Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist

Agency/Program: DCRT/OCD/Division of Historic Preservation/Main Street

Recipient: City of Ponchatoula
125 W. Hickory Street
Ponchatoula, LA 70454

Indicate:

- ☐ **Cooperative Endeavor**
- ☐ **Professional Services Contract**
- ☐ **Personal Services Contract**
- ☐ **Consulting Services Contract**
- ☐ **Social Services Contract**
- ☑ **Grant: Indicate Specific Program – Federal HPF**
- ☐ **Line Item Appropriation**
- ☐ **Letter of Agreement**

Yes	No	
☑	☐	**Does the agreement include budget worksheet?**
☑	☐	**Does the agreement include anticipated uses?**
☑	☐	**Does the agreement include estimated duration of the project?**
☑	☐	**Does the agreement include goals, objectives, and measures of performance?**
☐	☐	**Does the agreement indicate requirement of written progress report every six (6) months?**
☑	☐	**Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)**
☑	☐	**Has the comprehensive budget been approved by the appointing authority?**
☑	☐	**Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?**

Signatures: Tammy Brooks — 6/5/14
Contract Monitor — **Date**

Pam Breaux — 7-11-14
Appointing Authority — **Date**

ATTACHMENT B
13-HP-18

BUDGET

CITY OF PONCHATOULA
CERTIFIED LOCAL GOVERNMENT GRANT
CLG TRAINING & EDUCATIONAL WORKSHOP

January 1, 2014 – June 30, 2014

BUDGET CATEOGORIES	GRANT AWARD	CASH MATCH	TOTAL
Speakers Fees for CAMP Training Sessions	7,000.00		7,000.00
Food/Supplies for Training Sessions	500.00		500.00
TOTAL	**7,500.00**		**7,500.00**

FEDERAL GRANT AMOUNT	**$ 7,500.00**
CASH MATCH	$ 0.00
TOTAL PROJECT COST	**$ 7,500.00**

Travel expenses will be reimbursed according to the revised state travel regulations listed in PPM-49.