

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

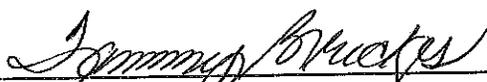
**Agency/Program:** DCRT/OCD/Division of Historic Preservation/Main Street

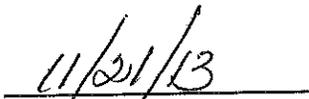
**Recipient:** City of Natchitoches  
P. O. Box 237  
Natchitoches, LA 71457

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – State General Fund
  - Line Item Appropriation
  - Letter of Agreement

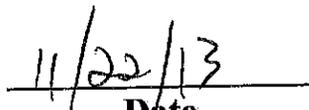
- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:**

  
Contract Monitor

  
Date

  
Appointing Authority

  
Date

**I. Budget**

**FY13/14 Main to Main Grant  
Awarded Amt. \$925.00  
Natchitoches**

add a row to any category, place

Please complete and included  
cursor in row and select Table

**Louisiana Main to Main 2013 Projected Budget**

**Sources of Cash:**

<b>Main to Main Grant Requested</b>	<b>\$5,000</b>
<b>Other Sources of Cash- list all other sources of cash funding</b>	
Natchitoches Historic District Development Commission	<b>\$5,000</b>
City of Natchitoches (fireworks)	<b>\$5,000</b>
Tri-Centennial Steering Committee	<b>\$1,500</b>
<b>Total from Other Sources- must equal a minimum of 25% of requested grant amount</b>	<b>\$11,500</b>
<b>Total Sources of Cash</b>	<b>\$16,500</b>

**Uses of Cash:** List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.

Fireworks	<b>\$5,000</b>
Music Entertainment	<b>\$4,000</b>
Children's Entertainment	<b>\$2,000</b>
Advertising	<b>\$5,000</b>
Promotional Items	<b>\$500</b>
<b>Total Uses of Cash</b>	<b>\$16,500</b>

**In-kind Contributions:** Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours. In-kind contributions may only count for up to 50% of required match amount.

Volunteers (15 people at \$19.06/hr for 10 hours each)	<b>\$2,859.00</b>
Security	<b>\$1,000.00</b>
Staff (Main Street & Public Works)	<b>\$750.00</b>
<b>Total Value of In-Kind Contributions</b>	<b>\$4,609.00</b>