

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program:** DCRT/OCD/Division of Historic Preservation/Main Street

**Recipient:** City of Opelousas  
828 East Landry  
Opelousas, LA 70570

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – State General Fund**
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

**Signatures:** *Sammy Bridges*  
Contract Monitor

11/21/13  
Date

*[Signature]*  
Appointing Authority

11/22/13  
Date

**FY13/14 Main to Main Grant  
Awarded Amt. \$925.00  
Opelousas**

**I. Budget**

Please complete and included this budget form with the Main to Main application. To add a row to any category, place cursor in row and select Table in the toolbar > Insert > Rows Below.

<b>Louisiana Main to Main 2013 Projected Budget</b>	
<b>Sources of Cash:</b>	
Main to Main Grant Requested	1500
<b>Other Sources of Cash- list all other sources of cash funding</b>	
City of Opelousas	1000
Opelousas Main Street Inc.	1000
Delta Grand Theatre (St. Landry Parish Government)	100
<b>Total from Other Sources- must equal a minimum of 25% of requested grant amount</b>	
<b>Total Sources of Cash</b>	<b>\$3600</b>
<b>Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.</b>	
Advertising (print, media, digital billboards)	300
2013 holiday Main Street ornaments	2800
Professional service fee for Santa	100
Supplies, paper, postage, etc.	400
<b>Total Uses of Cash</b>	<b>\$ 3600</b>
<b>In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours. In-kind contributions may only count for up to 50% of required match amount.</b>	
St. Landry Parish Tourist Commission	500
Opelousas Police Department	300
Volunteers Hours (7 hours at 8 hrs each 18.77 per hour)	1051
<b>Total Value of In-Kind Contributions</b>	<b>\$ 1851.00</b>