

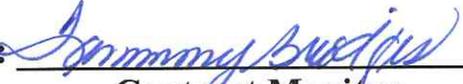
**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: City of Minden

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

3/2/11
Date


Appointing Authority

3-3-11
Date

Final Payment Request

Name of Main Street Community MINDEN MAIN STREET

Please complete the final budget for your 2010 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

Louisiana Main to Main 2010 Final Budget

Sources of Cash:

Main to Main Grant Award	\$ 1,400.00
Other Sources of Cash- list all other sources of cash funding	
Webster Parish Tourism Grant	\$ 3,500.00
Sponsorship – Coca Cola	\$ 500.00
Sponsorship – Republic Services	\$ 2,000.00
Minden Main Street General Fund	\$ 228.95
Total from Other Sources- must equal a minimum of 25% of grant award	\$ 6,228.95
Total Sources of Cash – Must equal “Total from Other Sources” + \$1,400 Grant Award	\$ 7,628.95

Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.

Advertising: American Classified	\$ 928.00 ✓
Advertising: Brian Carlisle for Ad Design Work	\$ 244.95 ✓
Advertising: Independent Services – Vinyl Wrap for Bill Board	\$ 149.17 ✓
Advertising: Ruston Daily Leader	\$ 87.12 ✓
Main to Main Grant Funds	\$ 1,409.24
Advertising: Brian Carlisle for Ad Design Work	\$ 165.00 ✓
Advertising: Piney Woods Journal	\$ 150.00 124.38
Advertising: Where It's At	\$ 10.50 ✓
Advertising: Tourism Grant (See Spreadsheet)	\$ 3,527.38 ✓
Entertainment: Lisa Ellen's Catering (Play)	\$ 366.83 ✓
Entertainment: Alter Ego Productions (Play)	\$ 2,000.00 ✓
Other Sources of Cash	\$ 6,219.71
Total Uses of Cash	\$ 7,628.95

In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$18.77/hr. Please note the number of volunteers and total hours

½ Webster Parish Tourism: In house advertising (Radio Group, Travel Host, Southern Living)	\$ 2,000.00
½ Parish Main to Main Committee (5 volunteers for 8 months planning) 22 hrs ea = 110hrs X \$18.77	\$ 2,064.70
Main to Main (6 Minden volunteers planning & implementing) 40 hrs ea = 240 hrs X \$18.77	\$ 4,504.80
Shreveport Photography Club (4 volunteers hanging exhibit) 6 hrs ea = 24 hrs X \$18.77	\$ 450.45
Historic Residential Association (3 volunteers) 5 hrs ea = 15 hrs X \$18.77	\$ 281.55
Cultural Crossroads (15 volunteers planning & implementing) 6 hrs ea = 90 hrs X \$18.77	\$ 1,689.30
First United Methodist Church (15 volunteers planning & implementing) 30 hrs ea = 450 hrs X \$18.77	\$ 8,446.50
Dorcheat Bottom Band & Matthew Davidson (4 Hours Entertainment)	\$ 900.00
In Kind Advertising KASO Radio and Minden Press Herald	\$ 2,000.00
Youth Challenge Cadets (12 volunteers) 8 hrs ea = 96 hrs X \$18.77	\$ 1,801.92
Total Value of In-Kind Contributions	\$ 24,139.22

Final Payment Amount Requested **\$ 1,400.00** Signature _____

Brian Roberts