

Atchafalaya Basin Program REQUEST FOR CONTRACT

REQUESTING OFC/DIV: Atchafalaya Basin Program TYPE OF CONTRACT: Contract XX Cooperative Agmt
 DIVISION ADMIN: Dept. of Natural Resources Amendment _____ Interagency Agmt
 ASST. SECRETARY: [Signature]
 ACCOUNTING REVIEW - Source & Availability of Funds: _____
 APPROVED BY:

1. Contracting Party: City of Morgan City Contact Person: Mayor Timothy Matte
 Address: Post Office Box 1218 Telephone No.: 985-385-1770
Morgan City, Louisiana 70381 Federal Tax ID#: 72-6000908

2. a) Amount: _____ b) Funding Source:
 c) Cost Center No.: ABFP-12-01 Capital Outlay Priority 1 50,000
 Capital Outlay F Priority 2 \$375,000
 Capital Outlay F Priority 5 _____
 Total: \$425,000

A copy of DNR insurance requirements was provided to this proposed contractor.

3. Project Manager: Stephen Chutz
 4. Contract Term: 07/01/2011 - 06/30/2012 Justify if more than 12 months: _____

5. Project Title: Lake End Cabins
 Objective: To construct 3 to 4 of the eighteen 2 bedroom cabins for a portion of the Lake End Parkway property in Morgan City.

6. Payment: Actual Costs Incurred; _____ Fee Schedule; _____ Hourly; _____ Other (Explain)

7. Documentation
- A. Scope of Services must include Deliverables, Budget and Reports (type, frequency and no. of copies)
 - B. Resumes (1 copy)
 - C. Contract Certification Form (DNR-CD)
 - D. Contract Justification Form (DNR-C.J)
 - E. Civil Service Justification Form (DNR-CS)
 - F. Request for Sole Source Selection Form (DNR-RS)
 - G. Cost Benefit Analysis Documentation Form (DNR-CB)

Amendments - Complete items 1, 4, 5, 8 (as applicable) and 9

8. Original Amt.: _____ Amount of Revision: _____ Total: _____
 Funding Source: _____ Grant No.: _____
 Contract No.: ABFP-12-01

9. Type of Amendment: _____ Time Extension _____ Date Extended: _____
 _____ Budget Revision _____
 _____ Move Non-Cash to Cash _____
 _____ Scope of Services _____

Reasons for Amendment: _____

FOR CONTRACTS & GRANTS USE ONLY

SECRETARY APPROVAL: [Signature] DATE: 6/29/11

2011 JUN 28 AM 10:06
 DEPARTMENT OF
 NATURAL RESOURCES
 FISCAL DIVISION