

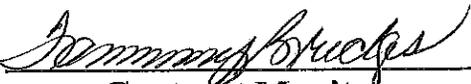
**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

**Recipient: City of Donaldsonville
P. O. 346
Donaldsonville, LA 71418**

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

11/22/13
Date


Appointing Authority

11/22/13
Date

**FY13/14 Main to Main Grant
Awarded Amt. \$925.00
Donaldsonville**

I. Budget

Please complete and included this budget form with the Main to Main application. To add a row to any category, place cursor in row and select Table in the toolbar > Insert > Rows Below.

Louisiana Main to Main 2013 Projected Budget	
Sources of Cash:	
Main to Main Grant Requested	500.00
Other Sources of Cash- list all other sources of cash funding	
Sponsorships 5@ 100.00 4 @ 500.00 and various corporate sponsorship amounts	2500.00
Ornament Sales	1000.00
Gala – 25.00 a person = 100 people	1250.00
Carriage Rides	500.00
Total from Other Sources- must equal a minimum of 25% of requested grant amount	5250.00
Total Sources of Cash	\$5750.00
Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.	
Musicians	800.00
Police Security	200.00
Decorations, supplies, signage,	550.00
Commemorative Ornaments	1600.00
Advertising in regional papers and marketing	800.00
Carriages	1800.00
Total Uses of Cash	\$ 5750.00
In-kind Contributions: Please estimate the dollar value for all In-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours. In-kind contributions may only count for up to 50% of required match amount.	
Event Volunteers @ 19.06 an hour (10 volunteers @ 20 hours each) – board and promotions team for organizing, planning, sponsorships, meetings, set up, take down, post event duties	3812.00
8 volunteers @ 7 hours each	1067.36
14 musicians @ 1.5 hours donated each (averaged 75.00 for 1.5 hour)	1050.00
Inkind snacks and refreshements at DDD office and carriage rides	300.00
In kind refreshments for volunteers and musicians	300.00
In kind graphics artist time 4 hours @ 50.00	200.00
Total Value of In-Kind Contributions	\$ 6729.00