

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Mandeville
3101 E. Causeway Approach
Mandeville, LA 70448

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – Federal - HPF
 - Line Item Appropriation
 - Letter of Agreement

- | Yes | No | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include budget worksheet? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include anticipated uses? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include estimated duration of the project? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement include goals, objectives, and measures of performance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement indicate requirement of written progress report every six (6) months? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been approved by the appointing authority? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor? |

Signatures: *Jammy Bridges*
Contract Monitor

11/6/14
Date

Pam Breau
Appointing Authority

11-7-14
Date

**CITY OF MANDEVILLE
CERTIFIED LOCAL GOVERNMENT
SURVEY OF MANDEVILLE HISTORIC DISTRICT
MANDEVILLE, LOUISIANA**

BUDGET

July 1, 2014 – June 30, 2015

	GRANT FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel				
Project Investigator (~15.82% of time @ an annual salary rate of \$85,812)		10,000	3,576	13,576
Fringe Benefit (45.27%)			1,618	1,618
Assistant (8 hours @~ \$26.31/hour)			210	210
Fringe Benefit (52.69 %)			111	111
Consultant Fees	10,000			10,000
Printing & Copying	500	500		1,000
TOTALS	10,500	10,500	5,515	26,515

FEDERAL GRANT AMOUNT	\$ 10,500
CASH/IN-KIND MATCH	\$ 16,015
TOTAL PROJECT COST	\$ 26,515

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.