

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

Recipient: City of Opelousas

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund**
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures:

Sammy P. Hudgins
Contract Monitor

3/23/11
Date

Pam Brewster
Appointing Authority

3-23-11
Date

Final Payment Request

Name of Main Street Community _____ Opelousas Main Street _____

Please complete the final budget for your 2010 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

Louisiana Main to Main 2010 Final Budget

Sources of Cash:

Main to Main Grant Award	\$1,400.00
Other Sources of Cash- list all other sources of cash funding	
Sponsorships	850
Vendor fees	50
St. Landry Parish Tourist Commission Grant/LA Office of Tourism Ad Grant	2000
Auction/In-Kind donations	1993
Total from Other Sources- must equal a minimum of 25% of grant award	
Total Sources of Cash – Must equal “Total from Other Sources” + \$1,400 Grant Award	\$6293

Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.

Entertainment (two bands)	3000
Advertising (Offbeat, Advocate, KBON, Country Roads, KRVS)	2680 ✓
Printing of brochures	163 ✓
Port-a-lets	450
Total Uses of Cash	\$ 6293

In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$18.77/hr. Please note the number of volunteers and total hours

Stage Rental and Moving (City of Opelousas)	200
Tent rental (Cleco)	200
Security officers (3 officers @ 4hours each @ \$25) (City of Opelousas In-Kind)	300
Port a lets (4 @ \$75 each) (City of Opelousas In-Kind)	300
12 volunteers x 8 hours each @ 18.77	1801

Total Value of In-Kind Contributions	2801
	\$

Final Payment Amount Requested \$ 1400 Signature Dell C An

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OKAY TO PAY
RWS
03-15-11