2,812</b>	<b>\$2,137</b>	<b>\$675</b>
H. Evaluation			
I. Other Program Operating Costs	2,343	1,780	563
<b>Section I. Subtotal</b>	<b>\$168,191</b>	<b>\$109,747</b>	<b>\$58,434</b>
<b>Section I Percentage</b>		<b>65%</b>	<b>35%</b>
<b>Section II. Member Costs</b>			
A. Living Allowance			
Full Time (1700 hrs)	713,900	542,564	171,336
1-Year Half Time (900 hours)	48,400	36,784	11,616
Reduced Half Time (675 hrs)	0	0	0
Quarter Time (450 hrs)	0	0	0
Minimum Time (300 hrs)	12,100	9,166	2,904
2-Year Half Time (2nd Year)	0	0	0
2-Year Half Time (1st Year)	0	0	0
<b>Total</b>	<b>\$774,400</b>	<b>\$588,544</b>	<b>\$185,856</b>
B. Member Support Costs	12,000	0	12,000
FICA for Members	59,241	45,024	14,217
Worker's Compensation	27,955	0	27,955
Health Care	100,890	76,676	24,214
<b>Total</b>	<b>\$200,086</b>	<b>\$121,700</b>	<b>\$78,386</b>
<b>Section II. Subtotal</b>	<b>\$974,486</b>	<b>\$710,244</b>	<b>\$264,242</b>
<b>Section II. Percentages</b>		<b>73%</b>	<b>27%</b>
<b>Section III. Administrative/Indirect Costs</b>			
A. Corporation Fixed Percentage			
Corporation Fixed Amount	4,919	3,282	1,037
Commission Fixed Amount	8,798	6,886	2,112
<b>Total</b>	<b>\$13,117</b>	<b>\$9,968</b>	<b>\$3,149</b>
B. Federally Approved Indirect Cost Rate			
<b>Section III. Subtotal</b>	<b>\$13,117</b>	<b>\$9,968</b>	<b>\$3,149</b>
<b>Section III Percentage</b>		<b>76%</b>	<b>24%</b>
<b>Section I + III. Funding Percentages</b>		<b>66%</b>	<b>34%</b>
<b>Budget Totals</b>	<b>\$1,155,784</b>	<b>\$829,959</b>	<b>\$325,825</b>
<b>Budget Total Percentage</b>		<b>72%</b>	<b>28%</b>
<b>Required Match</b>		<b>26%</b>	
<b># of years Receiving CNCS Funds</b>		<b>4</b>	
<b>Total MSYs</b>		<b>63.85</b>	

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Cost/MSY

\$12,999