

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Arts/Main Street

**Recipient: City of Ruston
P. O. Box 20269
Ruston, LA 71273**

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Sammy Bridges*
Contract Monitor

1/17/13
Date

Pam Brewster
Appointing Authority

1/17/13
Date

Final Payment Request

Name of Main Street Community Ruston Main Street

Please complete the final budget for your 2012 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

| Louisiana Main to Main 2012 Final Budget | |
|--|-------------------|
| Sources of Cash: | |
| Main to Main Grant Award | \$3,750.00 |
| Other Sources of Cash- list all other sources of cash funding | |
| City of Ruston Main Street | \$4,192.08 |
| | |
| | |
| | |
| Total from Other Sources- must equal a minimum of 25% of grant award | \$4,192.08 |
| Total Sources of Cash – Must equal “Total from Other Sources” + Grant Award | \$7,942.08 |
| Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources. | |
| The Ruston Daily Leader – ads in local newspaper | \$478.94 ✓ |
| KPCH/KXKZ & KRLQ – ads on radio stations | \$600.00 ✓ |
| JD Harper – Santa Claus | \$275.00 ✓ |
| Christmas music in the park | \$211.97 ✓ |
| Christmas decorations in Railroad Park | \$3,259.31 ✓ |
| Christmas decorations in Railroad Park – materials and labor | \$3,116.86 ✓ |
| | |
| | |
| | |
| | |
| Total Uses of Cash | \$7,942.08 |
| In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours | |
| 1 volunteer * 11 hours * \$19.06/hr | \$209.66 |
| | |
| | |
| | |
| Total Value of In-Kind Contributions | \$209.66 |

Final Payment Amount Requested \$3,750.00

Signature Kristi M. Lempkin

*OKAY TO PAY
12/8/12*