

**Office of Lt. Governor
Department of Culture, Recreation & Tourism
Funding Agreement Checklist**

Agency/Program: DCRT/OCD/Division of Historic Preservation

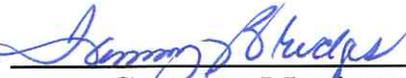
Recipient: City of Ponchatoula

- Indicate:**
- Cooperative Endeavor
 - Professional Services Contract
 - Personal Services Contract
 - Consulting Services Contract
 - Social Services Contract
 - Grant: Indicate Specific Program – NPS-HPF
 - Line Item Appropriation
 - Letter of Agreement

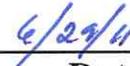
Yes No

- Does the agreement include budget worksheet?
- Does the agreement include anticipated uses?
- Does the agreement include estimated duration of the project?
- Does the agreement include goals, objectives, and measures of performance?
- Does the agreement indicate requirement of written progress report every six (6) months?
- Does the agreement notify the recipient of Louisiana Audit Law (R.S.24:513)? (See attached schedule)
- Has the comprehensive budget been approved by the appointing authority?
- Has the comprehensive budget been properly transmitted to the Louisiana Legislative Auditor?

Signatures:



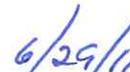
Contract Monitor



Date



Appointing Authority



Date

CITY OF PONCHATOULA
CERTIFIED LOCAL GOVERNMENT PROGRAM
UPDATE OF NATIONAL REGISTER SURVEYS FOR THE
PONCHATOULA HISTORIC DISTRICT

BUDGET

July 1, 2010 – June 30, 2011

BUDGET CATEGORIES	CASH MATCH	GRANT AWARD	TOTAL
Consultant Fees (65 hrs. @ \$75/hr.)	2,375.00	2,500.00	4,875.00
Printing & Copying	125.00		125.00
TOTALS	2,500.00	2,500.00	5,000.00

FEDERAL GRANT AMOUNT	\$2,500.00
CASH MATCH	\$2,500.00
TOTAL PROJECT COST	\$5,000.00

Travel will be reimbursed in accordance with state travel regulations, PPM-49 Revised.