

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Leesville

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Sammy Bridges*
Contract Monitor

10/26/11
Date

Pam Breaux
Appointing Authority

10-26-11
Date

CITY OF LEESVILLE
URBAN MAIN STREET OPERATING GRANT
CITY OF LEESVILLE MAIN STREET PROGRAM

July 1, 2011 - June 30, 2012

BUDGET

CATEGORIES	GRANT AWARD	MATCH	TOTAL BUDGET
Manager Salary	\$ 13,500	\$ 12,222	\$ 25,722
Benefits	\$	\$ 9,037	\$ 9,037
Travel	\$	\$	\$
Admin Support	\$	\$	\$
Event Promotions	\$	\$	\$
District Improvements	\$	\$	\$
Web Hosting/Maint.	\$	\$	\$
Main Street Memberships	\$	\$	\$
Supplies	\$	\$	\$
TOTALS	\$ 13,500	\$ 21,259	\$ 34,759

Travel expenses will be reimbursed in accordance with the revised 2011-2012 state travel regulations, PPM-49, which can be found at:

www.doa.louisiana.gov/osp/travel/travelpolicy.htm