

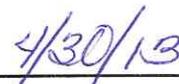
**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** DCRT/OCD/Division of the Arts/Main Street

**Recipient:** Donaldsonville Downtown Development District  
City of Donaldsonville  
P. O. Box 346  
Donaldsonville, LA 70346

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program –State General Funds
  - Line Item Appropriation
  - Letter of Agreement

- | <b>Yes</b>                          | <b>No</b>                |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

<b>Signatures:</b>	 _____ Contract Monitor	 _____ Date
	 _____ Appointing Authority	 _____ Date

## Final Payment Request

Name of Main Street Community Donaldsonville

Please complete the final budget for your 2012 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

Louisiana Main to Main 2012 Final Budget	
<b>Sources of Cash:</b>	
Main to Main Grant Award	\$3750.00
<b>Other Sources of Cash- list all other sources of cash funding</b>	
Sponsorships	750.00
Ornament fundraiser	2372.00
<b>Total from Other Sources- must equal a minimum of 25% of grant award</b>	3122.00
<b>Total Sources of Cash – Must equal "Total from Other Sources" + Grant Award</b>	<b>\$6872.00</b>
<b>Uses of Cash:</b> List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources	
Horse and Carriages (2)	2000.00 ✓
Police	168.00 ✓
Advertising posters, mailers, handout cards,	265.63 ✓
Outdoor lighting	180.00
Decorations, Office Supplies, toilet paper, Printing materials, registration cards	530.11 ✓
Porta Potty	150.00 ✓
Postage for Mailers and 11X17 posters	153.00 ✓
Reinactor musicians	750.00 ✓
Fundraiser Bell Necklaces	8.63
Signs	156.24 ✓
Chemart Ornament Fundraiser	1243.60 ✓
<b>Total Uses of Cash</b>	<b>\$ 5416.58</b>
<b>In-kind Contributions:</b> Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours	
Board Volunteers 5 @ total 15 hours each for planning and event (	1429.50
Event Volunteers 10@ 6 hours each	1143.60
<b>Total Value of In-Kind Contributions</b>	<b>\$ 2573.10</b>

Final Payment Amount Requested \$ 3750.00

Signature 