Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist

Agency/Program: DCRT/OCD/Main Street/Arts

Recipient: City of Ruston
P. O. Box 2069
Ruston, LA 71273

Indicate:
- ☐ Cooperative Endeavor
- ☐ Professional Services Contract
- ☐ Personal Services Contract
- ☐ Consulting Services Contract
- ☐ Social Services Contract
- ☑ Grant: Indicate Specific Program – State General Fund
- ☐ Line Item Appropriation
- ☐ Letter of Agreement

Yes	No	
☑	☐	Does the agreement include budget worksheet?
☑	☐	Does the agreement include anticipated uses?
☑	☐	Does the agreement include estimated duration of the project?
☑	☐	Does the agreement include goals, objectives, and measures of performance?
☑	☐	Does the agreement indicate requirement of written progress report every six (6) months?
☑	☐	Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
☑	☐	Has the comprehensive budget been approved by the appointing authority?
☑	☐	Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures: Tammy Hughes — 2/7/12
Contract Monitor — **Date**

Pam Breaux — 2-7-12
Appointing Authority — **Date**

Final Payment Request

Name of Main Street Community Ruston Main Street

Please complete the final budget for your 2011 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

Louisiana Main to Main 2011 Final Budget

Sources of Cash:	
Main to Main Grant Award	**$4,500.00**
Other Sources of Cash- list **all** other sources of cash funding	
City of Ruston Main Street	$1,454.01
Total from Other Sources- must equal a minimum of 25% of grant award	$1,454.01
Total Sources of Cash – Must equal "Total from Other Sources" + $4,500 Grant Award	**$5,954.01**
Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.	
The Ruston Daily Leader – ads in local newspaper	$478.94 ✓
KPCH/KXKZ, KRLQ, KNOE – ads on radio stations	$520.00 ✓
JD Harper – Santa Claus	$300.00 ✓
Christmas music in the park	$346.86 ✓
Christmas decorations in Railroad Park – materials and labor	$4,308.21 ✓
Total Uses of Cash	**$5,954.01**
In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of $18.77/hr. Please note the number of volunteers and total hours	
2 volunteers * 13 hours each * $18.77/hr	**$488.02**
Total Value of In-Kind Contributions	**$488.02**

OKAY TO PAY
[illegible]
01-27-12

Final Payment Amount Requested $4,500.00 Signature Kristi M. Lumphin