

LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE

APPLICATION AND REVIEW
SUMMARY

APPLICATION NUMBER: C10-1-012

APPLICANT: Natchitoches Domestic Violence Education & Support Grp

PROJECT TITLE: Child Advocacy Program

PROJECT FUNDS :

FUND: \$ 25,349 80.00%
MATCH: \$ 6,337 20.00%
TOTAL: \$ 31,686 100.00%

PROJECT DURATION: 12 months

START DATE: 09/01/2010

END DATE: 08/31/2011

Continuation of C00-1-019

PROJECT SUMMARY:

This project will provide safety, education and support to domestic violence child victims in the rural underserved areas of Natchitoches and Red River Parishes via a full-time child advocate position by offering the following services: 24-hour residential shelter, advocacy, education, counseling, safety planning crisis hotline, youth groups, referrals, needs assessments, protective orders, emergency financial assistance, childcare and transportation, etc. A full-time child advocacy program with D.O.V.E.S. shelter is needed to help child victims with safety, education and support so they may progress toward normalization after victimization and end the cycle of violence.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) BY LCLE UNTIL APPLICANT RESPONSE TO LCLE LETTER OF 08/17/10 IS REVIEWED AND APPROVED BY LCLE STAFF.
2. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
3. SUBGRANTEE AGREES TO MAINTAIN ITS NONPROFIT STATUS IN "GOOD STANDING" WITH THE LOUISIANA SECRETARY OF STATE'S COMMERCIAL DIVISION FOR THE DURATION OF THE SUBGRANT PERIOD.
4. ALL PAID PERSONNEL MUST WORK HOURS WHICH DO NOT CONFLICT OR OVERLAP WITH OTHER PAID HOURS OR OTHER JOBS. IF PAYMENT FOR ANY PERSONNEL IS ON AN OVERTIME, HOURLY BASIS, THE RATE OF PAY MAY NOT EXCEED 1 AND 1/2 TIMES THE EMPLOYEE'S REGULAR HOURLY RATE OF PAY.
5. NO RELEASE OF FUNDS BY LCLE UNTIL PRIOR PROJECT C07-1-021 IS FINALIZED.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C10-1-012 CVA Purpose Area: 2,4

| | | | |
|---|--|--|--|
| 1. TITLE OF PROJECT Child Advocacy Program | | 2. <input type="checkbox"/> NEW PROJECT <input checked="" type="checkbox"/> CONTINUATION PROJECT OF: C07-1-021 | |
| 3. PROJECT DURATION Total Length: 12 Months (Not to exceed 12 Months) Desired Start Date: 9/1/2010 Desired End Date: 8/31/2011 | | 4. PROJECT FUNDS Federal Funds: \$25,349 Cash Match: \$5,000 In-Kind Match: \$1,337 Total Project: \$31,686 | |
| 5A. APPLICANT AGENCY INFORMATION Agency Name: Natchitoches D.O.V.E.S., Inc Physical Address: 830 Fourth Street (unpublished) City: Natchitoches, LA Zip: 71457-4569 Mailing Address: P.O. Box 1277 City: Natchitoches, LA Zip: 71457-1277 Phone: (318) 352-9394 FAX: (318) 238-3239 Email: dovesprogram@yahoo.com | | 5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY Authorized Official: Melody Minturn Title: Executive Director Agency Name: Natchitoches D.O.V.E.S., Inc. Address: P.O. Box 1277 City: Natchitoches, LA Zip: 71457-1277 Phone: (318) 652-0814 FAX: (318) 238-3239 Email: dovesprogram@yahoo.com | |

Fed Employer Tax Id: 72 - 1426406 DUNS: 14599 - 2587 CCR CAGE/NCAGE: 5F2B9 CCR Expiration Date: 3/4/2011

| | | |
|--|---|--|
| 6. IMPLEMENTING AGENCY Name: Melody Minturn Title: Executive Director Agency: Natchitoches D.O.V.E.S., Inc Address: P.O. Box 1277 City: Natchitoches, LA Zip: 71457-1277 Phone: (318) 352-9394 FAX: (318) 238-3239 Email: dovesprogram@yahoo.com | 7. PROJECT DIRECTOR Name: Melody Minturn Title: Executive Director Agency: Natchitoches D.O.V.E.S., Inc Address: P.O. Box 1277 City: Natchitoches, LA Zip: 71457-1277 Phone: (318) 352-9394 FAX: (318) 238-3239 Email: dovesprogram@yahoo.com | 8. FINANCIAL OFFICER Name: Patrick Jones Title: Board Treasurer Agency: Natchitoches D.O.V.E.S., Inc Address: P.O. Box 1277 City: Natchitoches, LA Zip: 71457-1277 Phone: (318) 352-9394 FAX: (318) 238-3239 Email: dovesprogram@yahoo.com |
|--|---|--|

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)
This project will provide safety, education & support to domestic violence child victims in the rural underserved areas of Natchitoches & Red River Parishes via a full time child advocate position by offering the following services:
24 hour residential shelter, advocacy, education, counseling, safety planning, crisis hotline, youth groups, referrals, needs assessments, protective orders, emergency financial assistance, childcare and transportation, etc.
A full time child advocacy program within D.O.V.E.S. shelter is needed to help child victims with safety, education & support so they may progress toward normalization after victimization and the end of the cycle of violence.

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):

| | |
|-------------------------------------|------------------------|
| <input type="checkbox"/> | Sexual Assault |
| <input checked="" type="checkbox"/> | Domestic Abuse |
| <input type="checkbox"/> | Child Abuse |
| <input checked="" type="checkbox"/> | Previously Underserved |

State Type of Previously Underserved: Rural, poor, minority, uneducated, unwed, disabled, etc.

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

| | YES: | NO: |
|--|-------------------------------------|--------------------------|
| Are all budgeted items allowable per Program Guidelines? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Were instructions followed to determine allowable personnel/contractual costs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are all line item computations correct? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Do line items add to category totals? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Have category totals been rounded to nearest dollar? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Melody Minturn Title: Executive Director
Phone: (318) 652-0814 Fax: (318) 238-3239 E-Mail: dovesprogram@yahoo.com

PROJECT BUDGET SUMMARY

| BUDGET CATEGORIES | FEDERAL FUNDS | CASH MATCH | IN-KIND MATCH | SECTION TOTAL |
|---------------------------------|-----------------|----------------|----------------|-----------------|
| SECTION 100. PERSONNEL | \$23,549 | \$0 | \$1,337 | \$24,886 |
| SECTION 200. FRINGE BENEFITS | \$1,800 | \$0 | N/A | \$1,800 |
| SECTION 300. TRAVEL | \$0 | \$0 | \$0 | \$0 |
| SECTION 400. EQUIPMENT | \$0 | \$0 | \$0 | \$0 |
| SECTION 500. SUPPLIES | \$0 | \$0 | \$0 | \$0 |
| SECTION 600. CONTRACTUAL | \$0 | \$0 | N/A | \$0 |
| SECTION 700. RENOVATION COSTS | \$0 | \$0 | \$0 | \$0 |
| SECTION 800. OTHER DIRECT COSTS | \$0 | \$5,000 | \$0 | \$5,000 |
| TOTAL: | \$25,349 | \$5,000 | \$1,337 | \$31,686 |

Provide Source of Cash Match: \$5,000 donation from Alliance Compressors for FY 2010-11.

Provide Source of In-Kind Match: \$1,337 worth of volunteer hours donated to the child advocacy program at fair market value.

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

| POSITION TITLE | EMPLOYEE NAME | FT | ACTUAL MONTHLY SALARY | TIME DEVOTED TO PROJECT | NUMBER OF MONTHS | TOTAL SALARY PAID BY GRANT | PAID WITH | |
|--|-------------------|----|-----------------------|-------------------------|------------------|----------------------------|---------------------------------|--------------------------|
| | | | | | | | F | C |
| Child Advocate | Tequila Johnson ✓ | FT | \$1,962.41 | 100.00% | 12.00 | \$23,548.92 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | FT | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | FT | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | FT | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | FT | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | FT | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | FT | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES: | | | | | | \$23,548.92 | F = Fed Funds C = Cash Match | |

PART-TIME OR OVERTIME EMPLOYEES:

| POSITION TITLE | EMPLOYEE NAME | PT OT | ACTUAL EMPLOYEE HOURLY SALARY RATE | NUMBER OF HOURS | TIME DEVOTED TO PROJECT | NUMBER OF WEEKS | TOTAL SALARY PAID BY GRANT | PAID WITH | |
|--|---------------|-------|------------------------------------|-----------------|-------------------------|-----------------|----------------------------|---------------------------------|--------------------------|
| | | | | | | | | F | C |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | | \$0.00 | <input type="checkbox"/> | <input type="checkbox"/> |
| SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES: | | | | | | | \$0.00 | F = Fed Funds C = Cash Match | |

VOLUNTEERS:

| DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions. | NO. OF HOURS | VALUED RATE OF HOURLY PAY | IN-KIND TOTAL |
|--|--------------|---------------------------|---------------|
| 133.7 worth of volunteer hours donated to the child advocacy program at fair market value: for example, \$10 an hour x 133.7 hours of program assistance (clerical, organization, project activities, cleaning, events, group, etc). | 133.70 | \$10.00 | \$1,337.00 |
| | | | \$0.00 |
| SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES: | | | \$1,337.00 |

| SECTION 100. PERSONNEL SUMMARY | |
|--------------------------------|----------|
| FEDERAL FUNDS | \$23,549 |
| CASH MATCH | |
| IN-KIND MATCH | \$1,337 |
| PERSONNEL TOTAL | \$24,886 |

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

The need for a full time child advocate is based upon last year's program statistics. From July 2009-July 2010, DOVES served 192 child victims of domestic violence. Of those children, this grant supported comprehensive crisis intervention services to 85. DOVES met & exceeded its projected 12 month goal of serving 85 children within a 4 month period. No other grant but this grant supports DOVES child advocacy program. A single child advocate for so many child victims in two parishes is barely adequate. These children's needs cannot practically be met outside this area because they belong to vulnerable families whose rural underserved issues are now compounded by statewide budget cuts & the economic affect of the gulf coast oil crisis. DOVES is the only 24 hr residential dv shelter addressing child victimization issues in both Natchitoches & Red River Parishes; a 1,644.74 square mile area. Without this project, victims would be forced to go 1 hour & 15 minutes north, 40 minutes west, or 55 minutes south to get help. Over half of DOVES survivors do not own reliable transportation & cannot go elsewhere due to inadequate income for travel & the proven danger of being stalked, terrorized or harmed by their batterers while en route along these isolated roads.

B) The basis for determining the salary of each position:

The requested salary is comparable to the starting employee payscale of many LCADV programs; it was also determined by the pay scale of local social services agencies and direct service employees standards as well as appropriately rated dv program experience, education, skills, training & qualifications.

C) Project duties of each position requested:

Requirements of the Child Advocate(s) will be --

- 1- Perform dv screenings via entry forms, do safety plans (per age appropriateness), & needs assessments.
- 2- Conduct counseling individually or via group sessions/trust-building activities.
- 3- Offer advocacy, shelter, critical needs assistance, & referrals.
- 4- Provide dv educational awareness & community outreach endeavors.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

This is a continuation application that will be using the employee originally hired for this position from the previous grant period.

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Program statistics for FY2009-10 which shows 42.6 survivors monthly demonstrates need for DOVES continued help in the coming year. It is critical to maintain the child advocacy program here in this rural underserved area because no other organization in either parish has one. DOVES provides child victims free comprehensive domestic violence services that include 24 hr shelter, supportive services, & education to help end the cycle of violence. According to the Journal of Family Practice 1997, "Rural victims are twice as likely to be involved in abusive relationships." In support of this claim & per the National Victim of Crime Studies, the number of un-served dv victims should be conservatively estimated at 2% of the female population. Natchitoches parish alone consists of 39,080 people with an estimated adult female population of 53% (20,713). This would indicate that there are 530 yet un-served victims in the parish. There are generally more offspring than parents in a home so it is highly probable that more children are being affected by domestic violence than this adult female projection.

The Center for Disease Control 1997 stated that "high levels of rurality, frequently in conjunction with poverty, have been associated with higher rates of homicide throughout the United States" (Greenburg, Carey & Popper, 1987; Wilkinson, 1984). Plus, the 1994 National Institute of Justice indicated that crimes such as homicide, rape & assault are more likely to occur among acquaintances in rural areas than urban. They also quote an Ohio study that found "the least populated jurisdictions had the highest rates for domestic violence." These studies all support the reality that DOVES - with a significantly smaller budget & all the obstacles of rurality - serves a disproportionate number of clientele compared to larger metropolitan programs (see LANO statistics for last year's FV programs in LA). DOVES served 512 non-resident & 63 residential domestic violence victims: 192 were children, 317 were women & 3 were men.

Last year's goals were fully met & exceeded so the child advocacy program is expected to reach similar numbers this year. It is important to take into account that nearly 15% of DOVES clientele over the past 4 years came from Red River Parish; a rural underserved area like Natchitoches but - according to the task force - without any regular active domestic violence outreach or crisis intervention services other than what DOVES provides. DOVES child advocate gives regular In-Services to Ware Youth Center plus she works in the hospital there to provide dv crisis intervention. Although DOVES established a 23 member "Red River DV Outreach Project" with a Coushatta Task Force to help fill the service gaps, straddling both parishes without any extra funding to do so spreads the program thin. Nonetheless, DOVES promised to assist 7 RR parish survivors & supply 9 outreaches last funding cycle; within 4 months, 9 survivors were helped & 11 outreaches were given. For 9 years, DOVES has received CVA funds thru this grant for its child advocacy program. The past 5 years, it provided nearly half the total salary needed for the position while OWP/DSS funded the other half. Due to statewide budget cuts this year, DSS is not funding any part of the child advocacy program. This request funding will address the needs of dv child victims for both parishes thru a single full time child advocate position in DOVES shelter.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

The communities of Natchitoches & Red River Parishes are rural & underserved so survivors are marginalized in many ways by simply living here. Needs were identified via DOVES program statistics, cooperative service partner surveys, networking, referral records & DOVES steering committee. Services are tracked & entered into an ACCESS database to measure need, the program's services & its affect. DOVES program of work is designed from these & other similar sources. All consistently demonstrate need for DOVES free domestic violence shelter services. Due to the fact that DOVES is the only entity in both parishes that provides domestic violence education, shelter, advocacy, counseling, emergency financial assistance & other supports to child dv victims, the need for this program is apparent; especially alongside the following data.

Last year, LPOR showed 229 protective orders filed & 115 served in Natchitoches Parish; this year, 305 were filed & 183 served. DOVES filed over 25% of them. PublicData shows that unemployment here rose from 7.7% January 2009 to 9.4% January 2010. Worse, 30-33% of TANF funds go to domestic violence survivors nationwide; but this past year, 70% of DOVES clientele were TANF eligible. Plainly, survivors here cannot afford to go elsewhere for help. Lack of public transportation & longer rural EMT responses regularly require DOVES staff significant time & effort just to find solutions, coordinate with law enforcement, acquire transportation, & manage a host of inefficiencies & complexities not typical to metropolitan areas. In fact, "rural domestic violence survivors seeking safety must surmount obstacles that are not encountered by more metropolitan victims (Women's Rural Advocacy Programs, 1998). In FY2009-10, DOVES sought & found survivor solutions via 28 new partnerships; making a total of 72 good faith agreements with other community systems here to help undergird this important work.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

GOAL #1:

This project will help end the cycle of violence individually & communally by assisting child survivors of domestic violence with crisis intervention services & supplying the community with dv awareness outreach services.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

OBJECTIVE #1: By the end of this 12 month grant cycle, the lives of 75 child victims will be positively impacted by receiving free crisis intervention services from the child advocacy program depending upon age appropriateness & need.

OBJECTIVE #2: By the end of this 12 month grant cycle, the child advocacy program will positively impact the Natchitoches Parish community to action through the provision of 6 DV In-Services & 3 DV Assistance Projects that raise awareness by engaging them to help meet survivors' needs.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

ACTIVITIES/SERVICES OF OBJECTIVE #1: The lives of 75 child victims will be positively impacted by receiving the following services within the 12 month period of this grant depending upon age appropriateness & need.

- screening for domestic violence via entry forms
- safety planning
- needs assessment
- counseling individually &/or trust building activities/youth group
- advocacy &/or referrals
- emergency financial/critical needs assistance

A) Of the 75 child survivors served during this grant period, DOVES estimates that 20 will stay in the program enough time to be provided with 1 weekly trust building activity/support group-counseling for thirty minutes, 1 safety plan, & 1 needs assessment &/or 1 advocacy/referral. Volunteers will be trained to advocate for child victims as needed for moral support.

ACTIVITIES/SERVICES OF OBJECTIVE #2: By the end of this 12 month grant cycle, the child advocacy program will positively impact the community to action through the provision of 6 DV In-Services & 3 DV Assistance Projects that raise dv awareness by helping to meet survivors' needs in some of the following ways.

- 'Hands Are Not For Hitting' DV InService
- 'Love Shouldn't Hurt' DV InService
- 'Dating Violence 101' DV InService
- 'Dads 4 Healthy Homes' InService
- 'Children of Domestic Violence' InService
- 'Values Versus Violence' InService
- "Penny Push for Peace" Project
- "Adopt An Angel" Christmas Project
- "Bite-Back Violence" Easter Bunny Project
- "Call DV Quits" Cell Phone Project
- "Feather the Nest" Project

B) Of the 6 Community DV Awareness In-Services & 3 DV Assistance Projects provided during this grant period, 120 individuals will be provided dv education/awareness & 35 of DOVES Kids will receive financial/critical assistance to help meet their domestic violence related needs.

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D - Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

N/A

2. Type of personnel to be trained:

3. Number of personnel to be trained:

4. Geographical locations of trainees (who will be invited):

5. Dates and hours of training:

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

- 1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organizations:

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input checked="" type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Caroline Abreu PHONE: (318) 652-0802 EMAIL: dovesprogram@yahoo.com

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: Dodie Knight PHONE: (318) 352-9394 EMAIL: dovesprogram@yahoo.com

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 225-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

DOVES was to assist 85 child dv survivors with basic crisis intervention services & provide case management/follow-ups to 45 in order to track for their welfare, concerns & results during a 12 month funding cycle last year; DOVES gave crisis intervention to 85 child survivors & case management to 85 in a 7 month period.

For April thru June alone this year, DOVES provided follow-up for 48 child victims; 37 from February thru March.

DOVES was also to help 7 Red River Parish survivors with crisis intervention services & supply 9 community outreaches during last year's 12 month funding cycle; DOVES did this within a 7 month period.

For April thru June alone this year, DOVES gave the community 18 educational sessions; 12 from February thru March.

2. Did the project work as expected? Explain.

Yes. All DOVES child survivors were helped with basic crisis intervention services that provided them the assistances they needed to be safe & more knowledgeable; follow-up work provided them the support needed to re-build trust, learn about healthy choices, & non-violent living. All displayed indications of progress toward normalization of their victimization.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

DOVES clientele.

2. When will the data be collected?

Quarterly.

3. Who will collect and analyze the data?

Caroline Abreu, Program Coordinator.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Melody Minturn

Phone: (318) 652-814

Email: dovesprogram@yahoo.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

DOVES executive director determines the Child Advocacy Program needs by evaluating records of the project's activities.

If the project does not meet its goals or the LCLE evaluation indicates need for improvement, the director utilizes one or more of the following tools for revision &/or updates of the project's strategy: the project's past progress reports, DOVES staff evaluations, program funding trends, surveys from the community &/or clientele, DOVES steering committee &/or board committee recommendation.

DOVES regularly staffs in order to keep abreast of each project's progress, update pertinent forms, strategize ways to best meet needs & goals.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

The project results will be reported to the Louisiana Commission on Law Enforcement in the form of Quarterly Progress Reports & to DOVES, INC. Board of Directors in the form of monthly Directors Reports.

J. CONTINUATION

Yes No

Do you plan to continue this project at the conclusion of federal support?

Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

The following are targeted sources of funding that DOVES is in the process of receiving or requesting funding from. Continued funding will be developed through -

A- Local, regional & state grant sources: @ MaryKay Foundation, Natchitoches Regional Medical Center Foundation, Alliance, Weyerhauser, WalMart Foundation, Louisiana Coalition Against Domestic Violence, DSS/TANF, et cetera.

B- Agency fundraising efforts of at least 1 large event & several varied small endeavors per year: the "Cochon de Lait" event garnered \$47,000 last year. Small fundraisers are held over various holidays such as Valentines, Back to School, & Christmas that bring in approximately \$2,000 but are mostly about meeting survivor needs.

C- Earned income strategies bring DOVES about \$5,000 annually.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

DOVES is located on 830 Fourth Street in Natchitoches, LA; one block from city police, parish housing, counseling center, 2 blocks from the sheriff department & court house, & 3 blocks from legal services, the post office, banks, shopping, & eateries. The facility is a 2,200 square foot living area, wood frame house on a city lot with a wrap around front porch. Offices are in the front (a front reception office for the systems advocate & volunteers, a staff meeting room, a family violence/child advocate room, an executive director/office manager room, a supply closet & a staff bathroom); the shelter (has 2 bedrooms, 2 bathrooms, linen closet, & kitchen/laundry/breakfast nook room) is in the back part of the house. Offices have desks, chairs, file cabinets, & computers that are networked. Survivor & personnel records are in locked fire safe filing cabinets. There is a secure key control system. The kitchen has a glass security door. The shelter has a security system.

L. AUDIT REQUIREMENTS

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit

2. Dates covered by last audit:

3. Date of next audit:

4. Dates to be covered by next audit:

5. Date next audit will be forwarded to LCLE:

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No

Are you using volunteers as match?

If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No

Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

Volunteers who work with child survivors receive 40 hours initial training & 30 hours annually thereafter based on DSS Core Standards for quality assurance; this includes a background check & drug screening.

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

DOVES interfaces with the local CVR program via the local Sheriff's Office & Sandra Williams to garner up-to-date forms, information, & assistance. We provide them any pertinent police reports &/or descriptions of last incident of abuse on our letterhead, a description of their needs due to the crime, & an estimate of costs to repair damages on their CVR form. After submittal, the CVR representative determines eligibility; if approved, she then works out a payment plan with the vendor.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

DOVES staff has a close working relationship with the District Attorney, Van Kyzar, the Sheriff, Victor Jones, the Chief of Police, Mickey Dove, the Chief of Corrections, Calvin McFerrin, the Honorable Judges Eric Harrington & Dee Hawthorn, & many others within the criminal justice system in Natchitoches Parish. DOVES participates in Mr. JD Thornton's Round Table Meetings with the Office of Juvenile Justice, the City Police Department & others within the CJ field. DOVES also provides DV reference pads for patrol cars, DV In-Services, & Cooperative Service Parnter trainings to its 70 partners in order to raise awareness, end domestic violence, & meet victim needs. See attached examples.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Victims are asked if they would like to report their abuse to law enforcement by DOVES staff. They are provided with pertinent resource/referrals & informed about the benefits of such help, if accessed. See attached.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

DOVES will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate.

CVA - 22



BOBBY JINDAL
GOVERNOR

JOEY WATSON
EXECUTIVE DIRECTOR

State of Louisiana
Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

August 17, 2010

Ms. Melody Minturn
c/o Ms. Sybil Richards
Northwest LEPD, Inc.
615 Main Street
Pineville, LA 71360-6935

RE: C10-1-012; Natchitoches D.O.V.E.S. Inc.; "Child Advocacy Program"

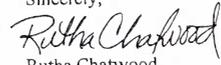
Dear Ms. Minturn:

This office has received the above application. This application will be presented at the Victim Services Advisory Board and the Commission meetings, which are scheduled for September 15, and 16, 2010, respectively. The meetings will be held at the Shreveport Convention Center, 104 Market Street in Shreveport. Phone: (318) 698-0900. This application request is to continue the C07-1-021 project and is over \$20,000; therefore, you are required to attend the Victim Services Advisory Board and Commission meetings.

Based on the preliminary review of the referenced application, there are issues that need to be addressed. However, please be advised that additional issues may arise between the agency review process and the Advisory Board/Commission meetings. If so, you will be given every opportunity and assistance to address and/or resolve any additional issues to avoid delaying the application to be presented.

- 1) Page 13; 800. Other Direct Costs: Cash donations cannot be listed as a lump sum in the table marked as "Cash match for FY2010-11 grant; Alliance Compressor gift." Please remove the cash match/gift wording and the cash amount of \$5,000 listed on this page. Instead, provide a list of specific items or utilities the agency plans to use the cash match donation to pay for, such as rent, telephone, utilities, printing, duplicating, etc. Include the quantity, unit price, and total cost of each item you list. Your total when done should be \$5,000 for this category. Please remember to mark the "cash" boxes, not the "in-kind" boxes. Afterward, briefly explain the need for each type listed and its relationship to this project at the bottom of the page.

Please submit your response to LCLE by close of business (5:00 p.m.) on Tuesday, September 7, 2010. All deficiencies named in this letter must be resolved and approved by LCLE staff in order to be presented to the Victim Services Advisory Board and Commission at the September meetings.

Sincerely,

Rutha Chatwood
Victim Services Program Manager