

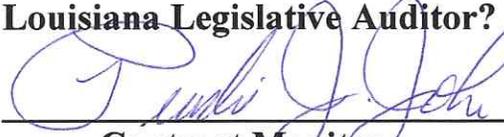
**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** Office of Cultural Development – Division of the Arts

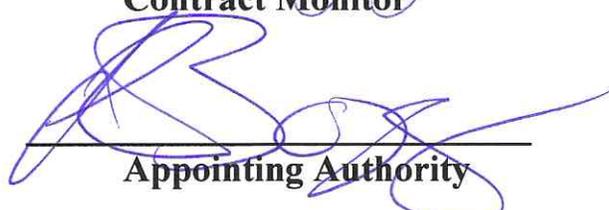
**Recipient:** Houma Regional Arts Council

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program** Decentralized Arts Funding
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**   
**Contract Monitor**

10-13-11  
**Date**

  
**Appointing Authority**

10-18-11  
**Date**

**ATTACHMENT P**

**PARISHES SERVED BY GRANTEE/2012 DAF Allocation Formula:**

<b>Region 3 Parish</b>	<b>Population 2010 Census</b>	<b>Dollar Allocation (x \$.5025)</b>	<b>\$ Admin. Fee</b>	<b>2012 Regrant</b>
Assumption	23,421	\$6,587	\$659	\$5,928
Lafourche	96,318	\$27,089	\$2,709	\$24,380
St. Charles	52,780	\$14,844	\$1,484	\$13,360
St. James	22,102	\$6,216	\$622	\$5,594
St. John	45,924	\$12,916	\$1,292	\$11,624
Terrebonne	111,860	\$31,460	\$3,146	\$28,314
<b>Region Total</b>	<b>352,405</b>	<b>\$99,112.00</b>	<b>\$9,912.00</b>	<b>\$89,200.00</b>

**Houma Regional Arts Council 2011-2012 PAYMENT SCHEDULE**

<b>Payment</b>	<b>Date</b>	<b>Calculation</b>	<b>Amount</b>
#1	09/2011	75% of Regrant	\$66,900.00
#2	11/2011	CDC (\$25,000) & Administrative Fees (\$9,912)	\$34,912.00
#3	05/2012	25% of Regrant	\$22,300.00
<b>TOTAL AWARD</b>			<b>\$124,112.00</b>