

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

Recipient: Louisiana Folk Roots, Inc.

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program** Stabilization
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:


Contract Monitor

11-20-12
Date


Appointing Authority

11-20-12
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Louisiana Folk Roots, Inc.
Address: 340 Fisher Rd.
City & State: Lafayette, LA 70508
Contact Name: Ms. Marsha Engelbrecht
Telephone Number: 337.234.8360
Fax Number: 337.234.8360

Program Data:

Arts Grant #: FY13-031
Amount to be
Transferred: \$7,000.00
Funding Source: State Funds | 5314
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. **Proposed Plan with Detailed Goals and Objectives:** All of the activities in our programming throughout the year are designed to increase access and exposure to, participation in, and knowledge of the unique cultural arts and traditions of southwest Louisiana. For example, when we present traditional foodways workshops or dance or accordion techniques classes, we also present the history, indigenous resources and social frameworks that have sustained and influenced these traditions through the generations and continue to influence their evolution. Prior to the founding of our organization, there was a pronounced lack of culturally-related programming in our region, outside of musical events at local festivals. Over the years, LFR has solidified its reputation for producing much-needed high-quality and affordable culturally-related programming. We will continue to work closely with our local artists and culture-bearers and our community into the future to further our common goals, the foremost of which is introducing a wider audience to our local culture through accessible public programming.
2. **Proposed Performance Measures for the Project:** Programming evaluation and planning are on-going processes performed by LFR's staff and Board of Directors. All our programs involve participant evaluations which are carefully analyzed for programmatic and operational growth and change. Evaluation forms tailored to each type of event are provided to our participants; for example, a child-friendly evaluation form is used for our Cajun & Creole Summer Camp for Kids. Review and discussion of programming challenges and successes occur at LFR's weekly staff meetings, monthly board meetings, and at our annual board retreats during which our board reviews not only programming activities, but also sets strategic goals for LFR and addresses governance and infrastructure issues. All of these methods of evaluation and review ensure that our programming continues to be of the highest quality and integrity.
3. **A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.**
4. **This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.**

Marsha Engelbrecht / LFR Assistant Director
Name and Title

REVISED BUDGET for ATTACHMENT A

Organization: Louisiana Folk Roots, Inc.

Grant: FY2013-031

Dates: July 1, 2012 - June 30 - 2013

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report budget will not be allowed to exceed those in this budget.

INCOME

1	Admissions, Memberships, Subscriptions	126,569
2	Contracted Services Revenues [workshops, presentations]	5,300
3	TOTAL EARNED REVENUE	131,869
4	Corporate Support [source]	20,000
5	Foundation Support [source]	2,500
6	Other Private Support, Fundraising [source]	16,725
7	TOTAL CONTRIBUTED REVENUE	39,225
8	Federal Gov'n't Support [source]	30,000
9	Regional Gov't Support [source]	
10	State Gov't Support [source]	
11	Local/Parish Gov'n't Support [source]	16,000
12	Local Arts Agency Support	
13	TOTAL GOVERNMENT SUPPORT	46,000
14	Applicant Cash other than above [source]	7,806
15	SUB-TOTAL	224,900
16	DOA Stabilization	7,000
17	Other DOA program grants (specify) (DAF, Fiscal Agent for LDOA)	65,265
18	Total DOA GRANTS	72,265
19	TOTAL CASH INCOME	297,165

EXPENSES (this grant only)	DOA Grant	Cash Match	TOTAL
20			86,290
21			-
22			-
23			-
24			37,830
25			12,700
26			32,275
27	3,000	3,000	6,000
28	4,000	3,000	7,000
29			
30			4,390
31			2,350
32			-
33			-
34			-
35			1,600
36			-
37			-
38	7,000	6,000	190,435
39			106,730
40			
41			