

**Office of Lt. Governor  
Department of Culture, Recreation & Tourism  
Funding Agreement Checklist**

**Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street**

**Recipient: City of Columbia  
P. O. 10  
Columbia, LA 71418**

- Indicate:**
- Cooperative Endeavor
  - Professional Services Contract
  - Personal Services Contract
  - Consulting Services Contract
  - Social Services Contract
  - Grant: Indicate Specific Program – State General Fund**
  - Line Item Appropriation
  - Letter of Agreement

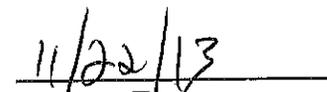
- | <b>Yes</b>                          | <b>No</b>                |   |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Does the agreement include budget worksheet?</b>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Does the agreement include anticipated uses?</b>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Does the agreement include estimated duration of the project?</b>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Does the agreement include goals, objectives, and measures of performance?</b>                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Does the agreement indicate requirement of written progress report every six (6) months?</b>             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)</b> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Has the comprehensive budget been approved by the appointing authority?</b>                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?</b>         |

**Signatures:**

  
Contract Monitor

  
Date

  
Appointing Authority

  
Date

**FY13/14 Main to Main Grant  
Awarded Amt. \$925.00  
Columbia**

**I. Budget**

Please complete and included this budget form with the Main to Main application. To add a row to any category, place cursor in row and select Table in the toolbar > Insert > Rows Below.

<b>Louisiana Main to Main 2013 Projected Budget</b>	
<b>Sources of Cash:</b>	
<b>Main to Main Grant Requested</b>	<b>\$5,000.00</b>
<b>Other Sources of Cash- list all other sources of cash funding</b>	
Columbia Tobacco Shop	250.00
Watermark Saloon & Parish Line	250.00
Greg's Git It All	250.00
Captain's Quarters Bed and Breakfast	250.00
State Farm Insurance	1,000.00
<b>Total from Other Sources- must equal a minimum of 25% of requested grant amount</b>	
<b>Total Sources of Cash</b>	<b>\$7,000.00</b>
<b>Uses of Cash:</b> List all projected expenses that will be paid using the above sources of cash. Total Uses should be equal to Total Sources.	
Advertising (print ads, flyers, billboard, radio, TV)	\$ 1,500.00
Portalets	150.00
Security	200.00
Sound System	600.00
Food/Beverage	950.00
Entertainment	3,000.00
Prizes and/or Awards	600.00
<b>Total Uses of Cash</b>	<b>\$ 7,000.00</b>
<b>In-kind Contributions:</b> Please estimate the dollar value for all in-kind contributions. Volunteer hours should be calculated at a rate of \$19.06/hr. Please note the number of volunteers and total hours. In-kind contributions may only count for up to 50% of required match amount.	
City: Garbage containers, pickup, electricity	\$ 300.00
Volunteers 16 x 15 hrs. = 240 hrs @ \$19.06 per hour	4,574.40
Stage	200.00
Schepis Museum, use of facility	250.00
<b>Total Value of In-Kind Contributions</b>	<b>\$ 5,324.40</b>