

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

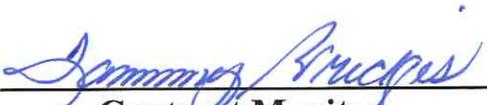
Recipient: City of Springhill

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – State General Fund**
 - Line Item Appropriation
 - Letter of Agreement

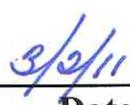
Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



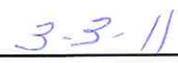
Contract Monitor



Date



Appointing Authority



Date

Final Payment Request

Name of Main Street Community Springhill

Please complete the final budget for your 2010 Louisiana Main to Main event(s). Photocopies of labeled receipts supporting all expenditures must be attached to this page.

Louisiana Main to Main 2010 Final Budget	
Sources of Cash:	
Main to Main Grant Award	\$1,400.00
Other Sources of Cash- list all other sources of cash funding	
Barksdale Federal Credit Union	\$500.00
Carter Federal Credit Union	\$500.00
Kevin Mixon (A Main Street Business)	\$500.00
Cash on hand	\$ 2.55
Total from Other Sources- must equal a minimum of 25% of grant award	\$1502.55
Total Sources of Cash – Must equal “Total from Other Sources” + \$1,400 Grant Award	\$2902.55
Uses of Cash: List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.	
Community Star	300.00 ✓
Springhill Radio	350.00 ✓
Springhill Press **	299.76 ✓
Homer Guardian**	83.55 ✓
Port A Lets	1,260.00 ✓
Caddo Citizen	75.00 ✓
Shreveport Times**	179.04 ✓
Marshall & Longview Newspapers**	144.70 ✓
Where its At **	10.50 ✓
KZHE**	200.00 ✓
Total Uses of Cash	\$2902.55
In-kind Contributions: Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$18.77/hr. Please note the number of volunteers and total hours	
½ W.P. Tourism in ouse Adv. (Radio Group, Travel Host, Southern Living)	\$2,000.00
½ Parish M2M Committee (5 volunteers for 8 mo planning 22 hrs ea=110 hrsX18.77-Minden listed 1/2	2,064.70
In kind adv. Springhill Press & Sarepta Comm.Star-They give us hundreds of dollars of free PSA's every year. Continually they run our event in the Press Plus which reaches 12,000 homes every week to all area citizens free, Springhill Press also has it listed every week in "What'happening" Money cannot buy their continuous support for our event. Under guessing the value would be for the editor time & print. They also run a news release on the event on the front page several times before the event free.	\$4,000.00
Our local radio station 92.9 KTKC continually gives us free adv. for about 2 months before the event. They also sell spots on the radio and advertise, and also have on the air reporting of the event that Friday of the M2M event free to us. We don't have an a clue the value but guessig	\$2,000.00
The three TV Stations in Shreveport allow us to advertise our event free on their calendar and one of them allows us to come to the morning show and advertise our event with our signs and some of the	