

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program: DCRT/OCD/Division of Historic Preservation**

**Recipient: City of Zachary**

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – NPS-HPF
  - Line Item Appropriation
  - Letter of Agreement

- | Yes                                 | No                       |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses?   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project?  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance?                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months?             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority?                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?         |

Signatures:   
Contract Monitor

6/14/11  
Date

  
Appointing Authority

6/14/11  
Date



CITY OF ZACHARY, ZACHARY HISTORIC VILLAGE  
NATIONAL REGISTER OF HISTORIC PLACES  
ZACHARY HISTORIC DISTRICT NOMINATION  
ZACHARY, LOUISIANA

BUDGET

July 1, 2010 - June 30, 2011

	GRANT FUNDS	CASH MATCH	TOTAL
<b>Personnel</b>			
Principal Investigator – 77 hrs. @ \$36/hr.	1,400	1,400	2,800
<b>Office Expenses</b>			
Utilities	0		0
Telephone	0		0
<b>Travel</b>			
Mileage	0	0	0
Lodging	0	0	0
Meals	0	0	0
<b>General Expenses</b>			
Photo Development	0	0	0
Supplies	0	0	0
Printing & Copying	0	0	0
<b>TOTALS</b>	<b>1,400</b>	<b>1,400</b>	<b>2,800</b>
<b>HISTORIC PRESERVATION FEDERAL GRANT AMOUNT</b>		<b>\$1,400</b>	
<b>NONFEDERAL MATCHING SHARE</b>		<b>\$1,400</b>	
<b>TOTAL PROJECT COST</b>		<b>\$2,800</b>	

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.