

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: Office of Cultural Development – Division of the Arts

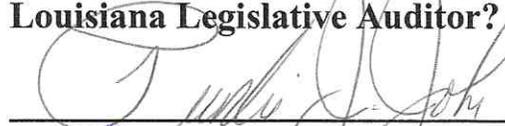
Recipient: Lake Charles Symphony Grant #FY11-0155

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Stabilization - Advancement
 - Line Item Appropriation
 - Letter of Agreement

Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? (to be transmitted at a later date)

Signatures:



Contract Monitor

9/3/10

Date



Appointing Authority

9-15-10

Date

REVISED BUDGET for ATTACHMENT A

Grant: FY11-155 ST Dates: July 1, 2010 - June 30, 2011
 Grantee: Lake Charles Symphony Amount: \$5,000

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

INCOME

1. Admissions,Memberships,Subscriptions	\$ 99,455
2. Contracted Services Revenues[workshops,presentations]	\$ 0
3. TOTAL EARNED REVENUE	\$ 99,455
4. Corporate Support[source]	\$ 59,400
5. Foundation Support[source]	\$ 12,225
6. Other Private Support, Fundraising[source]	\$ 20,800
7. TOTAL CONTRIBUTED REVENUE	\$ 191,880
8. Federal Government Support[source]	\$ 0
9. Regional Gov't Support[source]	\$ 0
10. State Gov't Support[source]	\$ 0
11. Local/Parish Government Support[source]	\$ 0
12. Local Arts Agency Support	\$ 3,134
13. TOTAL GOVERNMENT SUPPORT	\$0
14. Applicant Cash other than above[source]	\$55,831
15. SUB-TOTAL	\$ 58,965
16. DOA Stabilization	\$ 5,000
17. OtherDOAProgram Grants (specify) DAF	3,596
18. TotalDOA GRANTS (add lines 16 through 18)	\$ 8,596
19. TOTAL CASH INCOME	\$ 275,764

EXPENSES (this grant only)	DOA Grant	Cash Match	Total
20. Salaries/Wages/Benefits-Adm	\$	\$	\$ 62,792
21. Salaries/Wages/Benefits-Artistic	\$ 5,000	\$98,693	\$103,693
22. Salaries/Wages/Benefits-Tech	\$	\$	\$4,058
23. Payroll Taxes	\$	\$	\$4,804
24. Professional Services-Artistic	\$	\$	\$22,800
25. Professional Fees and Services	\$	\$	\$ 0
26. Production	\$	\$	\$ 11,490
27. Occupancy /Utilities	\$	\$	\$ 45,569
28. Equipment Rental and Mainten.	\$	\$	\$ 0
29. Technology and Communication	\$	\$	\$ 7,480
30. Insurance	\$	\$	\$6,333
31. Supplies	\$	\$	\$ 3,518
32. Postage and Shipping	\$	\$	\$ 1,493
33. Marketing	\$	\$	\$ 13,888
34. Development	\$	\$	\$0
35. Travel/Mileage	\$	\$	\$19,285
36. Professional Development	\$	\$	\$0
37. Other Expenses	\$	\$	\$ 882
38. TOTAL EXPENSES	\$	\$	\$ (312,138)
39. SURPLUS/DEFICIT	\$	\$	\$36,374
40. ACCUMLATED SURPLUS/DEFICIT \$	\$	\$	\$
41. In-Kind Donations			\$