

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** DCRT/OCD/Division of Historic Preservation

**Recipient:** Los Islenos Heritage & Cultural Society  
1345 Bayou Road  
St. Bernard, LA 70085

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program NPS-Federal Funds
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:** *Sammy Buckles*  
Contract Monitor

*12/6/12*  
Date

*Jan Breau*  
Appointing Authority

*12-6-12*  
Date

LOS ISLEÑOS  
NATIONAL REGISTER NOMINATION  
L.A. DUCROS MUSEUM AND LIBRARY  
ST. BERNARD, LOUISIANA  
BUDGET

July 1, 2012 – June 30, 2013

	GRANT FUNDS	MATCH	TOTAL
<b>Personnel</b>			
Principal Investigator (25% of time at \$4,000)		1,500	1,500
<b>General Expenses</b>			
Consultant Fee	1,000		1,000
Printing & Copying	500		500
<b>TOTALS</b>	<b>1,500</b>	<b>1,500</b>	<b>3,000</b>

<b>HISTORIC PRESERVATION FEDERAL GRANT AMOUNT</b>	<b>\$1,500</b>
<b>NONFEDERAL INKIND/CASH MATCHING SHARE</b>	<b>\$1,500</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$3,000</b>

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.