

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

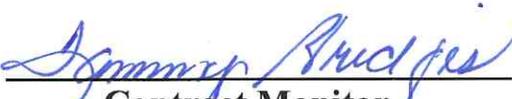
**Agency/Program:** DCRT/OCD/Division of Historic Preservation

**Recipient:** City of Morgan City

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – State General Fund
  - Line Item Appropriation
  - Letter of Agreement

**Yes**   **No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

**Signatures:**   
Contract Monitor

3/2/11  
Date

  
Appointing Authority

\_\_\_\_\_  
Date

## Final Payment Request

Name of Main Street Community     Morgan City    

Please complete the final budget for your 2010 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

Louisiana Main to Main 2010 Final Budget	
<b>Sources of Cash:</b>	
Main to Main Grant Award	\$1,400.00
<b>Other Sources of Cash-</b> list all other sources of cash funding	
Cajun Coast	1,816.80
Ticket Receipts	830.00
<b>Total from Other Sources-</b> must equal a minimum of 25% of grant award	2,646.80
<b>Total Sources of Cash – Must equal “Total from Other Sources” + \$1,400 Grant Award</b>	<b>\$ 4,046.80</b>
<b>Uses of Cash:</b> List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.	
Band/Stage	950.00 ✓
D. J.	300.00 ✓
Trophies/Plaques	126.00 ✓
Port-e-lets	240.00 ✓
Cooking Contest Supplies	63.83 ✓
Advertising	1,816.80 ✓
Cost of Teams	400.00 ✓
<b>Total Uses of Cash</b>	<b>\$ 3,896.63</b>
<b>In-kind Contributions:</b> Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$18.77/hr. Please note the number of volunteers and total hours	
3 Judges @ 1 Hour	56.31
3 ticket sellers @ 2 Hr. each	112.62
1 food server @ 4 hours	75.08
1 Helper with the event 7 hours	131.39
2 People for 16 hours (setup)	600.64
<b>Total Value of In-Kind Contributions</b>	<b>\$ 976.04</b>

OKAY TO PAY  
 RWS 02-01-11

Final Payment Amount Requested \$ 1,400.00

Signature     Timothy Mathis