

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Plaquemine
P. O. Box 675
Plaquemine, LA 70765

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS Federal Funds
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Sammy Buckle*
Contract Monitor

11/26/13
Date

Pam Brews
Appointing Authority

11/27/13
Date

BUDGET
CITY OF PLAQUEMINE
SIGN DESIGN GUIDELINES FOR PLAQUEMINE'S
HISTORIC DISTRICT AND MAIN STREET DISTRICT

July 1, 2013- June 30, 2014

	GRANT AWARD	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel				
Consultant Fee	1,250	1,000		2,250
Printing (Sign Design Guideline Booklet)		250		250
TOTALS	1,250	1,250		2,500

FEDERAL GRANT AMOUNT	\$ 1,250
CASH/IN-KIND MATCH	\$ 1,250
TOTAL PROJECT COST	\$ 2,500

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.