

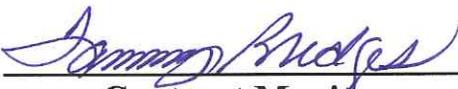
**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** DCRT/OCD/Division of Historic Preservation/Main Street

**Recipient:** City of Monroe  
P. O. Box 123  
Monroe, LA 71210

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – HPF Federal Funds
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**   
Contract Monitor

7/16/12  
Date

  
Appointing Authority

7-18-12  
Date

**ATTACHMENT B  
11-HP-11**

**CITY OF MONROE  
CERTIFIED LOCAL GOVERNMENT PROGRAM  
DEVELOPMENT OF SIGNAGE FOR LOCAL HISTORIC DISTRICTS  
AND NATIONAL REGISTER HISTORIC DISTRICTS**

**BUDGET**

**July 1, 2011 – June 30, 2012**

<b>BUDGET CATEGORIES</b>	<b>GRANT AWARD</b>	<b>MATCH</b>	<b>TOTAL</b>
Material, Labor & Equipment for Signage	1,500.00	1,500.00	3,000.00
<b>TOTALS</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>3,000.00</b>

<b>FEDERAL GRANT AMOUNT</b>	<b>\$1,500.00</b>
<b>IN-KIND &amp; CASH MATCH</b>	<b>\$1,500.00</b>
<b>TOTAL PROJECT COST</b>	<b>\$3,000.00</b>

*Travel will be reimbursed in accordance with state travel regulations, PPM-49 Revised.*