Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: St. Mary's Episcopal Church & Cemetery Assoc., Inc.
P. O. Box 2744
Crowley, LA 70775

Indicate:
- ☐ Cooperative Endeavor
- ☐ Professional Services Contract
- ☐ Personal Services Contract
- ☐ Consulting Services Contract
- ☐ Social Services Contract
- ☑ Grant: Indicate Specific Program – NPS-HPF Grant Fund
- ☐ Line Item Appropriation
- ☐ Letter of Agreement

Yes	No	
☑	☐	Does the agreement include budget worksheet?
☑	☐	Does the agreement include anticipated uses?
☑	☐	Does the agreement include estimated duration of the project?
☑	☐	Does the agreement include goals, objectives, and measures of performance?
☑	☐	Does the agreement indicate requirement of written progress report every six (6) months?
☑	☐	Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
☑	☐	Has the comprehensive budget been approved by the appointing authority?
☑	☐	Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures: _____ 3/7/12
Contract Monitor **Date**

_____ 3/7/12
Appointing Authority **Date**

ATTACHMENT B
11-HP-08
Revised 12/31/11

ST. MARY'S EPISCOPAL CHURCH & CEMETARY ASSOCIATION, INC.
ST. MARY'S EPISCOPAL CHURCH ROOF RESTORATION
WEYANOKE, LOUISIANA

BUDGET

September 1, 2011 – June 30, 2012

WORK ITEMS	MATCH	GRANT AWARD	TOTAL
Labor and Materials for Roof Restoration	10,000	9,000	19,000
TOTAL	**10,000**	**9,000**	**19,000**

FEDERAL GRANT AMOUNT	**$ 10,000**
CASH MATCH	**$ 9,000**
TOTAL PROJECT COST	**$ 19,000**

Travel will be reimbursed in accordance with state travel regulations, PPM-49 revised.

Transmittal to Louisiana Legislative Auditor of Comprehensive Budget Information

Transferring Agency: Office of the Lt. Governor/Department of Culture, Recreation & Tourism

Agency #: 265 **Program #: 6575**

Receiving Agency or Entity

Name	Type	$ Amount
St. Mary's Episcopal Church & Cemetery Assoc.	Grant	$10,000.00
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Please attach email submission/documentation.

Submitted by: Tammy Bridges **Date Submitted:** 3/7/12