

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Donaldsonville
609 Railroad Avenue
Donaldsonville, LA 70346

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program NPS- HPF Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Sammy Bridges*
Contract Monitor

12/6/12
Date

Pam Breau
Appointing Authority

12-6-12
Date

**ATTACHMENT B
12-HP-13**

**CITY OF DONALDSONVILLE
CERTIFIED LOCAL GOVERNMENT PROGRAM
DONALDSONVILLE HISTORIC DISTRICT SURVEY
BUDGET**

July 1, 2012 - June 30, 2013

BUDGET CATEGORIES	GRANT AWARD	MATCH	TOTAL
Consultant Fee	3,000.00	3,000.00	6,000.00
TOTALS	3,000.00	3,000.00	6,000.00

FEDERAL GRANT AMOUNT	\$ 3,000.00
CASH MATCH	\$ 3,000.00
TOTAL PROJECT COST	\$ 6,000.00

Travel will be reimbursed in accordance with state travel regulations, PPM-49 Revised.