

**LOUISIANA COMMISSION ON LAW ENFORCEMENT
AND ADMINISTRATION OF CRIMINAL JUSTICE**

**APPLICATION AND REVIEW
SUMMARY**

APPLICATION NUMBER: C10-7-011

APPLICANT: Comprehensive Community Resources

PROJECT TITLE: Anti-Stalking Program

PROJECT FUNDS :

FUND: \$ 30,759 80.00%
MATCH: \$ 7,690 20.00%
TOTAL: \$ 38,449 100.00%

PROJECT DURATION: 12 months

START DATE: 10/01/2010

END DATE: 09/30/2011

Continuation of C08-7-029

PROJECT SUMMARY:

Comprehensive Community Resources provides services that are essential to the victims of stalking; providing them with the tools necessary to identify stalking prior to the situation escalating to the point of assault, domestic violence, and in some instances murder.

RECOMMENDATION : FUND X DENY

SPECIAL CONDITIONS :

1. NO RELEASE OF 10% TOTAL FEDERAL FUNDS BY LCLE UNTIL MONITORING REVIEW IS RECEIVED BY LCLE.
2. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



**LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE**

CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY: Project ID: C10-7-011 CVA Purpose Area: 4

1. TITLE OF PROJECT
Anti Stalking Program

2. NEW PROJECT
 CONTINUATION PROJECT OF: C09-7-011

3. PROJECT DURATION
Total Length: 12 Months (Not to exceed 12 Months)
Desired Start Date: 10/1/2010
Desired End Date: 9/30/2011

4. PROJECT FUNDS
Federal Funds: \$30,759
Cash Match: \$7,690
In-Kind Match:
Total Project: **\$38,449**

5A. APPLICANT AGENCY INFORMATION
Agency Name: Patricia K. Vines
Physical Address: 607 Caffin Avenue
City: New Orleans, Louisiana Zip: 70117-3011
Mailing Address: 607 Caffin Avenue
City: New Orleans, Louisiana Zip: 70117-3011
Phone: (504) 401-2465 FAX: (504) 371-5559
Email: josepkv@yahoo.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY
Authorized Official: Patricia K. Vines
Title: Director
Agency Name: Comprehensive Community Resources
Address: 607 Caffin Avenue
City: New Orleans, Louisiana Zip: 70117-3011
Phone: (504) 401-2465 FAX: (504) 371-5559
Email: josepkv@yahoo.com

Fed Employer Tax Id: 20 - 5432561 DUNS: 830209594 - CCR CAGE/BGAGE: SUNV1 CCR Expiration Date: 1/11/2011

6. IMPLEMENTING AGENCY
Name: Comprehensive Community Resour
Title: Non-Profit
Agency: Comprehensive Community resources
Address: 607 Caffin Avenue
City: New Orleans, Louisian Zip: 70117-
Phone: (504) 401-2465 FAX: (504) 371-5559
Email: josepkv@yahoo.com

7. PROJECT DIRECTOR
Name: Patricia k. Vines
Title: Director
Agency: Comprehensive Community Resoure
Address: 607 Caffin Avenue
City: New Orleans, Louisian Zip: 70117-
Phone: (504) 401-2465 FAX: (504) 371-5559
Email: josepkv@yahoo.com

8. FINANCIAL OFFICER
Name: E. Carroll Rogers
Title: Financial Officer
Agency: Comprehensive Community resources
Address: 607 Caffin Avenue
City: New Orleans, Louisia Zip: 70117-
Phone: (504) 401-2465 FAX: (504) 371-5559
Email: josepkv@yahoo.com

9. BRIEF PROJECT DESCRIPTION: (Please do not exceed space provided below.)

Comprehens CommunityResources provides services that are essential to the victims of stalking, providing them with the tools necessary to identify stalking prior to the situation escalating to the point of assault, domestic violence and in some instances murder. Services provided by Comprehensive Community resources include crisis counseling, providing information to the victims regarding their rights as well as immediate precautions to be taken, referral to any and all appropriate agencies and resources, criminal justice support and advocacy. The focus of Comprehensive Community Resources is to work beginning with first responders and progress all the way through the criminal justice system to educate and identify victims of stalking so we may assist at the onset of the crime. Continuing services are provided to the victims including but not limited to safety and security measures to immediately protect the victim. Educating the victim in how to assist and enable both law enforcement and the judicial system develop a case that can be taken through the system with adequate evidence to attain a temporary restraining order and then a verdict to permanently protect the victim. These services are provided to both the primary and secondary victim. A Survivor of Stalking support group is available to all victims. A meeting of the Stalking Advisory Board is held monthly.

VOCA PURPOSE AREAS

Please Check Type of Victimization Served (Check all that apply):

<input type="checkbox"/>	Sexual Assault
<input type="checkbox"/>	Domestic Abuse
<input type="checkbox"/>	Child Abuse
<input checked="" type="checkbox"/>	Previously Underserved

State Type of Previously Underserved: Stalking

PROJECT BUDGET SUMMARY

INSTRUCTIONS: The Checklist is self-explanatory. In Project Summary, applicable budget category totals will be automatically entered from each of the Detailed Project Budget Summaries. Provide source of Cash and/or In-Kind Match. In last table, check the type of victimization types that this project will address.

CHECKLIST:

Are all budgeted items allowable per Program Guidelines?	YES: <input checked="" type="checkbox"/>	NO: <input type="checkbox"/>
Were instructions followed to determine allowable personnel/contractual costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are all line item computations correct?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do line items add to category totals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have category totals been rounded to nearest dollar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each category amount listed in the table below must equal category totals shown on Pages 3 through 11.

Person Completing Budget Section: Patricia K. Vines Title: Director
Phone: (504) 401-2465 Fax: (504) 371-5559 E-Mail: josepkv@yahoo.com

PROJECT BUDGET SUMMARY

BUDGET CATEGORIES	FEDERAL FUNDS	CASH MATCH	IN-KIND MATCH	SECTION TOTAL
SECTION 100. PERSONNEL	\$26,020	\$0	\$7,690	\$33,710
SECTION 200. FRINGE BENEFITS	\$2,484	\$0	N/A	\$2,484
SECTION 300. TRAVEL	\$0	\$0	\$0	\$0
SECTION 400. EQUIPMENT	\$0	\$0	\$0	\$0
SECTION 500. SUPPLIES	\$863	\$0	\$0	\$863
SECTION 600. CONTRACTUAL	\$0	\$0	N/A	\$0
SECTION 700. RENOVATION COSTS	\$0	\$0	\$0	\$0
SECTION 800. OTHER DIRECT COSTS	\$1,392	\$0	\$0	\$1,392
TOTAL:	\$30,759	\$0	\$7,690	\$38,449

Provide Source of Cash Match:

Provide Source of In-Kind Match: Volunteers will be utilized to assist victims in various areas including the Survivors of Stalking group sessions and committee meetings. Clerical assistance will be utilized this term.

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Project director	Patricia K. Vines, LCSW	FT	\$2,168.34	100.00%	12.00	\$26,020.08	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$26,020.08	F - Fed Funds C - Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00	F - Fed Funds C - Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
Volunteers are used to collect victim information create files and maintain working files for each victim to use in securing a stalking charge, temporary restraining order and a court decision. Volunteers also provide victim consultation and assistance with the coordination of in-service education for law enforcement, judges and the community.	769.00	\$10.00	\$7,690.00
Attend monthly Advisory Committee meetings which provide hands on education about the process and networking with other agencies.			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$7,690.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$26,020
CASH MATCH	
IN-KIND MATCH	\$7,690
PERSONNEL TOTAL	\$33,710

SECTION 100. PERSONNEL (Continued) - BRIEFLY EXPLAIN

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Project Director will oversee and run this program. With the assistance of professional volunteers, 24 hour services can be provided.

- 1.) Work directly with law enforcement on getting referrals to stalking programs.
- 2.) accept calls 24/7 - Maintain all victims files and project documents.
- 3.) Educate victim/family on necessary safety and security measures.
- 4.) Provide the necessary support and assist the victim in preparation to gather needed information on the stalking.

B) The basis for determining the salary of each position:

Salaries are based on education, knowledge, and experience as well as comparison of similar services provided by other agencies.

C) Project duties of each position requested:

- 1.) Project Director: The duties of the project director include but are not limited to the following:
 - A.) Accepting calls from victims of stalking, provide direct assistance to victims such as identifying the crime.
 - B.) Directing the victim on cooperating with law enforcement and the criminal justice system.
 - C.) Provide information on temporary restraining orders or restraining orders.
 - D.) Safety and security measures.
 - E.) Information on other resources within the parish/community.
 - F.) Host Survivors of Stalking support group meetings
 - G.) Host a monthly Stalking Advisory Committee meeting.
 - H.) Responsible for all documents, victim records, and any and all reports to LCLE.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. (Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.)

Existing

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. Document the need, not the symptoms or solutions. Be sure to include current valid local data to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

The US Department of Justice released a special report as of January 2009 which covered a 12 month period in 2006. It showed that an estimated 3.4 million persons age 18 or older were victims of stalking, this means that 14 persons in each 1000 were victims of stalking. The highest risk of stalking victimization was highest for folks who were divorced or separated. 46% of stalking victims felt fear of not knowing what would happen next. Stalking and harassment victims totaled 5.9 million.

We have presently served 154 victims of stalking during the past fiscal year. This project provides assistance to stalking victims at the time they are identified. Clearly the community, victim service agencies, law enforcement and judicial system need to better respond to the needs of stalking victims. At present many police officers do not know the definition of stalking, many do not take the crime serious. It is hard to collect local stats because the crime of stalking is usually not identified until after another crime is charged.

That is why this project needs to be addressed on a state level in order for this project to go state-wide and be able to provide the on-going training to first responders and then we would see the actual numbers because this underserved population would be identified and served.

NEED:

The director position is needed to continue to provide the needed service to this under-served population. This program provided on-going monthly committee meetings in order to bring community service providers and law enforcement together in an attempt to have them reach their area of expertise, i.e., DA's Office, Sheriff's Office and local Police Departments, Courts, Jail and other service providers. This is the only stalking program that addresses the crime at it's on-set.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

A good start would be for LCLE to put this program on the website. The crime of stalking needs to be identified in the Crime Stats Report. Law Enforcement should have to count this crime.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFLY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Goal I. Continue to provide direct service to victims of stalking and identify 65 new victims.

Goal II. Provide community education on identifying stalkers, safety and security of victims, dynamics of stalkers, assessment of risk to victims and the mental health impact of the crime of stalking on victims.

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Objective 1. Provide four community/agency presentations which can include churches, law enforcement, other community agencies etc. We will provide at the very least four trainings/ in-services on the crime of stalking.

Objective 2. Stalking Program will identify and assist 65 new victims.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

As we receive referrals of victims, we will discuss all details of what is happening and advise the victim on how to document what is going on.

Provide safety and security measures for victim and family

Continue to host Stalking and Harrassment Advisory Committee which bring multiple agencies together in order to address the crime of stalking.

Continue to be on all 24 hours to provide assistance to victims, service providers and law enforcement.

Continue to provide education and awareness.

The goals & objectives will be accomplish during the grant period of October 1, 2010 - September 30, 2011

E. DEMOGRAPHICS

1. This project serves the following Congressional District(s)

- 1 2 3 4 5 6 7 All (Statewide Project)

2. Type of Organizations:

Applicant Agency: Law Enforcement Prosecution Court Non-Profit Organization Tribal Government

Check the one answer that best describes the organization receiving VOCA Formula Grant Program funds.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Community-Based Organization | <input type="checkbox"/> Prosecution |
| <input type="checkbox"/> Court | <input type="checkbox"/> Sexual Assault Program |
| <input type="checkbox"/> Domestic Violence Program | <input type="checkbox"/> Sexual Assault State Coalition |
| <input type="checkbox"/> Domestic Violence State Coalition | <input type="checkbox"/> Tribal Coalition |
| <input type="checkbox"/> Dual Program (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Government |
| <input type="checkbox"/> Dual State Coalition (Sexual Assault and Domestic Violence) | <input type="checkbox"/> Tribal Sexual Assault and/or Domestic Violence Program |
| <input type="checkbox"/> Government Agency (Department of Human Services, Bureau of Health) | <input type="checkbox"/> Unit of Local Government |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> University/School |
| <input type="checkbox"/> Probation, Parole, or Other Correctional Agency | <input type="checkbox"/> Other (Specify): Stalking |

Yes No Is this a faith-based organization?

Yes No Is this a culturally specific community-based organization?

F. LOUISIANA AUTOMATED VICTIM NOTIFICATION SYSTEM (LAVNS)

1. Name of the individual responsible for assisting victims in regard to accessing and using the LAVNS system:

NAME: Patricia K. Vines PHONE: (504) 401-2465 EMAIL: yfairchild66@yahoo.com

Yes No 2. Does this individual also serve as agency's point of contact for LAVNS? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 3. Has this individual attended trainings provided by LCLE to learn how victims are served by LAVNS? If no, agency will request LAVNS training from LCLE within 30 days of award. NOTE: More information regarding the LAVNS program, including training information, can be found at: <http://lcle.la.gov/programs/lavns.asp>.

Yes No 4. Does the agency have posters displayed for promoting LAVNS and brochures readily available to victims? If no, please go to the LCLE website to request free LAVNS materials at: www.lcle.la.gov/lavns.

G. CRIME VICTIMS REPARATIONS (CVR)

Yes No 1. Is same individual responsible for assisting victims in regard to services available through the CVR program? If not, please provide name and contact information:

NAME: PHONE: () - EMAIL:

Yes No 2. Does the agency know who the Crime Victims Reparations (CVR) Claims Investigator is at the Parish Sheriff's Office?

Yes No 3. Does the agency have posters displayed for promoting CVR and brochures readily available to victims? If no, please fax a written request (contact person, agency name, mailing address) for free CVR posters and brochures to 224-925-6159. NOTE: More information regarding the CVR program, including applications and other forms, can be found at: <http://lcle.la.gov/programs/cvr.asp>

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

Oct 09-Dec 09 46 victims

January - March 2010 33 victims

April 2010 - June 2010 28 victims

July 2010 - September 2010 - 47 victims

STALKING PROGRAM HAS BEEN SUCCESSFUL IN REACHING OUR GOAL SET IN LAST GRANT PERIOD. WE HAVE IDENTIFIED AND ASSISTED 154 STALKING VICTIMS.

We have also successfully kept our Advisory Committee working and the SOS Support Group active.

2. Did the project work as expected? Explain.

yes

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

Our goal is to reach more victims and educate more officers. CCR also has a goal to have the state of Louisiana and LCLE recognize Stalking as a serious crime that should be identified early on.

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected - what is the source?

JP Sheriff's Office, JP DA's Office and local law enforcement. JPHSA, Battered women's shelter as well as community agencies and social groups

2. When will the data be collected?

quarterly

3. Who will collect and analyze the data?

Patricia K. Vines, LCSW

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Patricia K. Vines

Phone: (504) 401-2465

Email: josepkv@yahoo.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

It will be put out for evaluation from the Stalking Advisory Committee as well as LCLE

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

Louisiana Commission on Law Enforcement through Quarterly Progress Reports and Quarterly Expenditure reports.

J. CONTINUATION

Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

Federal, State and local funding will continue to be explored.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc

Program will run out of CCR's location
Gretna Police Department will continue to provide space for the Advisory Committee
SOS Support Group will meet in house @ CCR or different locations unidentified due to safety and security of the victims

L. AUDIT REQUIREMENTS

All applications must check one:

This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) AND MUST SUBMIT THE FOLLOWING INFORMATION:

1. Date of last audit
2. Dates covered by last audit:
3. Date of next audit:
4. Dates to be covered by next audit:
5. Date next audit will be forwarded to LCLE:

This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

Yes No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty/function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.

Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

Volunteers are used to maintain victim files. Survivors of Stalking folks assist with hosting the group meetings as well as assisting victims with going to court, filing reports, etc... The Stalking Advisory Committee consist of many agencies that give their time to be part of this committee in order to bring awareness to the crime of stalking. They also assist and bring information from committee back to their agency in order to better serve victims of stalking.

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

Staff and volunteers will be trained on where to refer victims to the reparations program. A clear procedure for victims to apply for assistance has been established. Clerical assistance for creating a new flyer in an effort to reach new officers.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

CCR will continue the path of working the "Wrap-Around" approach to the crime of stalking. It is necessary to work with all criminal justice agencies in order to provide complete direct services to victims. The stalking advisory committee includes the following:

JPSO, Personal Violence Det, JPDA Office, City Police Departments, Mental Health Center, Metro Center for Women and Children, JP Community Justice Agency.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

Any victim who contacts CCR will be referred to the JPSO and/or the Personal Violence Unit of JPSO and or local law enforcement agency. Staff and volunteers will be available to go with these victims as indicated. It is our intention that all victims be advised to report the crime.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, NOT reporting instances of child abuse.

Applicant will comply with the Louisiana Child Protection Act.