

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

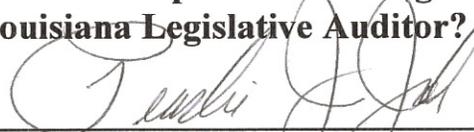
**Agency/Program:** Office of Cultural Development – Division of the Arts

**Recipient:** Terrebonne Parish Main Library

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program Special Initiative
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
\_\_\_\_\_  
**Contract Monitor**

3-28-14  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Appointing Authority**

3-28-14  
\_\_\_\_\_  
**Date**

DEPARTMENT OF CULTURE, RECREATION AND TOURISM

Act 14 - Information

Cultural Development – Division of the Arts

OFFICE:

Recipient:

Name: Terrebonne Parish Main Library  
Address: 151 Library Drive  
City & State: Houma, LA 70306  
Contact Name: Jackie Jackson *Rachel LeCompte*  
Telephone Number: 985.876.5158 *850.5314*  
Fax Number: 985.876.5864

Program Data:

Arts Grant #: FY14-045  
**Amount to be**  
Transferred: \$4,731.00  
Funding Source: State Funds 5414 | Federal Funds 5303  
Beginning Date: July 1, 2013  
Ending Date: June 30, 2014

1. **Proposed Plan with Detailed Goals and Objectives:**

The Jambalaya Writers' Conference is a day-long series of presentations, readings, panel discussions, workshops, and book fair, enhancing the love and understanding of the art of poetry, fiction, & creative nonfiction for readers and writers. This 11th annual event is scheduled for Saturday, March 22, 2014, and takes place at the Terrebonne Parish Main Library located in Houma, Louisiana (151 Library Drive, Houma, LA 70363). The doors will open at 7:30 am followed by a welcome and conference overture given by Library Director Mary LeBoeuf and local book seller Molly Bolden. Fifty-minute sessions will go on throughout the day in conjunction with the book fair. Session presentations will be given by New York Times best-selling author Heather Graham, author Kristen Painter, Nicholls State University Professor and author John Doucet, book seller Molly Bolden, retired Nicholls State University Assistant Professor Jackie Jackson, Ron Thibodeaux, Christa Allen, Dr. Christopher Cenac, Claire Joller, Social and Media expert Tim Samaha, Farrar, Straus and Giroux's Nicholas Courage, Dr. Richard White of Louisiana State University, and children's authors Dianne de las Casas and David Schwartz. Poetry sessions will be presented by poets: Jack Bedell, Darrell Bourque, David Middleton, and Catharine Brosman. Daryl Holmes and Gary LaFleur will discuss publishing the annual Jambalaya Writers' Conference anthology, from acquiring the photo to formatting the manuscript. After a Jambalaya lunch, the keynote presentation will be given by best-selling author Adriana Trigiana. Sessions will start up again after lunch. Attendees will have opportunities to have their work critiqued by editors and agents, Rachel Ekstrom with Irene Goodman, Katie Depalma with Barefoot Books, Maggie Mae Gallagher, and Holly Ingram with St. Martin. These editors and agents will also be giving presentations throughout the day. The book fair is available to attendees throughout the conference day.

Our goals include:

- Expand general audience for Jambalaya's Writers' Conference.
- Feature Louisiana artists at Jambalaya's Writers' Conference.
- Continue to provide convening and networking opportunities, along with professional services for

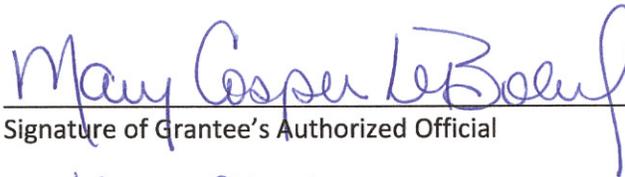
Louisiana artists.

**2. Proposed Performance Measures for the Project:**

- Attendance for The Jambalaya Writers' Conference will be tracked and measured.
- Grantee will document promotion of significant Louisiana artists that are presented during the Jambalaya Writers' Conference.
- List of artists who participate in the professional development services.

**3. A COMPREHENSIVE BUDGET showing all anticipated uses of the funding MUST BE ATTACHED to this proposal.**

**4. This project is viable in accordance with the grant agreement and this form will serve as the report, as required by Act 14.**



Signature of Grantee's Authorized Official



Title

**ATTACHMENT C –**

**Project Budget**

Note: *This project budget is based on the full expenses partially covered by this grant alone.*

**INCOME:**

ITEM	AMOUNT
Friends of the Library / Admissions	\$5000
Terrebonne Parish Library System	(The library covers all costs not covered by the Friends/Admissions or DAF grants)
FY2014	\$4731

**EXPENSES:**

ITEM	AMOUNT
Presenter Adriana Trigiani	\$11,500
Presenter Maggie Mae Gallagher	\$300
Presenter Kristen Painter	\$300
Presenter David Schwartz	\$1500
Presenter Katie Depalma	\$300
Presenter Richard D. White	\$300
Anthology Editor and Creator Daryl Holmes	\$500
Poet and Presenter Catharine Brosman	\$300
Total Travel for these artists	\$1700