

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

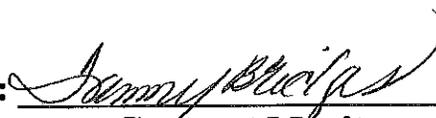
Recipient: City of Bogalusa
P. O. Drawer 1179
Bogalusa, LA 70429

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

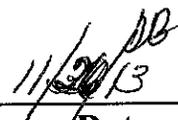
Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



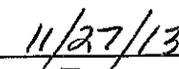
Contract Monitor



Date



Appointing Authority



Date

BUDGET

**CITY OF BOGALUSA
HISTORIC STRUCTURES SURVEY OF
BOGALUSA HISTORIC DISTRICT
WASHINGTON PARISH, LOUISIANA**

September 1, 2013 – June 30, 2013

	GRANT AWARD	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel				
Consultant Fee	7,000	7,000		14,000
Clerical (~483 hours @ \$7.25/hour)			3,501	3,501
TOTALS	7,000	7,000	3,501	17,501

FEDERAL GRANT AMOUNT	\$ 7,000
CASH/IN-KIND MATCH	\$ 10,501
TOTAL PROJECT COST	\$ 17,501

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.