

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Opelousas
828 East Landry Street
Opelousas, LA 70570

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal - HPF
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: 
Contract Monitor

11/6/14
Date


Appointing Authority

11-7-14
Date

**CITY OF OPELOUSAS
CERTIFIED LOCAL GOVERNMENT
CREOLE- ZYDECO INTERPRETIVE EXHIBIT**

BUDGET

July 1, 2014 – June 30, 2015

	GRANT FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel				
Project Director (120 hours @ \$19/hour)			2,280	2,280
Fringe Benefits (30%)			684	684
Assistant (132 hours @ \$10/hour)			1,320	1,320
Fringe Benefits (30%)			396	396
Consultant Fee (30 hours @ \$40/hour)	700	500		1,200
Travel				
Mileage (300 miles @ \$.51/mile)		153		153
Meals (8 days @ \$50/day)			400	400
General Expenses				
Supplies/Materials	5,000			5,000
Photography	100		200	300
Printing & Copying		250		250
TOTALS	5,800	903	5,280	11,983
FEDERAL GRANT AMOUNT	\$ 5,800			
CASH/IN-KIND MATCH		\$ 6,183		
TOTAL PROJECT COST		\$ 11,983		

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.