

**Office of Lt. Governor/  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** LA Serve Commission/AmeriCorps Competitive

**Recipient:** Presbytery of South Louisiana

**Indicate:**

- Cooperative Endeavor
- Professional Services Contract
- Personal Services Contract
- Consulting Services Contract
- Social Services Contract
- Grant: Indicate Specific Program
- Line Item Appropriation
- Letter of Agreement

09ACHLA001

**Yes    No**

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? <i>* See Attached</i>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? <i>* Required Quarterly</i> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?                         |

**Signatures:**

*[Signature]*

Contract Monitor

*9-19-2011*

Date

\_\_\_\_\_  
Appointing Authority

\_\_\_\_\_  
Date

## Presbytery of South Louisiana

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Application ID: 11AC123394

Budget Dates: 09/01/2011 - 08/31/2012

	Total Amt	CNCS Share	Grantee Share
<b>Section I. Program Operating Costs</b>			
A. Personnel Expenses	128,803	17,500	111,303
B. Personnel Fringe Benefits	52,328	1,339	50,989
C. Travel			
Staff Travel	3,000	0	3,000
Travel to CNCS-Sponsored Meetings	1,152	0	1,152
Member Travel	12,883	0	12,883
Total	\$17,035	\$0	\$17,035
D. Equipment			
E. Supplies	8,060	0	8,060
F. Contractual and Consultant Services	2,200	0	2,200
G. Training			
Staff Training	6,460	0	6,460
Member Training	12,740	0	12,740
Total	\$19,200	\$0	\$19,200
H. Evaluation	1,500	0	1,500
I. Other Program Operating Costs	3,000	0	3,000
<b>Section I. Subtotal</b>	<b>\$232,126</b>	<b>\$18,839</b>	<b>\$213,287</b>
<b>Section I Percentage</b>		<b>8%</b>	<b>92%</b>
<b>Section II. Member Costs</b>			
A. Living Allowance			
Full Time (1700 hrs)	121,000	101,640	19,360
1-Year Half Time (900 hours)	12,100	10,285	1,815
Reduced Half Time (675 hrs)	0	0	0
Quarter Time (450 hrs)	0	0	0
Minimum Time (300 hrs)	0	0	0
2-Year Half Time (2nd Year)	0	0	0
2-Year Half Time (1st Year)	0	0	0
Total	\$133,100	\$111,925	\$21,175
B. Member Support Costs	48,400	0	48,400
FICA for Members	10,183	0	10,183
Worker's Compensation	29,296	12,627	16,669
Health Care	10,450	0	10,450
Total	\$98,329	\$12,627	\$85,702
<b>Section II. Subtotal</b>	<b>\$231,429</b>	<b>\$124,552</b>	<b>\$106,877</b>
<b>Section II. Percentages</b>		<b>54%</b>	<b>46%</b>
<b>Section III. Administrative/Indirect Costs</b>			
A. Corporation Fixed Percentage			
Corporation Fixed Amount	5,606	1,403	4,203
Commission Fixed Amount	1,506	1,506	0
Total	\$7,112	\$2,909	\$4,203
B. Federally Approved Indirect Cost Rate			
<b>Section III. Subtotal</b>	<b>\$7,112</b>	<b>\$2,909</b>	<b>\$4,203</b>
<b>Section III Percentage</b>		<b>41%</b>	<b>59%</b>
<b>Section I + III. Funding Percentages</b>		<b>9%</b>	<b>91%</b>
<b>Budget Totals</b>	<b>\$470,667</b>	<b>\$146,300</b>	<b>\$324,367</b>
<b>Budget Total Percentage</b>		<b>31%</b>	<b>69%</b>
<b>Required Match</b>		<b>24%</b>	
<b># of years Receiving CNCS Funds</b>		<b>1</b>	
<b>Total MSYs</b>		<b>11.00</b>	

**Presbytery of South Louisiana**  
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**Cost/MSY**

**\$13,300**