

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

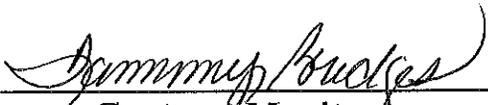
Recipient: City of Minden
P. O. Box 580
Minden, LA 71058

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

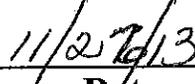
Yes **No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



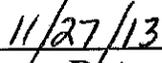
Contract Monitor



Date



Appointing Authority



Date

BUDGET
CITY OF MINDEN
MINDEN OLD HOUSE FAIR

July 1, 2013- June 30, 2014

	GRANT AWARD	CASH MATCH	IN-KIND MATCH	TOTAL
Speakers' Fees	5,000			5,000
Advertising		10,970		10,970
TOTALS	5,000	10,970		15,970

FEDERAL GRANT AMOUNT	\$ 5,000
CASH/IN-KIND MATCH	\$ 10,970
TOTAL PROJECT COST	\$ 15,970

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.