

APPLICATION NUMBER: C12-7-012

APPLICANT: Comprehensive Community Resources

PROJECT TITLE: Anti-Stalking Program

PROJECT FUNDS :

FUND: \$ 28,737 80.00%

PROJECT DURATION: 12 months

MATCH: \$ 7,184 20.00%

START DATE: 10/01/2012

TOTAL: \$ 35,921 100.00%

END DATE: 09/30/2013

Continuation of C08-7-029

PROJECT SUMMARY:

Comprehensive Community Resources (CCR) provides services that are essential to the victims of stalking; providing them with the tools necessary to identify stalking prior to the situation escalating to the point of assault, domestic violence, and in some instances murder. Services provided by CCR include crisis counseling, providing information to the victims regarding their rights as well as immediate precautions to be taken, referral to any and all appropriate agencies and resources and direct criminal justice support and advocacy.

RECOMMENDATION: FUND X DENY

SPECIAL CONDITIONS :

1. NO DRAWDOWN OF FUNDS (AWARD) UNTIL APPLICATION IS REVIEWED AND APPROVED BY LCLE STAFF.



LOUISIANA COMMISSION
ON LAW ENFORCEMENT
AND THE ADMINISTRATION
OF CRIMINAL JUSTICE

CRIME VICTIM ASSISTANCE
FORMULA GRANT PROGRAM

CFDA #16.575

FOR LCLE USE ONLY:

Project ID: C12-7-012

CVA Purpose Area: 4

1. TITLE OF PROJECT

Anti-Stalking Program

2. NEW PROJECT

CONTINUATION PROJECT OF: C11-7-011

3. PROJECT DURATION

Total Length: **12** Months (*Not to exceed 12 Months*)

Desired Start Date: 10/1/2012

Desired End Date: 9/30/2013

4. PROJECT FUNDS

Federal Funds: \$28,737

Cash Match

In-Kind Match: \$7,184

Total Project: \$35,921

5A. APPLICANT AGENCY INFORMATION

Agency Name: Comprehensive Community Resources

Physical Address: 607 Caffin Avenue

City: New Orleans

Zip: 70117-3011

Mailing Address: P.O. Box 204

City: Arabi

Zip: 70032-0204

Phone: (504) 401-2465

FAX: (601) 796-8976

Email: josepkv@yahoo.com

5B. AUTHORIZED OFFICIAL OF APPLICANT AGENCY

Authorized Official: Patricia K. Vines

Title: Director

Agency Name: Comprehensive Community Resources

Address: P.O. Box 204

City: Arabi

Zip: 70032-0204

Phone: (504) 401-2465

FAX: (601) 796-8976

Email: josepkv@yahoo.co.

Fed Employer Tax Id: 20 - 5432561

DUNS: 830209594 -

CCR CAGE/NCAGE: 5UNV1

CCR Expiration Date: 1/31/2013

6. IMPLEMENTING AGENCY

Name: Patricia K. Vines

Title: Director

Agency: Comprehensive Community Resource

Address: P.O. Box 204

City: Arabi

Zip: 70032-0204

Phone: (504) 401-2465 FAX: (601) 796-8976

Email: josepkv@yahoo.com

7. PROJECT DIRECTOR

Name: Patricia K. Vines

Title: Director

Agency: CCR

Address: P.O. Box 204

City: Arabi

Zip: 70032-0204

Phone: (504) 401-2465 FAX: (601) 796-8976

Email: josepv@yahoo.com

8. FINANCIAL OFFICER

Name: E. Carroll Rogers

Title: Financial Officer

Agency: CCR

Address: P.O. Box 204

City: Arabi

Zip: 70032-0204

Phone: (504) 401-2465 FAX: (601) 796-8976

Email: josepkv@yahoo.com

9. BRIEF PROJECT DESCRIPTION: (*Please do not exceed space provided below.*)

CCR provides services that are essential to victims of stalking; providing them with the tools necessary to identify stalking prior to the situation escalating to the point of assault, domestic violence and in some instances murder. Services provided by CCR include crisis counseling, providing information to the victims regarding their rights as well as immediate precautions to be taken, referral to any and all appropriate agencies and resources and direct criminal justice support and advocacy. On-going services are provided to victims including but not limited to safety and security measures to protect the victim. Educating the victim in how to assist and enable both law enforcement and the judicial system develop a case that can be taken through the system with significant evidence to obtain a TRO and then a guilty verdict to provide longer RO for the victim. These services are provided to both primary and secondary victims. According to 2010 findings from NISVS statistics from the National Stalking Resource Center, Stalking victims have the highest rate of obtaining a Protective Order (36.6%). Violations of Protective Orders indicate that stalking victims are at a high risk of future violence. CCR will continue to host our monthly Stalking Advisory Committee meeting in order to continue awareness efforts. 87% of women who were murdered were stalked within a year of death. As per the National Center for Victims of Crime, 6.6 million people are stalked in one year in the United States. Pre award cost are requested back to October 1, 2012.

SECTION 100. PERSONNEL

Enter Position Titles and Names of the employees for each position funded through this grant. For further information and direction, please refer to the application instructions.

FULL-TIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	FT	ACTUAL MONTHLY SALARY	TIME DEVOTED TO PROJECT	NUMBER OF MONTHS	TOTAL SALARY PAID BY GRANT	PAID WITH	
							F	C
Project Director	Patricia Vines	FT	\$2,168.00	100.00%	12.00	\$26,016.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
		FT				\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF FULL-TIME EMPLOYEES SALARIES:						\$26,016.00	F = Fed Funds C = Cash Match	

PART-TIME OR OVERTIME EMPLOYEES:

POSITION TITLE	EMPLOYEE NAME	PT OT	ACTUAL EMPLOYEE HOURLY SALARY RATE	NUMBER OF HOURS	TIME DEVOTED TO PROJECT	NUMBER OF WEEKS	TOTAL SALARY PAID BY GRANT	PAID WITH	
								F	C
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
							\$0.00	<input type="checkbox"/>	<input type="checkbox"/>
SUBTOTAL AMOUNT OF PART-TIME AND/OR OVERTIME EMPLOYEES SALARIES:							\$0.00	F = Fed Funds C = Cash Match	

VOLUNTEERS:

DUTIES: List ONLY volunteers used as In-Kind Match. Duties must directly relate to the focus of this project. For further information and direction, please refer to the application instructions.	NO. OF HOURS	VALUED RATE OF HOURLY PAY	IN-KIND TOTAL
Volunteers are used to collect victim information, research information on the Crime of Stalking. Assist with committee and support group. Assist victims with collecting necessary documents for RO. Volunteers also accompany victims to court and assist with program evaluations.	718.40	\$10.00	\$7,184.00
Stalking Advisory Committee member are all volunteers.			\$0.00
SUBTOTAL AMOUNT OF VOLUNTEERS IN-KIND SALARIES:			\$7,184.00

SECTION 100. PERSONNEL SUMMARY	
FEDERAL FUNDS	\$26,016
CASH MATCH	
IN-KIND MATCH	\$7,184
PERSONNEL TOTAL	\$33,200

SECTION 100. PERSONNEL (Continued) – BRIEFLY EXPLAIN

Yes No Are job descriptions for each position attached? If not, explain:

Yes No Are resumes for each position attached? If not, explain:

A) Need for each position shown above; justify need for overtime:

Project Director will oversee and run this program.

- 1) Provide direct hands on services to victims of stalking.
- 2) Work directly with law enforcement on referrals to this program.
- 3) Accept calls 24/7
- 4) Maintain all victim files and project documents.
- 5) Educate victim and family on necessary safety and security measures.
- 6) Provide the necessary support and assistance to the primary and secondary victim in order to gather needed information to obtain a TRO, etc...
- 7) Work directly with Victims Rep. - Make all referrals for assistance.

B) The basis for determining the salary of each position:

Salaries are based on education, knowledge, and experience as well as comparison of similar services provided by other agencies.

C) Project duties of each position requested:

PROJECT DIRECTOR:

- 1) Accepting calls from victims, law enforcement and community services on a 24/7 basis.
- 2) Work with victim and law enforcement on identifying the crime of stalking.
- 3) Provide information on TRO and RO to victims.
- 4) Make sure victim understands Safety and Security measures.
- 5) Provide victim with information on other resources within the community/parish.
- 6) Host SOS Support Group, as needed.
- 7) Host monthly Stalking Advisory Committee meeting.
- 8) Responsible for all documents, records and any and all reports to LCLE.

D) Indicate if personnel will be new or existing personnel. If existing, indicate if position has been backfilled. If this is a continuation application, indicate the personnel's original status. [Existing personnel is an employee that currently works for the agency, but will now be working on grant activities. If so, the position from which the employee was moved must be filled. If employee is same from the previous grant, indicate if the employee was originally hired for that position.]

Existing

SECTION 200. FRINGE BENEFITS (Employer's Share Only)

Enter the Individual Name(s) of the employees receiving fringe benefits for each position funded through this grant. There are two sets of each benefit below to allow budgeting for eight employees. For further information and direction, please refer to the application instructions.

Check: All Fringe Benefits Will Be Paid by Applicant Agency

Additional Fringe Benefits Will Be Paid by Applicant Agency

EMPLOYEES' NAMES:					EMPLOYEES' NAMES: (Continued)				
SOCIAL SECURITY	RATE		SALARY	TOTAL	SOCIAL SECURITY	RATE		SALARY	TOTAL
1. Patricia Vines	.062		\$26,016	\$1,612	5.	.062			\$0
2.	.062			\$0	6.	.062			\$0
3.	.062			\$0	7.	.062			\$0
4.	.062			\$0	8.	.062			\$0
MEDICARE	RATE		SALARY	TOTAL	MEDICARE	RATE		SALARY	TOTAL
1. Patricia Vines	.0145		\$26,016	\$377	5.	.0145			\$0
2.	.0145			\$0	6.	.0145			\$0
3.	.0145			\$0	7.	.0145			\$0
4.	.0145			\$0	8.	.0145			\$0
HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL	HEALTH/LIFE INSURANCE Provide monthly insurance rates	RATE	MONTHS	TIME DEVOTED TO PROJECT	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL	WORKMAN'S COMPENSATION	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL	UNEMPLOYMENT TAX Based on first \$7,000 or Less	RATE	TYPE	SALARY	TOTAL
1. Patricia Vines	0.019	CHECK TYPE:	\$26,016	\$494	5.		CHECK TYPE:		\$0
2.				\$0	6.				\$0
3.		<input type="checkbox"/> FUTA		\$0	7.		<input type="checkbox"/> FUTA		\$0
4.		<input type="checkbox"/> SUTA		\$0	8.		<input type="checkbox"/> SUTA		\$0
PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL	PUBLIC/PRIVATE RETIREMENT	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
OTHER:	RATE		SALARY	TOTAL	OTHER:	RATE		SALARY	TOTAL
1.				\$0	5.				\$0
2.				\$0	6.				\$0
3.				\$0	7.				\$0
4.				\$0	8.				\$0
FRINGE BENEFITS TOTAL (A):				\$2,483	FRINGE BENEFITS TOTAL (B):				\$0

PLEASE NOTE: IF MORE THAN EIGHT EMPLOYEES CHARGED TO THIS PROJECT, PLEASE COMPLETE AN ADDENDUM PAGE.

Fringe Benefits Total (A+B): \$2,483

SECTION 200. FRINGE BENEFITS SUMMARY	
FEDERAL FUNDS	\$2,483
CASH MATCH	
TOTAL FRINGE BENEFITS	\$2,483

PROGRAM NARRATIVE

A. PROBLEM DEFINITION

1. Identify the nature and magnitude of the specific problem existing in your particular community that needs to be addressed through this proposed project. **Document the need, not the symptoms or solutions.** Be sure to include current **valid local data** to support the justification. Give the source and date of your information. State the needs of your agency and the needs of the victims in your area as related to this problem and justify the need for the proposed project.

Stalking continues to be an underserved / under-reported crime. The crime of stalking continues to increase due to the inability of Law Enforcement to identify the crime. It is most important that our Judicial System understand the Dynamics of this crime.

Our program provides assistance to stalking victims at the time they are identified. Clearly the community, victim service agencies, law enforcement and the judicial system need to better respond to the needs of stalking victims. At present many officers do not know the definition of stalking, many do not take the crime serious. CCR will continue to ask LCLE to list our program on their website as well as assist us in making this a state wide program.

CCR provided services to 139 stalking victims between 10/1/2011 - 09/25/2012.

JPSO Personal Violence are still collecting data on Stalking. We have encouraged and have asked for their stats.

6 cases were referred to Victims Rep.

We had 1 case who did not want to notify police.

Since there is no central data base, it is difficult to collect accurate data.

Services included safety planning, referral to police, detailed information on documenting stalking behavior, providing info on obtaining TRO's, information on navigating the criminal justice system, providing referrals to therapist as needed due to fear, depression and/or anxiety.

CCR continues to have monthly Stalking Advisory Meetings consisting of law enforcement, 24th JDC Commissioners, DA's Office, Forensic Social Worker which is assigned to JP Correctional Facility and victim service providers. These meetings allow us to provide a complete "WRAP-AROUND" Service to all STALKING Victims.

2. Describe gap in community resources and how the gap was identified. Explain what need is created by this gap in services/programs.

1) Having legal assistance for victim so that they may obtain Protective Orders.

As the only Stalking Victims Assistance Program, we have seen it first hand. No legal service is available.

This gap created a seriously dangerous situation for Stalking victims because without legal services they may not get the only piece of legal support they need to maybe keep them safe.

2) Need for education to law enforcement. This is a gap that needs to be addressed on a continued basis. CCR is presently working on handling this task.

3) Social/Public Awareness.

B. GOALS

GOALS: The primary mission of all projects is to have a positive impact on the victims, not just to accumulate statistics on how many are served. Based on the problem identified, BRIEFY state what the project hopes to accomplish. Do this by providing a clear statement of the effect this project will have on the problem.

Our primary mission is to provide assistance and services to the victim. This is a crime which creates FEAR and ANXIETY. Our program addresses that first. We stress safety and security measures that may assist in keeping the victim safe.

We then make sure the victim understand that they are responsible for their safety and assist them on understanding how important it is for them to identify what they can improve or change to stay safe.

We immediately follow-up with informing victim on how to document, document and document the crime. The burden of proof is also on the victim. We inform them to prepare to take pictures, make notes, identify safety places, keep documents handy at all times, etc....

C. OBJECTIVES

OBJECTIVES: Provide at least TWO (2) measurable objectives for EACH goal. Objectives need to be measurable, observable aspects of the program. Identify who, what will change and by how much. Use absolute numbers, not percentages and be sure to include a baseline number.

Objective 1: Provide In-Service to approx. 5 other victim service providers.

Objective 2: Identify and assist 65 new victims of stalking.

D. ACTIVITIES / METHODS

List the specific activities and/or services to be provided that will accomplish the objectives. Must include a timetable for achieving the various components of your project. Timetable must cover entire grant period. This must relate back to the Goals and Objectives. If this is a training project, omit this page and complete D-2 Training Programs.

As we receive referrals of victims, we will discuss all details of what is happening and advise the victim on how to document what is going on. Make necessary referrals to Reparations and LAVANS as well as assist with direct contact to law enforcement. These actions shall happen in the first 2 weeks of contact.

Provide safety and security measures for victim and family within in first week of contact.

Continue to host Stalking Advisory Committee which brings multiple agencies together in order to address the crime of stalking.

Continue to be on call 24 hours to provide direct assistance to victims, service providers and law enforcement.

Will accomplish within time line of October 1, 2012 - September 30, 2013

D-2. TRAINING PROJECTS

Complete this page in lieu of Section D – Activities/Methods. This page is to be completed only if this application is for the training of individuals involved in the criminal justice system. DO NOT use this for in-house training.

1. Training Curriculum (topics to be included):

n/a

2. Type of personnel to be trained:

3. Number of personnel to be trained:

4. Geographical locations of trainees (who will be invited):

5. Dates and hours of training:

6. Location of training:

7. Explanation supporting the effectiveness of the training program including how the program will meet the identified need.

H. PRIOR RESULTS (For Continuation Projects Only)

1. Based on the objectives of the previous application, what were the measurable outcomes? (Refer to the previous project's performance stated in the quarterly progress reports and other additional information.)

OBJECTIVE 1 - DONE!!!

Provided a 12 week training session at JPSO Academy with assistance of Criminal Commissioner P. Joyce.

OBJECTIVE 2 - CCR provided services to 139 victims of stalking this grant period.

2. Did the project work as expected? Explain.

YES, It Did

As victims are identified, CCR provides immediate services such as safety and security measures.

We have continued to host Advisory Committee monthly meetings.

We continue to provide 24/7 services.

3. Have the original goals and objectives been revised? Yes No

If Yes, explain what changes will be made in the continuation of this project and why?

Objective 1 has been changed from training JPSO deputies to training victim service providers on how to services stalking victims.

I. EVALUATION AND DISSEMINATION OF REPORTING

A COPY OF YOUR EVALUATION FORMS USED FOR THIS PROJECT MUST BE INCLUDED.

1. From who will the data be collected – what is the source?

As CCR provides services to victims, we will e-mail, mail or make phone contact to complete evaluation form and will ask for feedback on services provided.

2. When will the data be collected?

When services are completed.

3. Who will collect and analyze the data?

Project Director will review all evaluations forms. They will also be reviewed by Stalking Advisory Committee. Some issues will also be reviewed by volunteers.

4. Who will be responsible for submitting the data for the Quarterly Progress Reports: State name and contact information.

Name: Patricia K. Vines, LCSW

Phone: (504) 401-2465

Email: josepkv@yahoo.com

5. Following evaluation, who and how will updating or revising of the project's strategy be accomplished?

Stalking Advisory Committee, Project Director - Patricia Vines, LCSW

Any and all issues identified will be addressed and updates made.

6. Name the recipients who will receive the project's results and the schedule of reporting (i.e. monthly, quarterly, yearly). Recipients MUST state the Louisiana Commission on Law Enforcement will receive Quarterly Progress Reports and expenditure reports quarterly/monthly as specified at award time. Recipients should also include, if applicable, board of directors, applicant agency (if different from implementing agency), courts with jurisdiction, etc.

LCLE will receive Quarterly Progress Reports and Expenditure Reports monthly or as specified by LCLE Advisory Committee and applicant agency.

J. CONTINUATION

- Yes No Do you plan to continue this project at the conclusion of federal support?
Since continued VOCA funding is limited and not assured, alternate funding sources should be sought. Name the sources and potential sources of continued funding for this project at the conclusion of Federal support.

We will continue to search for other funding sources.
Federal, state and local funding will continue to be explored.

K. RESOURCES

Describe the facilities and additional resources available to this project. Include the physical facility where services are provided. If applicable, list other resources available to this project, i.e. equipment, supplies, staff, etc.

CCR will continue to run out of CCR's location.
GRETNA POLICE DEP. will continue to provide space for the Advisory Committee
JPSO has agreed to host trainings
SOS support group will meet at different locations unidentified due to safety and security of the victims.
CCR will also run out of Family Justice Center.

L. AUDIT REQUIREMENTS

All applications must check one:

- This organization/agency expends \$500,000 or more in federal funds (during the fiscal year of the organization/agency from any and all sources including the amount of this application) **AND MUST SUBMIT THE FOLLOWING INFORMATION:**
1. Date of last audit
 2. Dates covered by last audit:
 3. Date of next audit:
 4. Dates to be covered by next audit:
 5. Date next audit will be forwarded to LCLE:
- This organization/agency expends less than \$500,000 in federal funds from all sources during the fiscal year of the organization/agency.

M. VOLUNTEERS

- Yes No Are you using volunteers as match?
If yes, describe the duties and functions performed by the volunteers. Indicate the number of volunteer hours per duty-function for this application (this can be an estimate). Volunteers' duties must directly relate to the focus of this project and information stated in Section 100 Personnel.
- Yes No Are volunteers screened in compliance with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate?

Volunteers assist with hosting group meetings as well as assisting victims with going to court, filing reports, etc.
The Stalking Advisory Committee consist of many agencies that give their time to be part of this committee in order to bring awareness to the underserved crime.

All either work for law enforcement, social services and/or State and Federal Agencies.
If other are utilized, we will obtain a background check.

N. REQUIRED COMPONENTS

1. Subgrantees are required to help victims apply for victim compensation. Describe a specific plan on how applicant has or will interface with the Louisiana Crime Victims Reparations Program.

JPSO - Crime Victims Reparations Officer sits on our Stalking Advisory Committee. we have direct contact and we obtain continued education from this officer on how to file.

At time information is collect from victim, it is determined if victim should be referred.

2. Describe how applicant has/will coordinate activities with other criminal justice system/private service providers in the community. If you have obtained cooperative agreements, a copy may be attached to the application in addition to the brief description.

CCR will continue the path of working the "WRAP-AROUND" approach to the crime of STALKING.

It is necessary to work with all criminal justice agencies in order to provide complete direct services to victim.

The Stalking Advisory Committee was created in order to coordinate activites with other criminal justice system/private service providers in our community. We are proud to announce this committee has been working for 13 years....

Board Members include representatives from the following:

JPSheriff's Office - Districts, Persoanl Violence Bureau, Reparations, etc... JPDistrict Attorney, City P olice, Mental Health Centers, Metro Center for women an children, JP Community Justice Agency, Forensic Social Worker stationed in Correctional Facility, Several community and private service providers and our Domestic Criminal Commissioners....

CCR now has an office at the Family Justice Center.

3. Indicate how the applicant will address the issue of encouraging the victims to report to law enforcement. Policies and procedures may be attached to the application in addition to the brief description.

All victims are encourage to report to law enforcement. We will assist the victim in doing so.

We assist victims in collecting necessary information that will be needed by law enforcement in order to move forward with charges.

4. State that the applicant will comply with the Louisiana Child Protection Act (LRS 15:587.1) as appropriate. The Louisiana Child Protection Act refers to screening prospective employees, **NOT** reporting instances of child abuse.

Applicant will comply with the Louisiana Child Protection Act.