

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

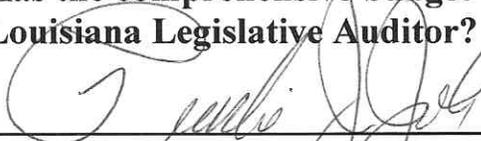
Recipient: Louisiana Partnership for the Arts

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program
 - Line Item Appropriation
 - Letter of Agreement

Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



Contract Monitor

10/30/2012
Date



Appointing Authority

10-31-12
Date

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
Act 13 - Information

OFFICE: Cultural Development – Division of the Arts

Recipient:

Name: Louisiana Partnership for the Arts
Address: 4030 Front Street, Suite B
City & State: Winnsboro, LA 71295
Contact Name: Christie Weeks
Telephone Number: 318.435.0029
Fax Number: 318.435.0029

Program Data:

Arts Grant #: FY13-003
Amount to be Transferred: \$45,000.00
Funding Source: *Federal* State Funds | ~~5301~~ *5207 10*
Beginning Date: July 1, 2012
Ending Date: June 30, 2013

1. Proposed Plan with Detailed Goals and Objectives:

SEE ATTACHED

2. Proposed Performance Measures for the Project:

SEE ATTACHED

3. A COMPREHENSIVE BUDGET showing all anticipated uses of the appropriation MUST BE ATTACHED to this proposal.
4. This project is viable and is operational in accordance with the grant agreement and will serve as the interim report, as required by Act 13.

Tommy Usrey
PAST PRESIDENT
Tommy USREY

Name and Title
Louisiana Division of the Arts

Act 13 Information

1. Proposed Plan with Detailed Goals and Objectives:

Louisiana Partnership for the Arts plays the role of guide, facilitator, and catalyst, promoting and expanding cultural awareness in the state. Establishing positive relationships with the artists, arts organizations, community at large, tourism industry, and government agencies, LPN serves as a cultural liaison to develop new opportunities and partnerships. Our goals include:

- Developing young leadership by providing opportunities for specialized leadership development.
- Expanding networking and development opportunities through additions to website for particular interests/needs (eg public art, presenting, Arts in Education)
- Scheduling interest group meetings before/after LPA meetings to maximize participant investment of time.
- Maximize partnerships for Arts in Education by expanding participation in webinars and educating administrators and public on the ICI successes..

2. Proposed Performance Measures for the Project:

Following its established tradition, the members of the LPA's standing and ad hoc committees meet on a timely basis to determine the success of each program, accommodating necessary changes as determined by feedback from constituency and through observations of individual committee members. Recommendations are implemented as quickly as feasible or are incorporated into long range planning.

LPA 2012-2013	Proposed Budget
Revenues	
Memberships, Dues	
General Memberships	\$0
Total Memberships, Dues	<u>\$0</u>
Contracted Services Revenues (workshops, presentations)	
Non-Dedicated	\$0
Total Contracted Services	<u>\$0</u>
Other Revenues	
South Arts	\$0
Americans for the Arts	\$0
Total Other Revenues	<u>\$0</u>
Corporate Support	
Non-Dedicated	\$0
Total Corporate Support	<u>\$0</u>
Foundation Support	
Non-Dedicated	\$0
Total Foundation Support	<u>\$0</u>
Other Private Support, Fundrasing	
Non-Dedicated	\$0
Total Other Private Support	<u>\$0</u>
Cash other than above	
Other Reimbursements	\$0
Total Cash other than Above	<u>\$0</u>
Government Support	
State/Regional Government Support	
Government Support	\$0
Local Government Support	
Other	\$0
Total Government Support	<u>\$0</u>
LDOA Support	
Special Initiative Grant	\$45,000
LY Final Payment	\$11,250
Other	\$0
Total LDOA Grants	<u>\$56,250</u>
Other Income	
Other Income	\$0
Total Other Income	<u>\$0</u>
Total Income	\$56,250

Expenses	
Personnel - Administrative	
Administrative Coordinator	\$24,000
Total Personnel - Administrative	<u>\$24,000</u>
Outside Professional Services	
Website Administration	\$400
Other/Service Charge	\$50
Bookkeeping/Database Mgt.	\$5,000
CPA	\$300
LPAA	\$0
Total Outside Professional Services	<u>\$5,750</u>
Space Rental/Utilities	
Space Rental	\$0
Telephone (Conference Calls)	\$100
Total Space Rental/Utilities	<u>\$100</u>
Travel/Lodging/Food	
Board Meetings	\$4,800
Board Retreat	\$1,750
Board (Conferences)	\$6,750
Coordinator	\$2,000
Total Travel/Lodging/Food	\$15,300
Marketing (Promo, Print)	
Printing	\$1,000
Other (PAE event)	
Constant Contact	\$1,000
CapWiz	\$1,750
Total Marketing (Promo, Print)	<u>\$3,750</u>
Other Expenses	
Partnership Meetings	\$300
Board Meetings/Retreat	\$200
Postage	\$100
Memberships (AFTA)	\$250
Supplies	\$150
Total Other Expenses	<u>\$1,000</u>
Professional Development	
Conference Fees	\$2,750
Programs for the Field	\$3,600
Total Professional Development	\$6,350
Total Expenses	\$56,250
Net Income*	\$0

Louisiana Partnership for the Arts 2012-2013 Budget

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