

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: O. C. Haley Blvd. Merchants
1712 Oretha Castle Haley Blvd., Suite 302
New Orleans, LA 70113

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Jammy Bridges*
Contract Monitor

11/21/13
Date

[Signature]
Appointing Authority

11/20/13
Date

**FY13/14 Main to Main Grant
Awarded Amt. \$925.00
O. C. Haley**

I. Budget

Please complete and included this budget form with the Main to Main application. To add a row to any category, place cursor in row and select Table in the toolbar > Insert > Rows Below.

Louisiana Main to Main 2013 Projected Budget	
Sources of Cash:	
Main to Main Grant Requested	\$5,000
Other Sources of Cash- list all other sources of cash funding	
JPMorgan Chase Foundation	10,000
WDSU or other media outlet sponsor	10,000
Coca-Cola	5,000
Budweiser	10,000
Other sponsors, @ \$2,500	15,000
Other income (vendor fees, drink sales)	4,000
Total from Other Sources - must equal a minimum of 25% of requested grant amount	\$54,000
Total Sources of Cash	\$59,000
Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.	
Advertising and promotion	\$15,000
Performers/Talent	10,000
Security	1,500
Staging and other equipment	6,000
Other expenses	3,000
Traffic plan (needed to reroute bus line)	5,000
Total Uses of Cash	\$ 40,500
In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours. In-kind contributions may only count for up to 50% of required match amount.	
Stage and drink sales, in-kind from Budweiser	10,000
20 volunteers, 2 hours each, at festival alone (not including time in planning, etc.)	760
Total Value of In-Kind Contributions	\$ 10,760