

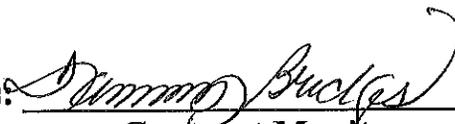
**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** DCRT/OCD/Division of Historic Preservation/Main Street

**Recipient:** City of Lake Charles  
326 Pujoe Street, 7<sup>th</sup> Floor  
Lake Charles, LA 70601

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – NPS Federal Funds**
  - Line Item Appropriation
  - Letter of Agreement

- | <b>Yes</b>                          | <b>No</b>                |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**   
Contract Monitor

11/26/13  
Date

  
Appointing Authority

11/27/13  
Date

**BUDGET**  
**CITY OF LAKE CHARLES**  
**HISTORIC WINDOWS SURVEY OF NOBLE BUILDING**  
**LAKE CHARLES, LA**

**July 1, 2013- June 30, 2014**

	<b>GRANT AWARD</b>	<b>CASH MATCH</b>	<b>IN-KIND MATCH</b>	<b>TOTAL</b>
<b>Personnel</b>				
Consultant Fee	2,400	2,400		4,800
Printing (Report and Brochure)	300	300		600
<b>TOTALS</b>	<b>2,700</b>	<b>2,700</b>		<b>5,400</b>

<b>FEDERAL GRANT AMOUNT</b>	<b>\$ 2,700</b>
<b>CASH/IN-KIND MATCH</b>	<b>\$ 2,700</b>
<b>TOTAL PROJECT COST</b>	<b>\$ 5,400</b>

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.