

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Natchitoches
P. O. Box 37
Natchitoches, LA 71458

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal HPF**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

6/5/14
Date


Appointing Authority

7-11-14
Date

BUDGET
CITY OF NATCHITOCHE
SPONSORSHIP OF 2014 LOUISIANA TRUST FOR HISTORIC
PRESERVATION CONFERENCE
&
NATIONAL MAIN STREET CONFERENCE SCHOLARSHIPS

September 1, 2013 - June 30, 2014

| BUDGET ITEMS | GRANT AWARD | CASH IN-KIND MATCH | TOTAL |
|---|------------------------|-----------------------------------|---------------|
| Main Street Quarterly Trainings | 6,000 | | 6,000 |
| Louisiana Trust for Historic Preservation – Speakers Fees | 5,550 | | 5,550 |
| LTHP Conference Scholarships (60 @\$125 each) | 7,500 | | 7,500 |
| LTHP Sponsorship Fee | 10,057 | | 10,057 |
| National Main Street Conference Scholarships (25 @ \$500 each) | 12,500 | | 12,500 |
| Administrative Fee | 2,000 | | 2,000 |
| TOTAL | 43,607 | | 43,607 |
| FEDERAL GRANT AMOUNT | \$ 43,607 | | |
| CASH/IN-KIND MATCH | \$ 0 | | |
| TOTAL PROJECT COST | \$ 43,607 | | |

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.