



**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Houma Regional Arts Council    Grant #FY11-0383

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant:** Regional Development Agency - General Operating

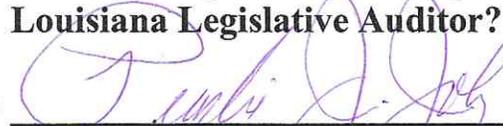
Support

- Line Item Appropriation
- Letter of Agreement

**Yes    No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

11-19-10  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

11-19-10  
\_\_\_\_\_  
**Date**

**REVISED BUDGET for ATTACHMENT A**

Grant: FY11-383 RDA    Dates: July 1, 2010 - June 30, 2011  
 Grantee: Houma Regional Arts Council    Amount: \$10,000

Provide a revised budget incorporating the exact grant amount. Unless an amendment is approved, categories in the Final Report Budget will not be allowed to exceed those in this budget.

**CASH INCOME**

1. Admissions,Memberships,Subscriptions	\$ 18,000.00
2. Contracted Services Revenues[workshops,presentations]	\$ 7,500.00
3. Other Revenues[list source]	\$
4. Corporate Support[source]	\$ 10,500.00
5. Foundation Support[source]	\$ 8,000.00
6. Other Private Support, Fundraising[source]	\$ 10,000.00
7. Applicant Cash other than above[source]	\$

**GOVERNMENT SUPPORT**

8a.Federal Government Support[source]	\$ 10,000.00
8b.State/Regional Gov't Support[source]	\$
8c.Local Government Support[source]	\$ 32,300.00

**9.COMMUNITY SUPPORT**

10.Local Arts Agency Support	\$
11.Community Arts Fund Support	\$
12.All other Local Support	\$ 15,000.00

13. **SUB-TOTAL** \$ 111,300.00

14. DOA General Support Grant(Arts Institutions) **Grant# FY11-383 RDA** \$ 10,000.00

15. DOA Arts in Education Grants \$

16. Other DOA Program Grants (specify) \$ 173,487.00

17. Total DOA GRANTS (add lines 14 through 16) \$

18. **TOTAL CASH INCOME** \$ 294,787.00

19. In-Kind Income \$ 36,000.00

20. **TOTAL INCOME**[lines 18 + 19] \$ 330,787.00

**EXPENSES (this grant only)**

	<b>DOA Grant</b>	<b>Cash Match</b>	<b>Total</b>
21.Personnel-Admin	\$ 2,000.00	\$ 67,000.00	\$ 69,000.00
22.Personnel-Artistic	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00
23.Personnel-Tech/Prod	\$	\$	\$
24.Outside Prof.Serv.-Artist	\$ 2,000.00	\$ 5,000.00	\$ 7,000.00
25.Outside Prof.Serv.-Other	\$	\$	\$
26.Space Rental/Utilities	\$	\$	\$ 36,000.00
27.Travel	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00
28.Marketing[Promot'n,Print]	\$ 2,000.00	\$ 10,000.00	\$ 12,000.00
29.Other Expenses	\$	\$	\$ 157,638.00
30a.Development Expenses	\$ 1,000.00	\$ 32,149.00	\$ 33,149.00
30b.Fundraising Events	\$	\$	\$ 5,000.00
 31.SUBTOTALS[lines 21-30b]	 \$ 10,000.00	 \$ 10,000.00	
32. <b>TOTAL EXPENSES</b> [must equal lines 21 through 30b]			\$ 330,787.00
33. DEFICIT (if line 32 exceeds line 20)			\$