

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

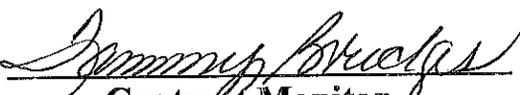
**Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street**

**Recipient: City of Ruston  
401 N. Trenton Street  
Ruston, LA 71270**

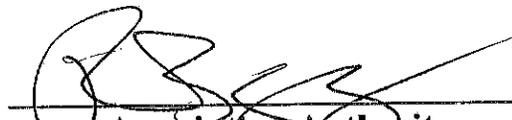
- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – State General Fund
  - Line Item Appropriation
  - Letter of Agreement

**Yes    No**

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

**Signatures:**   
Contract Monitor

11/21/13  
Date

  
Appointing Authority

11/20/13  
Date

**H. Budget**

**FY13/14 Main to Main Grant  
Awarded Amt. \$925.00  
Ruston**

Add a row to any category, place

Please complete and included cursor in row and select Table

**Louisiana Main to Main 2013 Projected Budget**

**Sources of Cash:**

<b>Main to Main Grant Requested</b>	<b>\$1,000.00</b>
<b>Other Sources of Cash-</b> list all other sources of cash funding	
	<b>\$1,850.00</b>
<b>Total from Other Sources-</b> must equal a minimum of 25% of requested grant amount	<b>\$1,850.00</b>
<b>Total Sources of Cash</b>	<b>\$2,850.00</b>

**Uses of Cash:** List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.

Newspaper ads	\$500.00
Radio ads	\$550.00
Santa Claus	\$400.00
Music Entertainment	\$400.00
Decorations	\$1,000.00
<b>Total Uses of Cash</b>	<b>\$ 2,850.00</b>

**In-kind Contributions:** Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours. In-kind contributions may only count for up to 50% of required match amount.

3 volunteers for 20 hours at \$19.06 per hour	<b>\$1,143.60</b>
<b>Total Value of In-Kind Contributions</b>	<b>\$ 1,143.60</b>