

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Louisiana Folk Roots, Inc.

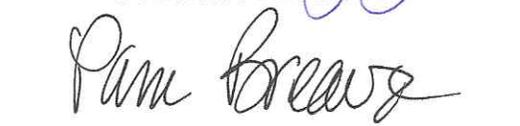
- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Stabilization
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

10-17-11  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

10-26-11  
\_\_\_\_\_  
**Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM  
Act 12 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Louisiana Folk Roots, Inc.  
Address: 101 W. Vermilion St.  
City & State: Lafayette, LA 70501  
Contact Name: Vicki L. Chrisman  
Telephone Number: (337) 234-8360  
Fax Number: (337) 233-7062

Program Data:

Arts Grant #: FY12-017  
Amount to be Transferred: \$4,500  
Funding Source: State Funds/  
Beginning Date: July 01, 2011  
Ending Date: June 30, 2012

1. Proposed Plan with Detailed Goals and Objectives:

Louisiana Folk Roots will continue to present quality programming focused on the Cajun and Creole culture indigenous to south Louisiana. Through our programming - Dewey Balfa Cajun and Creole Heritage Week, Routes to Roots, School of Music, Jam des Amis, Cajun & Creole Summer Camp for Kids, Festivals Acadiens et Creoles and more - our goal is to provide the deepest experience possible to the broadest demographic possible. In FY12 we plan to expand upon our local regional Routes to Roots programming, for which we have already initiated new funding streams.

2. Proposed Performance Measures for the Project:

Louisiana Folk Roots currently evaluates all programming through participant surveys and geographic analysis, as well as evaluative discussions involving our Advisory Board (which consists of pre-eminent scholars and artists closely connected to our state's artistic traditions and folk cultures), LFR staff and our wide-ranging Board of Directors. We will continue to develop evaluative tools designed to determine if we are reaching the broadest demographic possible, with the addition of implementing new online evaluative tools such as Google Analytics and online survey systems.

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.

4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 12.

  
Administrative Director  
Name and Title  
Vicki L. Chrisman

REVISED BUDGET for ATTACHMENT A

Grant: FY2012

Dates: July 1, 2011 - June 30, 2012

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**INCOME**

1. Admissions,Memberships,Subscriptions	\$ 100,000
2. Contracted Services Revenues[workshops,presentations]	\$ 1,000
3. <b>TOTAL EARNED REVENUE</b>	\$ 101,000
4. Corporate Support[source]	\$ 17,000
5. Foundation Support[source]	\$ 5,000
6. Other Private Support, Fundraising[source]	\$ 30,000
7. <b>TOTAL CONTRIBUTED REVENUE</b>	\$ 52,000
8. Federal Government Support[source]	\$ 25,000
9. Regional Gov't Support[source]	\$
10. State Gov't Support[source]	\$
11. Local/Parish Government Support[source]	\$ 8,500
12. Local Arts Agency Support	\$
13. <b>TOTAL GOVERNMENT SUPPORT</b>	\$ 33,500
14. Applicant Cash other than above[source]	\$ 25,000
15. <b>SUB-TOTAL</b>	\$ 211,500
16. DOA Stabilization	\$ 4,500
17. Other DOA Program Grants (specify) <u>DAF, Special Initiative</u>	\$ <del>50,200</del>
18. Total DOA GRANTS (add lines 16 through 18)	\$ 55,200
19. <b>TOTAL CASH INCOME</b>	\$ 266,700

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$	\$	\$ 80,158
21. Salaries/Wages/Benefits-Artistic	\$	\$	\$
22. Salaries/Wages/Benefits-Tech	\$	\$	\$ 6,132
23. Payroll Taxes	\$	\$	\$
24. Professional Services-Artistic	\$	\$	\$ 35,000
25. Professional Fees and Services	\$	\$	\$ 15,000
26. Production	\$	\$	\$ 60,000
27. Occupancy /Utilities	\$ 4,500	\$ 5,100	\$ 9,600
28. Equipment Rental and Mainten.	\$	\$	\$
29. Technology and Communication	\$	\$	\$ 1,000
30. Insurance	\$	\$	\$ 4,350
31. Supplies	\$	\$	\$
32. Postage and Shipping	\$	\$	\$ 500
33. Marketing	\$	\$	\$ 600
34. Development	\$	\$	\$ 14,000
35. Travel/Mileage	\$	\$	\$ 1,000
36. Professional Development	\$	\$	\$ 1,000
37. Other Expenses	\$	\$	\$ 45,000
38. <b>TOTAL EXPENSES</b>	\$	\$	\$ 273,340
39. SURPLUS/DEFICIT	\$	\$	\$ 6,640
40. ACCUMLATED SURPLUS/DEFICIT	\$	\$	\$ 160,000
41. In-Kind Donations			\$ <del>35,000</del>