

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Minden
P. O. Box 580
Minden, LA 71058

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal - HPF**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Jimmy Bridges*
Contract Monitor

11/10/14
Date

Pam Brewster
Appointing Authority

11-7-14
Date

**CITY OF MINDEN
CERTIFIED LOCAL GOVERNMENT
OLD HOUSE FAIR
MINDEN, LOUISIANA**

BUDGET

July 1, 2014 – June 30, 2015

	GRANT FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel				
Speakers/Demonstrators		4,000		4,000
General Expenses				
Facility Rental		500		500
Supplies/Materials		400		400
Equipment – Pole/Drapes		2,500		2,500
Printing/Copying/Advertising	5,000	2,600		7,600
TOTALS	5,000	10,000		15,000

FEDERAL GRANT AMOUNT	\$ 5,000
CASH/IN-KIND MATCH	\$ 10,000
TOTAL PROJECT COST	\$ 15,000

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.