

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Louisiana Folk Roots      Grant #FY11-0245

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Stabilization - Advancement
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |   |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? <span style="float: right;">(to be transmitted at a later date) 11/3/10</span> |

**Signatures:**       10-19-10  
Contract Monitor      Date

      10-19-10  
Appointing Authority      Date

**REVISED BUDGET for ATTACHMENT A**

**Grant:** FY11-245 ST      **Dates:** July 1, 2010 - June 30, 2011  
**Grantee:** Louisiana Folk Roots      **Amount:** \$6,000

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**INCOME**

|   |                  |
|---|------------------|
| 1. Admissions,Memberships,Subscriptions                         | \$ 94,000        |
| 2. Contracted Services Revenues[workshops,presentations]        | \$ 1,500         |
| <b>3. TOTAL EARNED REVENUE</b>                                  | <b>\$ 95,500</b> |
| 4. Corporate Support[source]                                    | \$ 33,000        |
| 5. Foundation Support[source]                                   | \$ 0             |
| 6. Other Private Support, Fundraising[source]                   | \$ 6,000         |
| <b>7. TOTAL CONTRIBUTED REVENUE</b>                             | <b>\$ 39,000</b> |
| 8. Federal Government Support[source]                           | \$ 25,000        |
| 9. Regional Gov't Support[source]                               | \$ 0             |
| 10. State Gov't Support[source]                                 | \$ 7,500         |
| 11. Local/Parish Government Support[source]                     | \$ 10,000        |
| 12. Local Arts Agency Support                                   | \$ 0             |
| <b>13. TOTAL GOVERNMENT SUPPORT</b>                             | <b>\$ 42,500</b> |
| 14. Applicant Cash other than above[source]                     | \$ 32,010        |
| <b>15. SUB-TOTAL</b>  | <b>\$209,010</b> |
| 16. DOA Stabilization   | \$ 6,000         |
| 17. Other DOA Program Grants (specify) DAF, Special Initiatives | \$ 35,600        |
| 18. Total DOA GRANTS (add lines 16 through 18)                  | \$ 41,600        |
| <b>19. TOTAL CASH INCOME</b>                                    | <b>\$250,610</b> |

| <b>EXPENSES (this grant only)</b>    | <b>DOA Grant</b> | <b>Cash Match</b> | <b>Total</b>     |
|--------------------------------------|------------------|-------------------|------------------|
| 20. Salaries/Wages/Benefits-Adm      | \$ _____         | \$ 26,000         | \$ 26,000        |
| 21. Salaries/Wages/Benefits-Artistic | \$ _____         | \$ _____          | \$ _____         |
| 22. Salaries/Wages/Benefits-Tech     | \$ _____         | \$ _____          | \$ _____         |
| 23. Payroll Taxes                    | \$ _____         | \$ 2,000          | \$ 2,000         |
| 24. Professional Services-Artistic   | \$ _____         | \$ 46,000         | \$ 46,000        |
| 25. Professional Fees and Services   | \$ 6,000         | \$ 59,000         | \$ 65,000        |
| 26. Production                       | \$ _____         | \$ 48,803         | \$ 48,803        |
| 27. Occupancy /Utilities             | \$ _____         | \$ 5,412          | \$ 5,412         |
| 28. Equipment Rental and Mainten.    | \$ _____         | \$ _____          | \$ _____         |
| 29. Technology and Communication     | \$ _____         | \$ 1,000          | \$ 1,000         |
| 30. Insurance                        | \$ _____         | \$ 5,000          | \$ 5,000         |
| 31. Supplies                         | \$ _____         | \$ 2,500          | \$ 2,500         |
| 32. Postage and Shipping             | \$ _____         | \$ 650            | \$ 650           |
| 33. Marketing                        | \$ _____         | \$ 6,000          | \$ 6,000         |
| 34. Development                      | \$ _____         | \$ 1,500          | \$ 1,500         |
| 35. Travel/Mileage                   | \$ _____         | \$ 1,500          | \$ 1,500         |
| 36. Professional Development         | \$ _____         | \$ 1,500          | \$ 1,500         |
| 37. Other Expenses                   | \$ _____         | \$ 37,745         | \$ 37,745        |
| <b>38. TOTAL EXPENSES</b>            | <b>\$ 6,000</b>  | <b>\$244,610</b>  | <b>\$250,610</b> |
| 39. SURPLUS/DEFICIT                  | \$ _____         | \$ _____          | \$ _____         |
| 40. ACCUMLATED SURPLUS/DEFICIT       | \$ _____         | \$ _____          | \$185,328        |
| 41. In-Kind Donations                |                  |                   | \$35,000         |