

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

**Recipient: City of Alexandria
Alexandria Historic Preservation Commission
Alexandria, LA 71309**

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:

Sammy Boudge
Contract Monitor

11/26/13
Date

Pam Breaux
Appointing Authority

11/27/13
Date

CITY OF ALEXANDRIA
HISTORIC DISTRICT COMMISSION
HISTORIC STRUCTURES SURVEY OF
CITY OF ALEXANDRIA HISTORIC DISTRICT NUMBER THREE
QUADRANT D (Phase 2)

BUDGET

July 1, 2013 – June 30, 2014

	MATCH	GRANT AWARD	TOTAL
Personnel			
Principal Investigator – ~17% of time @ \$29,500 annually	2,500	2,500	5,000
TOTALS	2,500	2,500	5,000

FEDERAL GRANT AMOUNT	\$ 2,500
CASH/IN-KIND MATCH	\$ 2,500
TOTAL PROJECT COST	\$ 5,000

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.